

Reviewed by: _____

**SALARY BOARD MINUTES
January 10, 2012**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Vince Witherup
Commissioner Bonnie Summers	Denise Jones, Chief Clerk
Abby Flockerzi, Admin. Asst.	Rich Winkler, Solicitor
O. C. Bell, Airport	Diona Brick, Fiscal
Bill Kresinski, MIS	Pennie Maclean, HR
Rich Mihalic, Park	Deborah Sharpe, Treasurer
Sheila Boughner, News Media	
Pastor Ed Saxman, Oakland United Methodist Church	

The meeting began with a public prayer given by Pastor Ed Saxman from the Oakland United Methodist Church. Commissioner Brooks then led the group in the Pledge of Allegiance.

The Retirement Board meeting was convened and adjourned prior to the beginning of the Salary Board and Commissioner Board meetings.

Commissioner Brooks called the Salary Board meeting to order at 6:06pm.

Commissioner Bonnie Summers made a motion to approve the minutes from the December 13, 2011 meeting, seconded by Treasurer Deborah Sharpe, aye all.

Ms. Pennie Maclean presented the Salary Board agenda for approval.

DEPARTMENT #520 – CHILDREN & YOUTH SERVICES

CREATE

Social Casework Intern
Temporary Full-Time
Non-Union Hourly Pay Grade 1
Effective 12/19/11

Note: Temporary position for a total of 80 hours through 01/03/12.

CORRECTION TO 12/13/11 SALARY BOARD REPORT

Attachments for Elected Row Officers: According to the motion approved by the Board of Commissioners at the December 28, 2010 public meeting, all elected row officers will receive a 0% increase to their

calculated 2011 salary. Row officers' salaries are detailed in a departmental listing of elected officials which is included (attachment EO12.1).

Exception: The salary for the Venango County District Attorney is set in accordance with the Administrative Office of Pennsylvania Courts as communicated on November 28, 2011. The 2012 District Attorney annual salary is \$168,541. However, the District Attorney is foregoing her pay increase for 2012.

NOTE: Requesting approval of the attached EO 12.1 Report as amended correcting clerical errors originally reported for 2011 calculated and 2012 annual salaries.

Treasurer Deborah made a motion to approve the above Salary Board Agenda, seconded by Commissioner Bonnie Summers, aye all.

Ms. Maclean presented the Row Offices Salary Board agenda for review.

DEPARTMENT #310 - COURT SUPERVISION SERVICES

CREATE

Victim Community Awareness Facilitator

Part-Time On Call

\$27.00/hr.

Effective 05/01/12

Note: Facilitators are paid through the CYS needs-based budget.

OTHER BUSINESS

Ms. Maclean submitted the Special Program Rates for approval. This has to do with payment of overtime for court Supervision Staff who work classes such as Bad Check Offenders Program, Think Right Program, Victim community Awareness, etc. The new flat rate will be \$27 versus the old rate of \$25.

Commissioner Vince Witherup made a motion to approve the Special Program Rates, seconded by Commissioner Bonnie Summers, aye all.

Upon a motion by Commissioner Bonnie Summers, and a second by Commissioner Vince Witherup, the meeting was adjourned at 6:09pm.

Respectfully submitted,

Abby R. Flockerzi, Admin. Assist.