

Reviewed by: _____

**SALARY BOARD MINUTES
July 10, 2012**

Those present at the public meeting of the Salary Board held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks
Commissioner Bonnie Summers
Abby Flockerzi, Admin. Asst.
O. C. Bell, Airport
Bob Daugherty, Court Supervision
Pennie Maclean, HR
David Schwille, Human Services
Major Smith, Prison
Bradford Worthington, Public

Commissioner Vince Witherup
Denise Jones, Chief Clerk
Rich Winkler, Solicitor
Diona Brick, Fiscal
Bill Kresinski, MIS
Rich Mihalic, Park
Deborah Sharpe, Treasurer
Sheila Boughner, News Media

The Retirement Board meeting was convened and adjourned prior to the beginning of the Salary Board and the Salary Board meeting was convened and adjourned prior to the beginning of the Election Board meeting and the Commissioner Board meeting.

Call to Order:

Commissioner Brooks called the Salary Board meeting to order at 6:03pm.

Approval of the Minutes from the May 8, 2012 Meeting:

Treasurer Sharpe made a motion to approve the minutes from the June 12, 2012 meeting, seconded by Commissioner Summers, aye all.

Public Comment:

There was no public comment on the agenda as presented.

Salary Board Items for Consideration:

Ms. Maclean presented the Salary Board agenda for approval:

DEPARTMENT #145 – ASSESSMENT

ABOLISH

Department Clerk II
SEIU position
Full-Time

SEIU Pay Grade 6
Effective 06/25/12

CREATE

Department Clerk III
SEIU position
Full-Time
SEIU Pay Grade 8
Effective 06/25/12

ABOLISH

Mapper
Full-Time
Non-Union Hourly Pay Grade 7
Effective 06/25/12

CREATE

GIS Analyst/Mapper
Full-Time
Non-Union Hourly Pay Grade 11
Effective 06/25/12

DEPARTMENT #155 – MIS

ABOLISH

GIS Analyst
Full-Time
Non-Union Hourly Pay Grade 10
Effective 06/25/12

DEPARTMENT #180 – TREASURER

CREATE

Department Clerk Intern
Temporary Part-Time
Non-Union Hourly Pay Grade 1
Effective 07/09/12

Note: Temporary assignment for a total of not more than 105 hours.

DEPARTMENT #520 – CHILDREN & YOUTH SERVICES

ABOLISH

Caseworker
Full-Time
Non-Union Hourly Pay Grade 6
Effective 05/10/12

ABOLISH

Caseworker (2 positions)
Full-Time
Non-Union Hourly Pay Grade 6
Effective 06/11/12

ABOLISH

Caseworker (3 positions)
Full-Time
Non-Union Hourly Pay Grade 6
Effective 07/22/12

CREATE

Senior Caseworker
Full-Time
Non-Union Hourly Pay Grade 7
Effective 05/10/12

CREATE

Senior Caseworker
Full-Time
Non-Union Hourly Pay Grade 7
Effective 06/11/12

CREATE

Senior Caseworker (3 positions)
Full-Time
Non-Union Hourly Pay Grade 7
Effective 07/22/12

CREATE

Casework Manager
Full-Time
Exempt Pay Grade 4
Effective 06/11/12

EXTENSION OF TEMPORARY POSITION

MTFC Skills Coach (2 positions)
Temporary Part-Time
Non-Union Hourly Pay Grade 1
Effective 07/01/12
Note: Temporary positions extended through 12/31/12.

DEPARTMENT #540 – MH/DS

ABOLISH

Caseworker (2 positions)
Full-Time
Non-Union Hourly Pay Grade 6
Effective 07/22/12

CREATE

Senior Caseworker (2 positions)
Full-Time
Non-Union Hourly Pay Grade 7
Effective 07/22/12

Commissioner Summers made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Witherup, aye all.

Row Offices Items for Informational Purposes:

Ms. Maclean presented the Row Offices items for informational purposes:

PERSONNEL TRANSACTIONS AS A RESULT OF EXISTING VACANCIES:

REHIRE – In Department #270 (Sheriff) of **Andrew Cozad**, Deputy Sheriff, Probationary Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$13.96/hr.), **effective 07/09/12; Special Conditions:** Filling existing vacancy; must successfully complete pre-employment drug screening.

CORRECTION TO 06/12/12 ROW OFFICE ITEMS

PROBATIONARY NEW HIRE – In Department #270 (Sheriff) of **Matthew Campbell**, Deputy Sheriff, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$13.96/hr.), **effective 06/18/12; Special Conditions:** Filling existing vacancy.

NOTE: Personnel action rescinded.

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PERSONNEL TRANSACTIONS AS A RESULT OF NEWLY CREATED POSITIONS:

PROBATIONARY NEW HIRE – In Department #210 (Domestic Relations) of **Michael Tanner**, Compliance Officer, Part-Time, 40 hours/pay, Non-Union Hourly Pay Grade 5 (\$12.40/hr.), **effective 06/18/12; Special Conditions:** Filling newly created position ratified at the June Salary Board meeting.

REHIRE – In Department #180 (Treasurer) of **Jessica Shea**, Department Clerk Intern, Temporary Part-Time, 56 hours/pay, Non-Union Hourly Pay Grade 1 (\$8.27/hr.), **effective 07/09/12; Special Conditions:** Filling newly created position ratified at the July Salary Board meeting; must successfully complete pre-employment drug screening.

Other Business:

There was no other business to be conducted.

Adjournment:

The meeting adjourned at 6:05 p.m. upon a motion by Commissioner Summers and a second by Treasurer Sharpe, aye all.

Respectfully submitted,

Abby R. Flockerzi, Admin. Assist.