

Reviewed by: _____

COMMISSIONER BOARD MINUTES
July 28, 2009

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Commissioner Troy Wood	Rich Winkler, Solicitor
Denise Jones, Chief Clerk	Lisa Mumford, Admin. Asst.
Sandy Sutch, Human Resources	Steve Rembold, 9-1-1 Director
Dave Schwille, CYS	O. C. Bell, Airport
Sheila Boughner, News Herald	Diona Brick, Fiscal
Bill Kresinski, MIS	Rich Mihalic, Park Director
Mark Heim, WKQW	

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:07 p.m. A motion was made by Commissioner Beichner to approve the minutes from the July 14, 2009 meeting, seconded by Commissioner Wood, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration, Row Offices, the Prison, or the Planning Commission.

COMMUNITY SERVICES:

Steve Rembold, 9-1-1- Director had several items to present. The first item was a proposal from L. Kimball Associates for Site-specific Wireless Accuracy Testing Services to Venango County. The testing will determine the accuracy of the location information provided to the 911 Center by wireless carriers. The four carriers serving the area are Verizon, AT&T, Sprint IDEN, and Sprint CDMA which provides information to the 911 Center that gives a caller's location within a certain proximity. This proposal has been approved by PEMA. The amount of the proposal is \$68,000 which will be funded by the Wireless Fund. Commissioner Wood made a motion to approve the proposal, seconded by Commissioner Beichner, aye all.

The next item presented by Steve was Resolution #2009-18 – Venango County's Amended Triennial 9-1-1 Plan. The resolution approves and adopts the County's amended Triennial 9-1-1 Plan, including the continued assessment of the PA Public Utility Commission approved surcharge of \$1.50 per telephone line to be collected through the normal billed process of the telephone companies for the purpose of defraying the costs associated with the operation, maintenance and administration of the County's 9-1-1 system. Commissioner Beichner made a motion to approve the resolution, seconded by Commissioner Wood, aye all.

Steve presented an addendum to the Mobilcom contract. Mobilcom will provide a Raytheon Voting system for the current ECC VHF fire system at a cost of \$8,060 which will be funded from the 9-1-1 Fund. Commissioner Wood made a motion to approve the addendum, seconded by Commissioner Beichner, aye all.

The last item presented by Steve was another addendum to the Mobilcom contract. Mobilcom will install one Motorola MTR 2000 VHF based with antenna system at the Tionesta site for increased receive coverage on the ECC fire system. The additional cost will be \$12,741 which will be funded from the 9-1-1 Fund. Commissioner Wood made a motion to approve the addendum, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwille:

CYS

Renewal agreement with Parkside Psychological Associates in the amount of \$64,550 for assessment and treatment of victims of sexual abuse. Commissioner Wood made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

MH/MR

Addendum to the contract with Venango Training and Development in the amount of \$60,000 for support of the Fairweather Lodge program and the purchase of receptionist support for the Human Services complex at the rate of \$2.50 per 15 minute unit to a maximum of 20 hours per week.

Renewal agreement with the Regional Counseling Center for outpatient mental health services including acting as the representative payee at \$49.19 per month per consumer, forensic services at the county jail at \$55.00 per hour, psychiatric services at the jail at \$133.90/82.40 per hour, outpatient services-OC, \$229,829, outpatient services-Franklin, \$52,924, medications, \$4,728, Depression/Bipolar Support, \$4,000, illness management and recovery training, \$13,824 and housing support, \$10,000.

Renewal agreement with Ear, Nose and Throat Associates to provide audiological evaluations for Early Intervention enrollees at the established MR reimbursement rate.

New contract with Community Services of Venango County as subgrantee for a HOME grant through the Department of Community and Economic Development in the amount of \$50,000 to rehabilitate 4 apartments for MH consumers.

New contract with Venango Training and Development Center as a subgrantee for a Home Grant in the amount of \$262,069 for purchase and rehabilitation of properties for the Fairweather Lodge program.

Commissioner Wood made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

SAP

Renewal agreement with Gaudenzia Erie, Inc for the following services and rates: Halfway House for women and women with children-\$113, Halfway house for men-\$85, inpatient non hospital detox-\$220, inpatient non hospital rehab short and long term-\$155, inpatient non hospital rehab, dual diagnosis-\$245.

Renewal agreement with the Highland House, Inc for halfway house for women at \$80.

Renewal agreement with Stepping Stones for short term hospital rehab at \$450 and medically managed detox at \$475.

Renewal agreement with Gaudenzia Chambers Hill Adolescent Program for the following services: Non hospital rehabilitation for adolescent males-\$178.

Renewal agreement with Another Way, Inc. for the following services: halfway house for women and pregnant women and women with children-\$88, halfway house for men and dual diagnosis-\$105.

Commissioner Wood made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

AAA

A service contract with Visiting Nurses Association of Venango County for Home Support (General), Personal Care, Home Health Aide, Home Health Nursing, Occupational Therapist, Physical Therapist, and Speech Therapist Services for the period July 1, 2009 through June 20, 2010. It includes the option for renewal beyond June 30, 2010. There are no minimum units specified in the contract. The units are authorized by individual service orders and are based on consumer demand and the availability of funds.

Draft Federal Financial Report prepared to reflect the accrual of activity for the Venango County Retired and Volunteer Program for the 6 month period ending June 30, 2009. This revised form indicates all of the authorized Federal funds were expended through the end of the project period with \$31,205 remaining to be expended through the end of the calendar year. Local matching fund requirements for these federal funds is at least 30%. The matching Aging funds needed for the program exceed the 30% minimum requirement. The activity report reflects the activity of 488 volunteers at 47 hosts sites performing 113 different jobs while contributing a total of 31,324 hours for the first 6 months of 2009 and narrative describes some of the outcomes for the same period.

Commissioner Wood made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

OEO

Ratify amendment to CSBG Contract #000037159 in the amount of \$229,330. Commissioner Beichner made a motion to approve the amendment, seconded by Commissioner Wood, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

The following warrants are submitted for your approval:

Warrant	SP071509	\$	989.53	Non-Human Services Expenditures
Warrant	072409		1,144,892.12	Non-Human Services Expenditures
Warrant	HS072409		416,859.47	Human Services Expenditures
Warrant	073109		<u>398,761.62</u>	Non-Human Services Expenditures
Total		\$	1,961,502.74	

Commissioner Beichner made a motion to approve the above warrants, seconded by Commissioner Wood, aye all.

The next item presented by Diona was a request to transfer \$8,000 from the Courthouse capital budget to the Courthouse Annex capital budget for purchase of carpeting. Commissioner Beichner made a motion to approve the transfer, seconded by Commissioner Wood, aye all.

The last item presented by Diona for approval was an Engagement Letter from Maher Duessel for the June 30, 2009 audit of the DCED Supported Work Program. This letter is an addendum to the services outlined in the original engagement letter of August 21, 2007. The fee for the additional services is \$2,000 which has been budgeted for. Commissioner Wood made a motion to approve the engagement letter, seconded by Commissioner Beichner, aye all.

HUMAN RESOURCES:

The following Human Resource Agenda was presented for approval by Sandy Sutch:

END OF PROBATION – In Department #145 (Assessment) of **Michael Baker**, Mapper, Full-Time, 80 hours/pay, **effective 07/16/09**; **Special Conditions:** No change in pay grade or step. In Department #405 (Airport) of **Gary Caputo**, Custodial Worker III, SEIU position, Full-Time, 80 hours/pay, **effective 07/09/09**; **Special Conditions:** No change in pay grade or step. In Department #530 (Integrated Crisis Services) of **Chandra Thompson**, Caseworker II, Full-Time, 80 hours/pay, **effective 06/29/09**; **Special Conditions:** No change in pay grade or step.

RATE ADJUSTMENT – In Department #205 (Courts) of **Jeffrey Skakalski**, Law Clerk, Full-Time Exempt, **from** Legal Exempt Pay Grade 1 (\$41,342/yr.) **to** Legal Exempt Pay Grade 1 (\$45,476/yr.), **effective 08/11/09**; **Special Conditions:** Pay adjustment provided for multi-year law clerks.

JOB TITLE CHANGE – In Department #255 (Coroner) of **Tyler Best**, **from** Deputy Coroner, Part-Time On Call, Per Diem (\$75.00), **to** Chief Deputy Coroner, Part-Time On Call, Per Diem (\$75.00), **effective 07/29/09**; **Special Conditions:** Filling newly created position to be ratified at August Salary Board meeting.

SEPARATION OF EMPLOYMENT – RETIREMENT – In Department #255 (Coroner) of **H. John Greggs**, Coroner, **effective 07/31/09**.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic advised that all the pavilions at the park are rented and there has been no vandalism at the park.

COUNTY ADMINISTRATION:

Chief Clerk, Denise Jones presented for approval a contract with National Elevator Inspection Services. NEIS will inspect our elevators located at the Courthouse, Courthouse Annex, and Prison. The fee for this contract for routine inspections will be \$60 per elevator/per inspection. The fee for witnessing the 3-year pressure test is \$150 per elevator/test. The fee for witnessing of the five-year full load safety test is \$300 per elevator/per test. Pricing is guaranteed through December 2011. Commissioner Wood made a motion to approve the contract, seconded by Commissioner Beichner, aye all.

A motion to adjourn the meeting was made by Commissioner Wood at 6:19 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.