

**Land Bank Board Meeting Minutes
Courthouse Annex Conference room
08/13/2020**

Meeting was called to order by: Bonnie Summers at 1:07 PM

In attendance:

- Vince Witherup-Board Member
- Albert Abramovic-Commissioner
- Samuel Breene-Commissioner
- Mike Dulaney-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative-via phone
- Paul Calderone-Residential Representative
- Nancy Marano-Emlenton Borough-via phone
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Sheila Boughner-City of Franklin
- Barrie Brancato-Cranberry Township-via phone
- Warren Thomas-Residential Representative
- Josh Sterling
- Kit Woods
- Jason Ruggiero

Motion was made by William Moon, Jr to accept last month's 07/09/20 meeting minutes, 2nd by Vince Witherup; all in favor.

Introduction of any guests: Yvonne Greene-Oil City Zoning and Jim Miller-Polk Borough

Treasurer's report: Given by Diona Brick

Fund 2770 (which is the Register and Recording fees monies) currently has a \$56,869.14 balance that must be used for demolition. Diona also stated there is still \$50,000 from the Phare grant.

Motion was made by Chip Abramovic to accept the Treasurer's Report, 2nd by William Moon; all in favor.

Public Comment: None at this time

Old Business:

Judicial Sale-

Julie Thompson stated the Land Bank was able to purchase all 7 properties at the Judicial Sale, which is 120 Irwin Alley, 1304 State Rte 227, 1147 E. Second Street, 191 State Rte 427, 711 Chestnut Street, 504 Hill Street & 420 Fourth Street.

Julie stated that 191 State Rte 427 has already been transferred into Sugarcreek Borough's name.

Funding requested for Demolitions:

Julie stated that funding is being requested for demolition for the following properties:
711 Chestnut Street, 504 Hill Street & 420 Fourth Street.

Nancy Marano stated that the neighbor is interested in purchasing 711 Chestnut Street once that house is razed. Julie has asked if the deed will be transferred from the Land Bank to Emlenton Borough or if it can be transferred right from the Land Bank to the neighbor to save on transferring fees. *This will be discussed at a later date.*

607 North Seneca- Julie Thompson stated funding is being requested by an individual, Russell McClellan to raze his property at 607 North Seneca Street. He has a raze or repair order from the City of Oil City. He has two quotes and they

are \$15,800 & \$16,000 and he cannot afford that. He is willing to donate the property to the Land Bank or City of Oil City. There are 2 years of delinquent taxes owed on this property.

Yvonne Greene stated it is in very poor condition and has been condemned for years. William Moon stated the owner was notified at the time of purchase that the building was condemned and was to be tore down.

William Moon stated that the City is not interested in obtaining the lot, therefore the Land Bank is not interested in proceeding at this time. This will be reviewed at a later date.

723 Main Street Polk-Julie Thompson stated that Polk Borough is asking for funding for demolition of 723 Main Street Polk, PA. Jim Miller stated that the owner is willing to donate it to the Borough. Polk Borough will accept the donation.

City of Oil City is requesting funds to demo- 3 Harold Street, 108 E. Bissell & 11 Mylan Street. Yvonne Greene stated these properties are already owned by the City and she provided quotes to Julie for the demo. She also stated that all three are a hazard and needs to be razed.

Sheila Boughner made a motion to provide funding for the demolition of the 7 properties-which are the 3 for Oil City, 2 for Emlenton, 1 for Polk and 1 for Franklin based on the estimated quotes. 2nd by Vince Witherup; all in favor.

Phare Grant:

Update from Commissioner Dulaney on 212 Hill Street Emlenton. He was contacting the Housing Department to get an estimate for repairs. He did receive photos and information regarding the home. The family at this time is not living at the property, therefore the Land Bank is not interested in moving forward at this time. This will be reviewed at a later date.

Planning:

Josh will follow up with Lisa Eyler to determine if the property is owner occupied. Josh was unable to attend this meeting, so no update at this time.

Pennsylvania blight remediation program.

The application has been completed and sent in. The City of Franklin applied too.

New Business:

Nancy asked if we could get updated maps of the blighted areas that show the progress made by the Land Bank. Diona is going to ask the planning department to update the maps.

NEXT MEETING:

September 10, 2020 at 1:00 PM in Conference Room 100

Meeting adjourned by:

Albert Abramovic 2nd by William Moon, Jr

Submitted by:

Mary Swisher