

Reviewed by: _____

SALARY BOARD MINUTES
June 12, 2012

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

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| Commissioner Tim Brooks | Commissioner Vince Witherup |
| Commissioner Bonnie Summers | Denise Jones, Chief Clerk |
| Rich Winkler, Solicitor | Diona Brick, Fiscal |
| Bill Kresinski, MIS | Pennie Maclean, HR |
| Rich Mihalic, Park | Jayne Romero, MH/DS |
| David Schwille, Human Services | Sheila Boughner, News Media |
| Kim Woods, Director of MH/DS IIU | BJ Brooks, Public |
| Kelsei Kresinski, Public | Rick Clark, Turning Point |
| Pastor Terry Truffin, Oil City Community Alliance Church | |

Prior to the meeting, a public prayer was offered by Pastor Terry Truffin from the Oil City Community Alliance Church. Commissioner Brooks then led the group in the Pledge of Allegiance.

The Retirement Board meeting was convened and adjourned prior to the beginning of the Salary Board and Commissioner Board meetings.

Call to Order:

Commissioner Brooks called the Salary Board meeting to order at 6:03pm.

Approval of the Minutes from the May 8, 2012 Meeting:

Commissioner Witherup made a motion to approve the minutes from the May 8, 2012 meeting, seconded by Commissioner Summers, aye all.

Public Comment:

There was no public comment on the agenda as presented.

Salary Board Items for Consideration:

Ms. Maclean presented the Salary Board agenda for approval:

DEPARTMENT #210 – DOMESTIC RELATIONS

CREATE

Compliance Officer

Part-Time
Non-Union Hourly Pay Grade 5
Effective 04/06/12

DEPARTMENT #510 – AREA AGENCY ON AGING

ABOLISH

Aging Case Aide
SEIU position
Part-Time
SEIU Pay Grade 6
Effective 04/30/12

CREATE

Aging Case Aide
SEIU position
Full-Time
SEIU Pay Grade 6
Effective 04/30/12

DEPARTMENT #520 – CHILDREN & YOUTH SERVICES

CREATE

Casework Intern
Temporary Full-Time
Non-Union Hourly Pay Grade 1
Effective 05/14/12
Note: Temporary assignment through 08/24/12.

DEPARTMENT #540 – MH/DS

POSITION REALLOCATION

MH Program Director
Full-Time Exempt
From: Exempt Pay Grade 4
To: Exempt Pay Grade 5
Effective 07/08/12
Note: Reflects increased responsibilities resulting from the Human

Services reorganization.

EXTENSION OF POSITION

Senior Caseworker
Full-Time
Non-Union Hourly Pay Grade 7
Effective 04/01/12
Note: Budget extended through February 2013.

DEPARTMENT #590 - WEATHERIZATION

EXTENSION OF POSITION

Department Clerk III
SEIU position
Full-Time
SEIU Pay Grade 8
Effective 04/01/12
Note: Position extended through 06/01/12 due to extension of ARRA.

Commissioner Summers made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Witherup, aye all.

Row Offices Items for Informational Purposes:

Ms. Maclean presented the Row Offices items for informational purposes:

PROBATIONARY NEW HIRE – In Department #270 (Sheriff) of **Danny Bimber**, Deputy Sheriff, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$13.96/hr.), **effective 06/04/12**; **Special Conditions:** Filling existing vacancy; of **Matthew Campbell**, Deputy Sheriff, Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 (\$13.96/hr.), **effective 06/18/12**; **Special Conditions:** Filling existing vacancy.

END OF PROBATION – In Department #310 (Court Supervision) of **Lisa Pierce**, Department Clerk II, Full-Time, 80 hours/pay, **effective 05/14/12**.

PROMOTION – In Department #180 (Treasurer) of **Bonnie Smith**, from Department Clerk II, SEIU position, Part-Time, 68 hours/pay, SEIU Pay Grade 6 (\$9.1402/hr.) to Second Deputy Treasurer, Full-Time, 70 hours/pay, Non-Union Hourly Pay Grade 3 (\$10.60/hr.), **effective 05/14/12**; **Special Conditions:** Filling existing vacancy; benefits effective immediately; of **Donald Ward**, Full-Time, 70 hours/pay, from Second Deputy Treasurer, Non-Union Hourly Pay Grade 3 (\$11.25/hr.) to First Deputy Treasurer, Non-Union Hourly Pay Grade 5 (\$12.40/hr.), **effective 05/14/12**; **Special Conditions:** Filling existing vacancy.

SEPARATION OF EMPLOYMENT - RETIREMENT – In Department #180 (Treasurer) of **Linda Stine**, First Deputy Treasurer, **effective 05/11/12**.

SEPARATION OF EMPLOYMENT – In Department #270 (Sheriff) of **Adam Haun**, Deputy Sheriff, **effective 06/08/12**; of **Robert O’Polka**, Deputy Sheriff, **effective 05/07/12**.

Other Business:

There was no other business to be conducted.

Adjournment:

The meeting adjourned at 6:05 p.m. upon a motion by Commissioner Witherup and a second by Commissioner Summers, aye all.

Respectfully submitted,

Abby R. Flockerzi, Admin. Assist.