

Reviewed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SALARY BOARD MINUTES**  
**November 15, 2011**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Commissioner Vince Witherup	Denise Jones, Chief Clerk
Abby Flockerzi, Admin. Asst.	Rich Winkler, Solicitor
O. C. Bell, Airport	Diona Brick, Fiscal
Bill Kresinski, MIS	Tim Johnson, Domestic Relations
Pennie Maclean, HR	David Schwille, Human Services
Tom Sherman, EMA/911	Major Smith, Prison
Diane Weckerly, Human Services	Karen Wenner, Planning
Sheila Boughner, News Media	
Reverend William Hastings, Pastor Seneca United Methodist Church	

Retirement Board was convened and adjourned prior to the Salary Board Meeting.

Commissioner Brooks called the meeting to order at 5:34 p.m.

Commissioner Beichner made a motion to approve the minutes from the October 11, 2011 meeting, seconded by Commissioner Witherup, aye all.

No issues were raised by those in attendance on the agenda items presented for approval labeled Attachment B - Salary Board Items for consideration:

**DEPARTMENT #130 – HUMAN RESOURCES**

**ABOLISH**

Department Clerk II  
Full-Time  
Non-Union Hourly Pay Grade 2  
Effective 11/14/11

**CREATE**

Recruitment/Recordkeeping Coordinator  
Full-Time  
Non-Union Hourly Pay Grade 4  
Effective 11/14/11

**DEPARTMENT #140 – TAX CLAIM**

**ABOLISH**

Tax Claim Coordinator  
Full-Time Exempt  
Exempt Pay Grade 3  
Effective 11/14/11

CREATE

Director, Tax Claim Bureau & Administrative Services  
Full-Time Exempt  
Exempt Pay Grade 4  
Effective 11/14/11

**DEPARTMENT #520 – CHILDREN & YOUTH SERVICES**

EXTENSION OF TEMPORARY POSITION

Social Casework Intern  
Temporary Part-Time  
Non-Union Hourly Pay Grade 1  
Effective 08/27/11  
Note: Extension of internship through 05/31/2012.

The above items were for informational purposes only.

No other business was presented. Upon a motion by Commissioner Beichner, and a second by Commissioner Witherup, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

---

Abby R. Flockerzi, Administrative Assistant