

Reviewed by:



**SALARY BOARD MEETING MINUTES
January 8, 2019**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Timothy Brooks
Commissioner Vincent Witherup
Commissioner Albert Abramovic
Shelly Hartle, Chief Clerk
Dottie Tawney, Administrative Assistant
Rich Winkler, Solicitor
Diona Brick, Fiscal

Jillian Stephens, HR
Jason Ruggiero, Planning
Kim Woods, Human Services
Rich Mihalic, Two Mile Run Park
Jim Meyer, Derrick Newspaper
Aly Delp, ExploreVenango
Pastor Doug Strawn, Canal Wesleyan Church

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Brooks called the meeting to order at 6:02 p.m.

APPROVAL OF MINUTES FROM THE DECEMBER 11, 2018 MEETING:

Commissioner Abramovic made a motion to approve the minutes from the December 11, 2018 meeting, seconded by Commissioner Witherup, aye all.

PUBLIC COMMENT ON AGENDA

There was no public comment offered on the Salary Board agenda.

SALARY BOARD ITEMS FOR CONSIDERATION:

DEPARTMENT #205 COURTS

POSITION RECLASSIFICATION

From: Court Reporter I
Full-Time
Non-Exempt Hourly Pay Grade 6
To: Lead Court Reporter
Full-Time
Non-Exempt Hourly Pay Grade 6

Effective: 01/03/19

Note: Position reclassification due to the inclusion of additional complex duties related to lead role.

ABOLISH

Lead Court Recording Monitor/Transcriptionist
Full-Time
Non-Exempt Hourly Pay Grade 5
Effective 01/03/19

DEPARTMENT #305 PRISON

CREATE

Correctional Officer Intern (2 positions)
Temporary Full-Time
Non-Exempt Hourly Pay Grade 1
Effective 01/01/19

Note: Positions to last no longer than 4 months as part of the Recruitment and Retention Program in the Venango County Prison.

DEPARTMENT #535 SUBSTANCE ABUSE

CREATE

Senior Program Specialist
Full-Time
Non-Exempt Hourly Pay Grade 9
Effective 01/02/19

Commissioner Witherup made a motion to approve the above Salary Board items, seconded by Commissioner Abramovic, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting adjourned at 6:03 p.m. upon a motion by Commissioner Abramovic, seconded by Commissioner Witherup, aye all.

Respectfully submitted,


Dottie Tawney

Administrative Assistant