

*The mission of the employees of Venango County is to promote a spirit of cooperation and commitment by encouraging the active and informal partnership of Venango County residents in government thereby empowering citizens to shape a better community.
"We will strive to honor the past, serve the present, and touch the future."*

COMMISSIONERS' PUBLIC MEETING AGENDA

MARCH 14, 2023

Invocation – Rev, Dr. Tim Harmon, Second Presbyterian Church, Oil City (*Participation if voluntary*)

Pledge of Allegiance

ELECTION BOARD

1. Call to Order
2. Approval of minutes from February 07, 2023 and March 08, 2023 Meetings
3. Public comment on Election Board Agenda
4. Election Board Items for Consideration
5. Other Business
6. Public Comment
7. Adjournment

RETIREMENT BOARD

1. Call to Order
2. Approval of minutes from February 07, 2023 Meeting
3. Public Comment on Retirement Board Agenda
4. Retirement Board Items for Consideration
 - a. Attachment A
5. Other Business
6. Public Comment
7. Adjournment

SALARY BOARD

1. Call to Order
2. Approval of Minutes from February 07, 2023 Meeting
3. Public Comment on Salary Board Agenda
4. Salary Board Items for Consideration
 - a. Attachment B
5. Other Business
6. Public Comment
7. Adjournment

COMMISSIONER BOARD

1. Call to Order
2. Approve/Amend Commissioner Board Agenda
3. Approval of Minutes from February 07, 2023 Meeting
4. Public Comment on Commissioner Board Agenda
5. **Court Administration:** No business to be presented.
6. **Row Offices:** No business to be presented
7. **Prison:** No business to be presented.
8. **Community Services Administration:**
 - a. Release and Settlement of all claims from Old Republic Aerospace, Inc and Old Republic Insurance Company.
 - b. Ratification of Agreement with Reno Brother, Inc to provide preventative maintenance and inspect terminal HVAC system.
 - c. Approval of Agreement with Renick Brothers for AHU Coil replacement.
 - d. Agreement with Strongland Roofing Systems for gutter repair.
 - e. Agreement with Caldwell Signage Solution for sign repair.
 - f. Approval of the Appointment of Venango County Local Emergency Planning Committee Membership.
 - g. Renewal of Contract with SBM Electronics, Inc.

9. Human Services:

- a. Human Services Agenda for approval – Attachment C

10. Finance Administration:

- a. Warrants – Attachment D
- b. Approval to exonerate taxes from a condemned property in Sugarcreek Borough, the owner is willing to donate the property to The Venango County Land Bank.
- c. Ratification of Contract with Gila, LLC d/b/a Municipal Service Bureau for Credit Card Acceptance Services.

Fiscal Agent for NWPAERG (Northwest PA Emergency Response Group)

- a. Ratification of Instructor Agreement Addendums

Fiscal Agent for NWWDB (Northwest Workforce Development Board)

- a. Ratification of the PDDG Contract for Website Services

11. Human Resources:

- a. Human Resources Agenda Items for Approval – Attachment E
- b. Human Resources Items for Information Purposes – Attachment F

12. Planning Commission:

- a. Adoption of the 2023 Citizen Participation Plan
- b. Adoption of the 2023 Residential anti-displacement and relocation assistance plan.
- c. Adoption of the Resolution to name Sabrina Backer as the 504 Officer for the Venango County, Sugarcreek Borough, and Cranberry Township CDBG Programs.
- d. Adoption of the Fair Housing Resolution
- e. Adoption of the Resolution to name Joshua Sterling as the Fair Housing Officer for the Venango County, Sugarcreek Borough, and Cranberry Township CDBG Programs
- f. Adoption of the Resolution to name Joshua Sterling as the Labor Standards Officer for the Venango County, Sugarcreek Borough and Cranberry Township CDBG Programs
- g. Adoption of the Resolution to name Joshua Sterling as the Language Access Coordinator for the Venango County, Sugarcreek Borough and Cranberry Township CDBG Programs
- h. Approval of a six-month extension to meet conditional approval for the East Gate Plaza.
- i. Approval of the VCRPC 2022 Annual Report
- j. Approval of the Agreement with Mahantango Enterprises, Inc. to provide tire recycling services

13. Two Mile Run County Park:

- a. Update on Park and activities

14. County Administration:

- a. Approval of the Solid Waste Advisory Committee appointments for County Municipal Solid Waste & Recycling Plan Update 2024
 - o Amanda Powers – City of Franklin Community Development
 - o Terri Felmlee – Oil City Utility Manager
 - o Jerry Bowser – Tri County Industries
 - o Mel Kirkwood – Tri County Industries
 - o Ed Vogel – Seneca Landfill
 - o Greg Miller – Irwin Township, Supervisor
 - o Susan Williams – Rouseville Borough, Venango Chamber of Commerce President/CEO
 - o Emily Lewis – Sugarcreek Borough, VCEDA Director
- b. Ratification of the Residential Lease Agreement between Tyler Johnson and The County of Venango for 24 E 5th St, Oil City, PA
- c. Resolution 2023-09, supporting AMERICA250PA
- d. Proclamation for Ola McCord Cox for her 100th Birthday
- e. Proclamation for Pennsylvania 811 Safe Digging Month
- f. Proclamation for World Down Syndrome Day on March 21, 2023
- g. Proclamation Honoring Courtney Cox

15. Other Business:

16. Public Comment:

17. Adjournment:

NEXT MEETING DATE: The next public meeting will be held on April 11, 2023 at 4:30pm in Room 100 of the Courthouse Annex to conduct County business.