

Reviewed by: \_\_\_\_\_  
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**COMMISSIONER BOARD MINUTES  
December 28, 2010**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Commissioner Vince Witherup	Denise Jones, Chief Clerk
Rich Winkler, Solicitor	Lisa Mumford, Admin. Asst.
Diona Brick, Fiscal	Connie Hazelton, HR Director
Bill Kresinski, MIS	Rich Mihalic, Park Director
Sheila Boughner, News Herald	Dave Schwille, Human Services
Karen Wenner, Planning	Eric Foy, Sheriff
Ray Beichner, Taxpayer	Frank Toothman, Taxpayer
Rod Bedow, Taxpayer	Susan Duray, Taxpayer
Martha Breene, Taxpayer	Steve Eakin, Taxpayer
Carol Gustafson, Taxpayer	George Merritt, Taxpayer
Bob Graham, Taxpayer	Sharon Wood, Taxpayer

The meeting began with a public prayer given by Commissioner Beichner and then Commissioner Brooks led the group in the Pledge of Allegiance.

**COMMISSIONER BOARD:**

Commissioner Brooks called the meeting to order at 6:03 p.m. A motion was made by Commissioner Beichner to approve the minutes from the December 14, 2010 meeting, seconded by Commissioner Witherup, aye all. There was no business to come before the Board from Court Administration, the Row Offices, the Prison, Community Services Administration, or Human Services.

**PUBLIC COMMENT:**

Rod Bedow objected to Item #13-C on the agenda. Rod objected to the re-naming of the Human Service Complex after the late Commissioner Troy A. Wood. He feels the building is a "white elephant" and it would not be right to name it after Commissioner Wood.

Commissioner Beichner asked why a vacancy position on the Housing Authority Board was removed from the agenda since it was agreed upon that no items would be removed after noon on Monday before a commissioners' meeting. Commissioner Brooks apologized and advised that it was removed due to a misunderstanding.

George Merritt who is on the Housing Authority Board advised that he was not aware of any appointment that was to be made on the Board.

**FINANCE ADMINISTRATION:**

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	121710	160,852.67	Non-Human Services Expenditures
Warrant	HS121710	443,709.09	Human Services Expenditures
Warrant	HS121510	3,912.30	Human Services Expenditures
Warrant	SP122010	1,307.24	Non-Human Services Expenditures
Warrant	122710	192,393.56	Non-Human Services Expenditures
Warrant	HS122710	<u>122,920.83</u>	Human Services Expenditures
<b>Total</b>	<b>\$</b>	<b>925,095.69</b>	

Commissioner Brooks made a motion to approve the above warrants, seconded by Commissioner Witherup. Commissioner Beichner opposed one portion of Warrant #122710. The total of the warrant was in the amount of \$192,393.56 and Commissioner Beichner opposed \$53,621 of that warrant because it a payment to the ORA. The motion passed by majority vote.

The next item presented by Diona was a Professional Service Agreement between 21<sup>st</sup> Century Appraisals, Inc. and the County of Venango. This agreement is for 21<sup>st</sup> Century Software and Departmental Support to be used in our Assessment Department. The agreement is for two-years which will begin January 1, 2011 and continue thru December 31, 2012. The cost of the agreement for the year 2011 will be in the amount of \$25,600; and for 2012, the cost will be \$26,033. Commissioner Beichner made a motion to approve the agreement, seconded by Commissioner Witherup, aye all.

Diona presented for approval the Tax Claim Software Maintenance Agreement between RBA, Inc., and the County of Venango. This agreement is for one year which begins January 1, 2011 and continues thru December 31, 2011. The cost of this agreement is \$6,311. Commissioner Witherup made a motion to approve this agreement, seconded by Commissioner Beichner, aye all.

The last item Diona presented was the approval of the County Budget for the calendar year of 2011. The budget changed slightly since it was presented in the preliminary form. The overall budget includes total revenues projected at \$48,246,425 which represents an increase of approximately 7% from the current 2010 \$44,890,128 revenue budget. Total expenses for all Venango County funds are projected to be \$51,854,037 which represents an increase of 7% from the 2010 \$48,129,877 expense budget, and a deficit of \$3,607,612. The County General Fund revenue budget, excluding Human Services, is projected at \$16,858,277 or an estimated 35% of the entire revenue budget. The County General Fund expense budget, excluding Human Services, is projected at \$16,858,277 or an estimated 33% of the entire budget.

Commissioner Beichner made a motion to approve the above 2011 budget, seconded by Commissioner Witherup, aye all.

## **HUMAN RESOURCES:**

The last item presented by Connie was the approval of the renewal contract between UPMC Health Plan and the County of Venango. The contract is for the County group rates for 2011. The renewal dates goes into effect January 2, 2011 and the renewal increase is 5.77% from 2010. Commissioner Witherup made a motion to approve the renewal contract, seconded by Commissioner Beichner, aye all.

## **PLANNING COMMISSION:**

Karen Wenner with the Planning Commission presented for approval the submission of a HOME Program grant application for rehabilitating and razing 15 to 20 homes in Rouseville Borough. The Home Program is a competitive federal grant program administered by the state Department of Community and Economic Development. Program funding must be used to benefit people with low to moderate income. Also Resolution #2010-19 – Home Program Applicant was adopted to authorize the filing of an application for funds with the DCED. Commissioner Beichner made a motion to approve the submission of the HOME grant application and the resolution, seconded by Commissioner Witherup, aye all.

Karen advised that there are two vacancies on the County's Affordable Housing Trust Board which are for a three-year term. Also she advised there are three vacancies for elected officials on the County's Regional Planning Commission board which are for a five-year term.

## **TWO MILE COUNTY PARK:**

Rich Mihalic, Park Director, advised there are three vacancies on the Two Mile Run County Park Advisory Committee. These positions are for a three-year term.

Rich also advised that January 15<sup>th</sup> there will be a Night Hike and on January 29<sup>th</sup> will be "Learn How to Ski Day" at the park.

## **COUNTY ADMINISTRATION:**

Commissioner Brooks presented for approval of the Tourist Promotion Agency Annual Plan submitted by the Oil Region Alliance Business, Industry, and Tourism. The Tourism Information is for the years 2009/2010 and years 2010/2011 and budget and background information for 2011. Commissioner Witherup made a motion to approve the annual plan, seconded by Commissioner Beichner, aye all.

The next item presented by Commissioner Brooks was the 2011 Venango County Commissioner Board Public Meetings and Workshops schedule which will be advertised in the newspaper and sent to all department heads. Commissioner Witherup made a motion to approve the 2011 schedule, seconded by Commissioner Beichner, aye all.

The last item presented by Commissioner Brooks was the re-naming of the Human Service Complex building after the late Commissioner Troy A. Wood. Commissioner Beichner opposed re-naming the building after Troy Wood, due to she felt it was an insult to him. Commissioner Brooks made a motion to approve the re-naming of the building, seconded by Commissioner Witherup. Motion passed by majority vote.

Denise Jones, Chief Clerk, requested authorization for Oakland Township to encumber Liquid Fuels Funds for 2011 to replace Cherrytree Run Bridge. The encumbrance amount would be for \$30,000 for a total of \$43,153.61 for Oakland Township. Commissioner Witherup made a motion to approve the encumbrance, seconded by Commissioner Beichner, aye all.

The last item presented by Commissioner Witherup was the approval of the re-appointment of Jason Wible to the Venango Industrial Development Authority Board. The re-appointment is for a five-year term which will begin January 1, 2011 and run thru December 31, 2015. Commissioner Witherup made a motion to approve the re-appointment, seconded by Commissioner Beichner, aye all.

Commissioner Witherup made a motion to adjourn the meeting at 6:35 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

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Lisa Mumford, Admin. Assist.