SALARY BOARD MINUTES
FEBRUARY 11, 2020

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Albert Abramovic
Sabrina Backer, Chief Clerk
Jamie Kirkwood, Administrative Assistant
Richard Winkler, Solicitor
Diona Brick, Fiscal
Justin Wolfe, Human Resources
Kim Woods, Human Services
Luke Kauffman, Two Mile Run County Park
Jason Ruggiero, Planning
Pastor Doug Strawn, Canal Wesleyan Methodist Church, Utica, PA

Tim Dunkle, Public Safety
Bill Buchna, Airport
Kelly McKenzie, Venango County Prison
David Corle, Venango County Prison
Chris Rossetti, Explore Venango
Kara O’Neil, The Derrick
Kevin Ross
Barb Ross
RAACA (Riders Advocating Against Child Abuse)

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:
Commissioner Breene called the Salary Board meeting to order at 4:34 p.m.

APPROVAL OF THE MINUTES FROM THE JANUARY 14, 2020 MEETING:
Commissioner Abramovic made a motion to approve the minutes from the January 14, 2020 meeting, seconded by Commissioner Dulaney, aye all.

PUBLIC COMMENT:
There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:
Mr. Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #225 DJ 3-1

CREATE
Legal Secretary II
Temporary Full-Time
Non-Exempt Hourly Pay Grade 3
Effective: 01/27/20 through 01/31/20
Note: Position will be used to allow training alongside current Legal Secretary II.
DEPARTMENT #305 JAIL

CREATE
Deputy Warden
Full-Time
Non-Exempt Hourly Pay Grade 8
Effective: 02/09/20

CREATE
Corrections Officer   (2 Positions)
Full-Time
AFSCME Pay Grade 11
Effective: 02/01/20

ABOLISH
Correctional Lieutenant   (2 positions)
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 02/08/20

DEPARTMENT #530 PIC

CREATE
Senior Service Coordinator Supervisor
Full-Time
Non-Exempt Hourly Pay Grade 10
Effective: 02/05/20

ABOLISH
Service Coordination Supervisor
Full-Time
Non-Exempt Hourly Pay Grade 9
Effective: 02/05/20

DEPARTMENT #590 HOUSING

CREATE
Chore/Maintenance Worker III
Full-Time
SEIU Pay Grade 10
Effective: 01/27/20

ABOLISH
Chore/Weatherization Worker III
Full-Time
SEIU Pay Grade 10
Effective: 01/27/20

Commissioner Abramovic made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Dulaney, aye all.
OTHER BUSINESS:
There was no other business to be conducted.

PUBLIC COMMENT:
There was no public comment offered.

ADJOURNMENT:
The meeting was adjourned at 4:36 p.m. upon a motion by Commissioner Abramovic and a second by Commissioner Dulaney.

Respectfully submitted,

[Signature]

Jamie L. Kirkwood
Administrative Assistant