

**Land Bank Board Meeting Minutes
Courthouse Annex Conference room
03/14/2019**

Meeting was called to order by: Bonnie Summers at 1:00 PM

In attendance:

- Vince Witherup-Commissioner
- Albert Abramovic-Commissioner
- Bonnie Summers-Chair
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Paul Calderone-Residential Representative
- Jason Ruggiero-Planning
- Joshua Sterling-Planning
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment
- William Moon Jr-City of Oil City
- Sheila Boughner-City of Franklin
- R Barrie Brancato-Cranberry Township
- Patrick Owoc-Housing
- Warren Thomas-Residential Representative
- Curtis Greene-City of Oil City
- Andy Weckerly
- Chuck Gibbons

Motion was made by William Moon, Jr to accept last month's 02/14/2019 meeting minutes, 2nd by Sheila Boughner, all in favor.

Introduction of any guests: Heather Mohnkern, Internal Auditor, Joe Long of Rouseville Boro and Jim Miller of Polk Boro

Treasurer's report: Given by Diona Brick

Fund 2770 (which is the register and recording fees monies) currently has a \$19,759.49 balance.

Old Business:

Use of CDBG monies for demo before July.

The fund has \$20,671.40 that has to be used by June 30, 2019 for demolition, not there is no projects at this time; an extension may be applied for.

Joe Long of Rouseville Boro asked for funds for demo of 23 Hiland Avenue, which is a property that the Land Bank gave them in 2018. Joe shared photos of the current condition of the property showing there is mold issues, foundation issues, no furnace, junk hot water heater and the roof is leaking. He is estimating the cost will be around \$10,000 to have it demo'd.

William Moon, Jr made a motion to give a preliminary approval with the understanding that the County must put the bid in for the job and handle the paperwork if CDBG monies are going to be used. 2nd by Nancy Marano, all in favor.

Jim Miller of Polk Boro has asked for funds to demo 117 Main Street, Polk. It was purchased by the current owner off the Repository List in 2014. The owner lives in the second house on the property.

The property at 117 Main Street, is boarded up and in bad shape. The Boro cannot burn it down because it is too close to the dwelling they are living in and the property owner does not have the funding to demo the house.

It was suggested that the family reach out to Keystone Smiles or some of the other volunteer groups to see if they could get some help with having it tore down.

A motion was made by Bonnie to look into this situation further and see if they can come with any way to help out with getting this house tore down.

Barrie Brancato of Cranberry Twp asked if there are any funds that could be used to help remove the mobile homes and buildings from a parcel owned by the Blair Family Trust, parcel number 08,006.-045.-000. Mr. Blair stated that he may be able to sell the land to another mobile home owner, if the property is cleaned up.

2019 Judicial Sale Update

Julie Thompson stated the tentative date is May 9th at 1:30 in Courtroom 1. Julie stated she sent letters to the municipalities asking them to respond by 3/14/19, if there are any properties they are interested in obtaining through the Judicial Sale.

Julie stated she only heard from two with letters of intent. They are the City of Oil City for 2 High Street and the Oil City Housing Authority for 509 Colbert Avenue. Julie stated both of these properties are condemned and both parties have the funds for demo.

Sheila Boughner stated that Franklin may have two they are interested in the Land Bank obtaining for them through Judicial Sale and will have that decision by the next meeting.

A motion was made by Sheila Boughner for the Land Bank to obtain these two properties at the Judicial Sale 2nd by Diona Brick, all in favor. (William Moon, Jr sustained from voting on the Oil City properties.)

We still need to find dates that we are available to travel to Indiana to meet with Donald from Bedford County.

Chip will make contact with Bedford County.

Update from Keystone Smiles about the dumpster rental. William Moon, Jr stated he did reach out to them and let them know a letter was needed with their intent and he stated he has not heard any further from them.

This will be reviewed further at next month's meeting when Diona presents a draft of a policy.

Is funding from the Reg/Rec funds permitted to be used for the dumpster rental?

Diona stated after reviewing the paperwork she believes the monies can be used out of the Register and Recorder's funds for dumpster rental for demolition.

Bonnie was asking if the Land Bank has made an impact to the corridors.

Diona stated that Joyce from the Planning Department is currently working on a map of the demo'd properties. Should have the map available at the next meeting.

New Business:

NEXT MEETING:

Thursday April 11, 2019 at 1:00 PM

Meeting adjourned at 2:00 PM. Motion was made by William Moon, Jr, 2nd by, Sheila Boughner all in favor

Submitted by: Mary Swisher