

Reviewed by: _____

COMMISSIONER BOARD MINUTES
September 28, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Denise Jones, Chief Clerk	Rich Winkler, Solicitor
Lisa Mumford, Admin. Asst.	Fred Weaver, Board of Elections
Connie Hazelton, Human Resources	Tim Johnson, Domestic Relations
Diona Brick, Fiscal	Bill Kresinski, MIS
Rich Mihalic, Park Director	Sheila Boughner, News Herald
Dave Schwille, Human Services	Sally Mays, OEO
Ray Beichner, Taxpayer	Frank Toothman, Taxpayer
Rod Bedow, Taxpayer	Susan Duray, Taxpayer
Craig Adams, Taxpayer	Martha Breene, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:31 p.m. A motion was made by Commissioner Brooks to approve the minutes from the September 14, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration, the Row Offices, the Prison, or Community Services Administration.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwille:

Children, Youth and Family Services

Renewal Agreement with Heart to Heart Parent Support Network in the amount of \$77,480 to provide consumer satisfaction surveys and consumer participation in overall service planning as well as services to Transition Age youth.

Renewal Agreement with Harborcreek Youth Services to provide residential treatment for dependent and delinquent youth. Per Diem ranges from \$252.52 to \$352.14.

Renewal Agreement with White Deer Run/Cove Forge to provide secure placement services for delinquent youth at a per diem of \$255.00.

Renewal Agreement with Keystone Adolescent Center to provide group home and shelter services for dependent and delinquent youth at per diem ranging from \$39.00 per day to \$159.00.

Various Venango County Resource Family Agreements.

Substance Abuse Program

Renewal Agreement with Stepping Stones/Meadville Medical Center for fiscal year 2010 – 2011. Fee for service per authorization - \$450.00/day short term hospital rehab.; \$475/Day Medically managed detox.

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

Sally Mays, OEO Director, presented for approval the appointment of Pam Moon and Kay Crawford; and, the re-appointment of Judy Downs to the Transportation Advisory Committee. The appointments are for a two-year term beginning October 1, 2010 thru December 31, 2012. Commissioner Brooks made a motion to approve the appointments, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	091710	\$ 235,537.13	Non-Human Services Expenditures
Warrant	HS091710	355,381.72	Human Services Expenditures
Warrant	SP091510	2,749.12	Non-Human Services Expenditures
Warrant	092410	173,239.50	Non-Human Services Expenditures
Warrant	HS092410	280,817.54	Human Services Expenditures
Warrant	HS092210	13,261.80	Human Services Expenditures
Warrant	SP092310	<u>8,760.93</u>	Non-Human Services Expenditures
	Total	\$ 1,069,747.74	

Commissioner Brooks made a motion to approve the above warrants, seconded by Commissioner Beichner, aye all.

The next item Diona presented were the Venango County Rules and Regulations for Board of Assessment Appeals on Exemption Requests. These rules and regulations are updating any exemption requests for real estate tax that are being submitted to the Assessment Board. Commissioner Brooks made a motion to approve the rules and regulations, seconded by Commissioner Beichner, aye all.

PLANNING COMMISSION:

Chief Clerk, Denise Jones, presented Resolution #2010-17 – Venango County 2010 Hazard Mitigation Plan. The Venango County 2010 Hazard Mitigation Plan has been developed by the Venango County Department of Planning and the Venango County Emergency Management Department in cooperation with other county departments, local municipal officials, and the citizens of Venango County. Venango County acknowledges the requirements to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation

Grant funds. The Venango County 2010 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments. Commissioner Brooks made a motion to adopt this resolution, seconded by Commissioner Beichner, aye all.

Commissioner Brooks made a motion to appoint Keith Klingler to the Planning Commission Board for a five-year term. The term will begin October 1, 2010 and run thru December 31, 2015. Commissioner Beichner made a motion to second the motion, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic, requested approval to submit a grant application to the Pennsylvania Lake Management Society. The grant is to address lake-related issues of critically eroded shorelines, excess nutrient loading, and aquatic invasive species that degrade the quality of lakes in the Commonwealth. Commissioner Brooks made a motion to approve the grant submission, seconded by Commissioner Beichner, aye all.

COUNTY ADMINISTRATION:

Commissioner Brooks presented Resolution#2010-16 – Industrial Development Organization Designation. The Oil Region Alliance of Business, Industry, and Tourism Agency is designated as the Industrial Development Organization for the County of Venango. The Local Economic Development Assistance (LEDA) Program which is administered by the DCED, provides financial assistance to the industrial development agencies to implement comprehensive economic development programs in the counties of the Commonwealth. Commissioner Brooks made a motion to approve the resolution, seconded by Commissioner Beichner, aye all.

Chief Clerk, Denise Jones, had a couple of items to present. The first item was the Baker & Bellis Auctioneers Agreement. Baker & Bellis Auctioneers will be conducting the County Auction on Thursday, October 7th. The auction is to begin at 5:00 pm at the former Rocky Grove Elementary School parking lot to auction off old County vehicles. After the vehicles are auctioned, then surplus equipment and personal property will be auctioned off at the Maple Dale Church. The Auctioneers commissioner is 10% of the total sale. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

The next item presented by Denise was an amendment to the IKON Agreement which will go on the Capital IKON Agreement. A new copier was purchased for Two Mile County Run Park. The minimum monthly payment will be 3,410.01 for 87,500 B&W/0 Color - .0100/B&W/.0950 Color or \$3,465.55 for 89,000 B&W/0 Color - .0110/B&W/.0950 Color. Commissioner Brooks made a motion to approve the amendment, seconded by Commissioner Beichner, aye all.

Commissioner Brooks made a motion to reject all bids that were received that were submitted to the County Bus Shelters, seconded by Commissioner Beichner, aye all. Sally Mays will put together a new bid package.

OTHER BUSINESS:

Rod Bedow asked why spend money to advertise on the radio in regards to mental health issues. Dave Schuille advised this was a Crisis Intervention Campaign and that grant money was being used to pay for the ads.

Commissioner Beichner made a motion to adjourn the meeting at 6:43 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.