

Reviewed by: _____

**COMMISSIONER BOARD MINUTES
October 25, 2011**

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Commissioner Vince Witherup	Denise Jones, Chief Clerk
Abby Flockerzi, Admin. Asst.	Rich Winkler, Solicitor
O. C. Bell, Airport	Diona Brick, Fiscal
Bill Kresinski, MIS	Pennie Maclean, HR
Rich Mihalic, Park	David Schwille, Human Services
Diane Weckerly, Human Services	Sheila Boughner, News Media
Reverend Lonny Wolford, Pastor Fox Street Church of God	
Darius Teslovich, General Public	Karen Teslovich, General Public

The meeting began with a public prayer given by Reverend Lonny Wolford, Pastor of the Fox Street Church of God. Commissioner Brooks then led the group in the Pledge of Allegiance.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 5:30 p.m. The following change was made to the agenda: the addition of a Budget Transfer under Fiscal by Ms. Diona Brick. With the noted change to the Commission Board Agenda, Commissioner Beichner made a motion to amend the agenda as presented; Commissioner Witherup seconded the motion, aye all.

Commissioner Witherup made a motion to approve the minutes from the October 11, 2011 meeting, seconded by Commissioner Beichner, aye all.

COURT ADMINISTRATION:

There was no business to be conducted.

ROW OFFICES:

There was no business to be conducted.

PRISON:

The following item was presented for approval by Ms. Denise Jones and Solicitor Rich Winkler on behalf of Warden Major Smith:

Global Tel-Link Corporation Inmate Service Agreement allows this company to install equipment for use by inmates to make telephone calls from the County Jail. The term of this agreement is five years and the only cost to the County is maintenance on software, other than that this is funded by the Inmate Fund. The County will receive a percentage of revenue which will then be deposited into the Commissary Fund.

Commissioner Beichner made a motion to approve the above agreement, seconded by Commissioner Witherup, aye all.

COMMUNITY SERVICES ADMINISTRATION:

Mr. O. C. Bell presented a Non-residential Lease For Real Estate Extension between the County and Dale Wilson. This is for a property that the Airport owns on Pittsburgh Road. Mr. Wilson sub-leases the house and uses the buildings on the property for storage.

Commissioner Witherup made a motion to approve the above contract, seconded by Commissioner Beichner, aye all.

Mr. Bell presented a Hanger Lease with Andrew Maitland. The lease is a month-to-month extended lease with a monthly rental payment of \$131.44.

Commissioner Beichner made a motion to approve the above lease, seconded by Commissioner Witherup, aye all.

Mr. Bell presented an agreement with Lee-Simpson Associates, Inc. for engineering work related to the selection of new snow removal equipment. The cost of this agreement is \$13,791.04. The engineering study conducted an analysis of the runway length and width and requirements the FAA puts on the Airport to remove snow within a 45 minute time period in Priority 1 areas. The piece of equipment had to fit the FAA circulars; therefore an engineering analysis was required of the equipment to get this particular piece. The project to secure the piece of equipment was a \$600,000 project with invoices coming in for the equipment at \$577,000, so we are actually under the grant amount on this project. A federal grant covered 95 percent of the cost of the vehicle, with the state and the County each covering 2.5 percent of the cost.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Mr. David Schwille:

Children, Youth and Family Services

Three resource family agreements.

Renewal agreement with Parkside Psychological Services to provide assessment and treatment for victims of sexual abuse and their non-offending parent. Rates are based on a fee for service structure:

1. Individual Session: \$94.50
2. Family: \$99.00
3. Comp Risk Report: \$516.60
4. Abel Assessment: \$275.00
5. Polygraph: \$250.00
6. Group: \$11.03 per 15 minute unit
7. Court: \$94.50
8. Smith Expert Witness Testimony: \$100.00

Renewal agreement with Family Care for Children and Youth to provide family foster care services at the following per diem:

1. Class FA - \$64.48
2. Class FB - \$56.42

Substance Abuse Services

Renewal agreement with Outside In/ Pathway to recovery for short term non-hospital inpatient rehabilitation for adolescent males at a per diem of \$248.00.

Renewal agreement with White Deer Run for the following services:

1. Female Halfway House at \$91.00 per diem
2. Dual Diagnosis Adults at \$234.00 per diem (White Deer Run) \$246 (Cove Forge)
3. Short term rehabilitation for adolescents at \$199.00 per diem
4. Short term rehabilitation for adults at \$195.00 per diem (White Deer Run) \$177.00 (Cove Forge)
5. Detoxification for adults and adolescents at \$212.00 per diem (White Deer Run) \$188.00 (cove Forge)

Commissioner Brooks stated that the Commissioners do meet with Mr. Schwille on the mornings prior to the Commissioners' Board Meeting at 10:00am and this meeting is open to the public.

Commissioner Beichner made a motion to approve the above contract renewals, seconded by Commissioner Witherup, aye all.

FINANCE ADMINISTRATION:

The following warrants are submitted for your approval:

Warrant	SP101411	1,000.00	Non- Human Services Expenditures
Warrant	HS101411	383,259.78	Human Services Expenditures
Warrant	SP101811	2,400.00	Non-Human Services Expenditures
Warrant	HS101811	546.34	Human Services Expenditures
Warrant	HS102111	471,716.52	Human Services Expenditures
Warrant	102111	<u>1,205,818.22</u>	Non-Human Services Expenditures

Total **\$ 2,064,740.86**

Commissioner Witherup made a motion to approve the above warrants, seconded by Commissioner Beichner, aye all.

Ms. Brick presented Resolution #2011-09 authorizing the Board of Commissioners to make fund balance assignments in accordance with GASB (Governmental Accounting Standards Board) Statement 54. GASB has issued this statement which becomes effective for financial statements for reporting periods beginning after June 15, 2010 and creates new fund balance classifications in a hierarchy based upon the relative strength of the constraints that control how fund balances may be spent. Statement 54 also enables the governing body to delegate authority to a subordinate office to make assignments of fund balance for intended purposes not otherwise requiring formal action of the governing body.

Commissioner Beichner made a motion to approve the above resolution, seconded by Commissioner Witherup, aye all.

Ms. Brick presented a Budget Transfer request in the amount of \$24,863 to be moved from Contingency to the Insurance Budget. This is for an additional premium for the County’s Workers Compensation Plan. This is a typical transfer which usually occurs every year based on estimated payroll in comparison to actual payroll.

Commissioner Witherup made a motion to approve the above budget transfer request, seconded by Commissioner Beichner, aye all.

Commissioner Brooks stated that the Commissioners meet with Ms. Brick on Monday mornings prior to the Commissioners’ Board Meeting at 9:00am and this meeting is open to the public.

PLANNING:

There was no business to be conducted.

TWO MILE COUNTY PARK:

Mr. Rich Mihalic presented the Park Activities Report as follows:

The Rocky Grove Invitation went well despite the inclement weather. Range Resources assisted in installing an alternate trail and things went well.

The campground is closed as of last weekend. It will be open for people who want to hike and to hunters and fishermen.

Oakland Methodist Church is having a 5K walk/run fundraiser to raise money for their missions on Saturday, October 22. They will be using Speer Road which will be closed from 9:00am – 11:00am.

November 12 will be the next Moonlight Hike. There will also be a horseback ride depending on the weather.

Mr. Mihalic met with Josh Botts from the Venango Fatherhood Initiative and they will be having a Winter Fest on January 21, 2012 at the Park. There will be a tubing race for children in different age groups, snowman building contest, cross-country skiing, and an ice fishing contest will be sponsored by Dunham's Sports and Williams Decorating.

COUNTY ADMINISTRATION:

Commissioner Brooks presented the following for approval:

National Adoption Month Proclamation proclaiming November 2011 as National Adoption Awareness Month. This proclamation encourage other citizens, community agencies, religious organizations, businesses, and others to celebrate adoption, honor families that grow through adoption, further an awareness of the changes and issues in adoption, and focus attention to those children who live in the shadow of an uncertain future while they wait for permanent families.

Commissioner Beichner made a motion to approve the above proclamation, seconded by Commissioner Witherup, aye all.

Sandycreek Industrial Park Assignment Agreement with the state Office of Budget states the County will establish a \$500,000 line of credit for a project to extend DeBence Drive and water and sewer lines about 1,000 feet to improve the development potential of vacant land at the site. The line of credit will be reimbursed by a Redevelopment Assistance Capital Program grant. This is a cooperative agreement with the County, Sandycreek Township, and the Oil Region Alliance of Business, Industry and Tourism.

Commissioner Witherup made a motion to approve the above agreement, seconded by Commissioner Beichner, aye all.

Sandycreek Industrial Park Cooperative Agreement is also with the Oil Region Alliance and Sandycreek Township. This outlines the grant conditions and protects the County's investment. The Venango Regional Planning Commission will manage the project, which is largely Grant

funded. Project funding includes roughly \$106,000 in Community Development Block Grant funds earmarked by the County for the project, \$200,000 from the Appalachian Regional Commission, \$100,000 in loans from the United States Department of Agriculture to Sandycreek Township and another \$100,000 in loans from the United States Department of Agriculture to the Oil Region Alliance.

Commissioner Beichner made a motion to approve the above agreement, seconded by Commissioner Witherup, aye all.

OTHER BUSINESS

Mr. Mihalic from the Park stated the grant funding of \$99,000 from the state Fish and Boat Commission has been approved for a new boat launch at the Park. The project will include a handicapped-accessible boat and fishing dock as well as an ADA compliant all-weather restroom. The funding also includes a \$100,000 grant from the state Department of Conservation and Natural Resources (DCNR) and an in-kind contribution from the County of approximately \$5,400.

PUBLIC COMMENT

Ms. Karen Teslovich and her husband Darius attended the meeting to introduce their new business, CNG One Source. The business will convert vehicles and fleets to run on both compress natural gas (CNG) and regular gasoline and will also operate a CNG fueling station. The business will be located near Long John Silvers Restaurant on Route 8 on a site previously occupied by a mobile home dealership. According to Ms. Teslovich, it is estimated that the business could employ 50 to 100 people within a couple of years. Mr. and Mrs. Teslovich want to keep the headquarters for the business here in Venango County.

ADJOURNMENT

The meeting adjourned at 5:50 p.m. upon a motion by Commissioner Witherup and a second by Commissioner Beichner; aye all.

Respectfully submitted,

Abby R. Flockerzi, Admin. Assist.