

Reviewed by: _____

COMMISSIONER BOARD MINUTES
January 10, 2012

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Vince Witherup
Commissioner Bonnie Summers	Denise Jones, Chief Clerk
Abby Flockerzi, Admin. Asst.	Rich Winkler, Solicitor
O. C. Bell, Airport	Diona Brick, Fiscal
Bill Kresinski, MIS	Pennie Maclean, HR
Rich Mihalic, Park	Deborah Sharpe, Treasurer
Sheila Boughner, News Media	
Pastor Ed Saxman, Oakland United Methodist Church	

The meeting began with a public prayer given by Pastor Ed Saxman from the Oakland United Methodist Church. Commissioner Brooks then led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:09 p.m. The following change was made to the agenda: the addition of the reappointment of Mr. Ken Garland to the Venango County Planning Commission listed under County Administration. With the noted change to the Commissioner Board Agenda, Commissioner Witherup made a motion to accept the agenda as presented; Commissioner Summers seconded the motion, aye all.

Commissioner Summers made a motion to approve the minutes from the December 27, 2011 meeting, seconded by Commissioner Witherup, aye all.

COURT ADMINISTRATION:

There was no business to be conducted.

ROW OFFICES:

There was no business to be conducted.

PRISION:

There was no business to be conducted.

COMMUNITY SERVICES ADMINISTRATION:

The following items were presented for approval by Mr. O. C. Bell:

Change Order Number 6 – This is a Change Order to saw cut and remove pavement as required to modify existing sanitary sewer clean outs to eliminate interference with vehicular traffic and issue a two calendar day time extension to perform the indicated work. The cost associated is \$1,414.

Change Order Number 7 - This is a Change Order for additional labor and material required to clean out the existing drainage swale and for a thirty six calendar day time extension to offset time lost for inclement weather, equipment break downs, and rock excavation. The cost associated is \$5,582.20.

Commissioner Witherup made a motion to approve the above Change Orders, seconded by Commissioner Summers, aye all.

HUMAN SERVICES:

The following items were presented for approval by Commissioner Brooks:

AAA/RSVP

Request approval of Janet Henze as a member of the RSVP Advisory Board

Approval of an agreement with Fred Frado for snow removal at the Scrubgrass Senior Center at the rate of \$45.00 per call.

Children, Youth and Families

Approval of two foster parent agreements

Mental Health and Developmental Services

Addendum to the 2011-12 contract with Sugar Valley Lodge in the amount of \$38,174.06 to increase the amount for supplemental staffing to house MH consumers. The new contract maximum is \$272,394.06.

Addendum to the contract with the Regional Counseling Center in the amount of 1) \$7,943.56 with represents a 3% retained revenue and 2) \$16,419 as reimbursement for partial hospitalization services not covered by other insurance.

Addendum to the contract with the Venango Training and Development Center in the amount of \$1,947.57 to reimburse for actual costs plus 3% retained revenue in eligible programs.

Sugar Valley Lodge

Synopsis: Request Commissioner approval to amend the FY 2010-11 contract with Sugar Valley Lodge to increase funding for supplemental staffing to house individuals with a mental illness to a maximum of \$272,394.06. This reflects an increase of \$38,174.06 over the original contracted maximum. The required match will come from the existing match allocation.

Regional Counseling Center, Inc.

Synopsis: Request Commissioner approval to amend the FY 2010-11 contract with The Regional Counseling Center, Inc to provide retained revenue of up to 3% of expenses as allowed by the 4300 regulations for outpatient services in the amount of \$7,943.56. Approval is also requested to reimburse The Regional Counseling Center for Partial Hospitalization services provided to mental health consumers with no third party reimbursement source at the M.A. rate for a total of \$16,419.00. The required match will come from the existing match allocation.

Venango Training and Development Center, Inc.

Synopsis: Request Commissioner approval to amend the Contract for FY 2010-11 with Venango Training and Development Center to reimburse the Provider for actual costs incurred as well as eligible retained revenue up to 3% of expenses as allowed by the 4300 regulations for pre-vocational services for mental health services as authorized by the BSU. Total to be reimbursed to the Provider is \$1947.57. The required match will come from the existing allocation.

Commissioner Summers made a motion to approve the above contracts, seconded by Commissioner Witherup, aye all.

FINANCE ADMINISTRATION:

The following warrants are submitted for your approval:

Warrant	SP122211	2,475.00	Non- Human Services Expenditures
Warrant	123011	118,423.96	Non-Human Services Expenditures
Warrant	HS123011	133,583.88	Human Services Expenditures
Warrant	010612	305,512.49	Non-Human Services Expenditures
Warrant	HS010612	151,218.45	Human Services Expenditures
Total		<u>\$ 711,213.78</u>	

Commissioner Witherup made a motion to approve the above warrants, seconded by Commissioner Summers, aye all.

The following items were presented for approval by Ms. Diona Brick:

Budget Transfer - A Budget Transfer in the amount of \$26,197 from the Contingency Fund to the Insurance Budget for Worker's Comp Insurance expenses.

Commissioner Summers made a motion to approve the above budget transfer, seconded by Commissioner Witherup, aye all.

Contract Assignment – The County currently has a contract in place for the software in the Assessment Office with 21st Century Appraisals. 21st Century Appraisals is assigning their contracts to a new company – Evaluator Services and Technology Inc. This is mainly for software maintenance.

Commissioner Witherup made a motion to approve the above contract assignment, seconded by Commissioner Summers, aye all.

HUMAN RESOURCES:

PLANNING:

There was no business to be conducted.

TWO MILE COUNTY PARK:

Park Director Rich Mihalic presented the Park Activities Report as follows:

WinterFest is still scheduled for January 21.

The Ice Fishing Contest is in question since the lake is not frozen yet. Maybe the alternate date of February 4th will work. There is a meeting scheduled on January 11th to discuss this.

The nice weather has allowed the Park Staff to get some other projects completed such as new signs being put up. All parking lots will be letter and color coded and the large sign for Pioneer Flats is being replaced.

The timbering project is going well.

COUNTY ADMINISTRATION:

Commissioner Brooks presented the following for County Administration:

Resolution 2012-01 – Fiber Optic Project – This resolution commits up to \$110,000 for the construction and start-up of an operation center in Franklin to tap into the city's two-way 10-gigabit circuit, linking Franklin to the Chicago Data Center.

Commissioner Witherup made a motion to approve the above resolution, seconded by Commissioner Summers, aye all.

Chief Clerk Denise Jones presented the following for County Administration:

Approval to use Frank B. Taylor Engineering for Bridge Related Services for 2012 – There will be no price increase from last year in the rates and Frank B. Taylor Engineering will again extend the County a 20% discount on their base rates for general services.

Commissioner Summers made a motion to approve the above request, seconded by Commissioner Witherup, aye all.

Commissioner Brooks presented the following for approval:

Appointment of Kim Reddinger to VIDA Board
Reappointment of Jayne Romero to Affordable Housing Trust Board
Reappointment of Vanessa Rockovich to Affordable Housing Trust Board
Appointment of Barbara A. Feroz to Housing Authority Board
Appointment of Amanda Slider to Venango County Planning Commission

Commissioner Witherup made a motion to approve the above appointments and reappointments, seconded by Commissioner Summers, aye all.

Commissioner Witherup presented the following for approval:

Proclamation Eagle Scout Recognition – Cory James Glover – This proclamation recognized Cory James Glover from Boy Scout Troop #412 from Utica, PA for his attainment of Eagle Scout. The actual Eagle Scout ceremony is being held on Saturday, January 14th.

Commissioner Brooks made a motion to approve the above proclamation, seconded by Commissioner Summers, aye all.

OTHER BUSINESS

Commissioner Summers commended the staff of the County Maintenance Department on keeping the sidewalks clean and clear of snow during the recent snow storm.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 6:21 p.m. upon a motion by Commissioner Witherup and a second by Commissioner Summers; aye all.

Respectfully submitted,

Abby R. Flockerzi, Admin. Assist.