



Reviewed by: 


**SALARY BOARD MINUTES
 JUNE 14, 2022**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
 Commissioner Michael Dulaney
 Commissioner Chip Abramovic
 Sabrina Backer, Chief Clerk
 Melanie Bailey, Admin Assistant
 Rich Winkler, Solicitor
 Jeannie Ritchey, Acting Treasurer
 Diona Brick, Fiscal
 Justin Wolfe, Human Resources

Marie Plumer, Human Services
 Luke Kauffman, Two Mile Run County Park
 Hilary Buchanan, Planning
 Mark Seigworth, 911
 Garrett Dvorkin, Titusville Herald
 Donna Fletcher, County Resident
 Pam Bottomley, County Resident
 Pastor Jason Peterson, Atlantic Avenue Church

The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:32 p.m.

APPROVAL OF THE MINUTES FROM THE MAY 10, 2022 MEETING:

Commissioner Abramovic made a motion to approve the minutes from the May 10, 2022 meeting, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

ITEMS FOR CONSIDERATION

DEPARTMENT #130 - HUMAN RESOURCES

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH:	Employee Relations Advisor	FT	80	NEHR	6	5/16/2022
	CREATE:	Employee Relations & Benefits Specialist	FT	80	NEHR	7	5/16/2022
2	ABOLISH:	Assistant HR Director	FT	80	EXEMPT	1	5/16/2022
	CREATE:	Assistant HR Director	FT	80	NEHR	9	5/16/2022

DEPARTMENT #180 - TREASURER

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE:	Department Clerk II	PT	48	SEIU	6	5/31/2022

DEPARTMENT #160 - MAINTENANCE

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE:	Bridge Crew (4 positions)	FT/TEMP through 9/2/22	80	NEHR	1	6/6/2022

DEPARTMENT #520 - CYS

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE:	Service Coordinator II - Ongoing	PT/TEMP/ON CALL	14	NEHR	6	5/9/2022
2	CREATE:	Service Coordinator II - Ongoing	PT/TEMP	40	NEHR	6	5/9/2022
2	CREATE:	Summer Food Crew	PT/TEMP	50	NEHR	1	6/1/2022

DEPARTMENT #540 - MHDS

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	ABOLISH:	Senior Program Specialist	FT	80	NEHR	9	5/2/2022
2	ABOLISH:	Department Clerk III	FT	80	SEIU	8	6/1/2022
	CREATE:	Department Clerk IV	FT	80	SEIU	9	6/1/2022

DEPARTMENT #570 - COMMUNITY SUPPORT/HOUSING

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE:	SDOH Program Manager	FT	80	NEHR	10	5/2/2022

DEPARTMENT #605 - PARK

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE:	Summer Maintenance Intern	FT/TEMP through 9/02/22	80	NEHR	1	6/6/2022

- Commissioner Abramovic made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Dulaney, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:33 p.m. upon a motion by Jeannie Ritchey, Acting Treasurer and a second by Commissioner Dulaney, aye all.

Respectfully submitted,


 Melanie A. Bailey
 Administrative Assistant