

**COMMISSIONER BOARD MINUTES
November 23, 2010**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks
Denise Jones, Chief Clerk
Lisa Mumford, Admin. Asst.
Tim Johnson, Domestic Relations
Bill Kresinski, MIS
Sheila Boughner, News Herald
Jane Richey, Taxpayer
O. C. Bell, Airport Director
Ray Beichner, Taxpayer
Rod Bedow, Taxpayer
Craig Adams, Taxpayer
Carol Gustafson, Taxpayer
Clarence Tabler, Taxpayer

Commissioner Jan Beichner
Rich Winkler, Solicitor
Fred Weaver, Board of Elections
Diona Brick, Fiscal
Rich Mihalic, Park Director
Dave Schwille, Human Services
Mike Johnson, Property Director
Becky Klapec, Taxpayer
Frank Toothman, Taxpayer
Susan Duray, Taxpayer
Martha Breene, Taxpayer
Susanna Giesey, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:04 p.m. A motion was made by Commissioner Brooks to approve the minutes from the November 9, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board the Row Offices or the Prison.

COURT ADMINISTRATION:

Chief Clerk, Denise Jones, presented the two agreements between INFOCON Corporation and the County of Venango. The first agreement is for an Application Software License which authorizes the County the license to use the following application software on a personal, non-transferable basis:

Clerk of Courts Docket System with PA CPCMS Interface Imaging Sub-System – License Fee \$20,000.00

Prothonotary Imaging Sub-System – License Fee \$12,000.00

The County agrees to pay to INFOCON the License Fee shown above 60 days after the application has been made operational.

The second agreement is for Application Software Support. This Software Support Agreement relates specifically to the following application software:

Clerk of Courts Docket System with PA CPCMS Interface and Imaging Sub-System – Monthly Support Fee \$250.00

Prothonotary Imaging Sub-System – Monthly Support Fee \$150.00

Both agreements will be paid from the Automation Fund.

Commissioner Brooks made a motion to approve both of the above agreements, seconded by Commissioner Beichner, aye all.

COMMUNITY SERVICES ADMINISTRATION:

O. C. Bell, Airport Director, presented two hangar lease agreements between the County of Venango and Thomas Brennan, Tom's Aircraft Services, 1559 Airport Road, Franklin, PA. The first agreement is for rent of hangar #12-10 in the amount of \$185.50 per month. The second agreement is for rent of hangar #12-19 in the amount of \$131.44 per month. Commissioner Brooks make a motion to approve the above agreements, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwillie:

OEO:

Awarding the bid for the holiday food distribution to the Oil Giant Eagles and Franklin Shop'N Save. The total bid is \$37,370.25 which will serve 950 families. See attached for details.

Sign up is scheduled for December 7th from 10 AM to 3 PM at the Baptist Church in Franklin and Christ Episcopal Church in Oil City.

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

Substance Abuse Services:

Renewal agreement with Outside In/Pathways to Recovery, Short term inpatient non hospital rehabilitation for adolescent males at 248.00 per diem.

Commissioner Brooks made a motion to approve the above item, seconded by Commissioner Beichner, aye all.

Children, Youth and Family Services

Renewal Agreement with Mid Atlantic Youth Services for intensive and secure residential services for delinquent youth. Per diems are \$257.55 for intensive and \$308.03 for secure.

Renewal Agreement with Crossroads Group Home with per diem ranging from \$100.00 to \$139.34.

Contract with Crawford County Children and Youth Services for 2009-10 as they had a child placed in a Venango County foster home (kinship).

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

Mental Health, Mental Retardation and Early Intervention Services

The following are rate adjustments effective 01 January 2011 for the 2010-11 contracts for early intervention services:

1. Easter Seals Society of Western PA;
 - a. Special instruction and evaluation, \$27.99/15 minutes
 - b. Occupational Therapy and evaluation, \$31.76/15 minutes
 - c. Speech therapy and evaluation, \$31.76/15 minutes
 - d. Physical therapy and evaluation, \$31.76/15 minutes
2. Next Step Therapy
 - a. Special instruction and evaluation, \$27.99/15 minutes
 - b. Occupational Therapy and evaluation, \$31.76/15 minutes
 - c. Speech therapy and evaluation, \$31.76/15 minutes
 - d. Nutrition support and evaluation, \$27.99/15 minutes
 - e. Physical therapy and evaluation, \$31.76/15 minutes
3. George Yute
 - a. Physical Therapy and evaluation, \$31.76/15 minutes
4. Gail Donaldson
 - a. Speech therapy and evaluation, \$31.76/15 minutes

Amendment to the 2010-11 contract with the Regional Counseling Center to provide Peer Support Services to non Health Choices eligible consumers at the rate of \$16.00/15 minutes.

Amendment to the 2010-11 contract with New Directions Psychiatry to reimburse for evaluation and consultation for non Health Choices eligible consumers at the rate of \$150.00/hour

Approve a sub lease agreement with a person identified through MH/MR for and apartment in Oil City for an all inclusive rent not to exceed 30% of gross income up to \$625.00 per month. The term of the lease is from 16 November 2010 to 15 May 2011.

Approval of the submission of the Early Head Start Continuation Funding Application in the amount of \$833,044.

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

Area Agency on Aging

Amendment to the contract with Nutrition Incorporated to extent the current agreement to 30 June 2011 and to add reduced sodium, diabetic friendly frozen meals at the rate of \$3.801 per meal. The amendment also stipulates the current rates for hot meals in a reusable tray (\$3.466), hot meal in a disposable tray (\$3.681) and shelf stable (\$2.75).

COUNTY ADMINISTRATION:

Susanna Giesey, Grant Writer/Compliance Officer for the Venango Training and Development Center, presented a Venango County YouthBuild Letter of Commitment. The VTDC is applying for a four-year Venango County YouthBuild Grant and is requesting the Commissioners' signature on the submission of the Letter of Commitment. Under this YouthBuild program, the County's Regional Planning Commission Affordable Housing will provide assistance to first-time home buyers including down payment assistance and referral for first-time home buyer financial classes. They will also assist in documenting data on the regional housing market and first time home buyers. This will be handled through the County's Planning Commission. Commissioner Brooks made a motion to approve the YouthBuild Letter of Commitment, seconded by Commissioner Beichner, aye all.

PUBLIC COMMENT

Cranberry Township tax collector Carol Gustafson asked if the Commissioners are still considering repealing the per capita tax levied by the County. Commissioner Brooks advised the Commissioners have no consensus now on the board. Commissioner Brooks advised they may act on it again when another commissioner is appointed. He also agreed that if the matter is not decided by year's end, the tax will remain in force. Commissioner Brooks is in favor of repealing the County per capita tax. Commissioner Beichner is not in favor of eliminating the tax and feels revenue is needed by the County. Approximately \$100,000 in revenues is generated from the \$5.00 per capita tax levied by the County.

Commissioner Beichner made a motion to adjourn the meeting at 6:52 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.