

Reviewed by: \_\_\_\_\_  
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**COMMISSIONER BOARD MINUTES**  
**September 22, 2009**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks  
Commissioner Jan Beichner  
Denise Jones, Chief Clerk  
Sandy Sutch, Human Resources  
O. C. Bell, Airport  
Diona Brick, Fiscal  
Rich Mihalic, Park Director

Commissioner Troy Wood  
Rich Winkler, Solicitor  
Lisa Mumford, Admin. Asst.  
Dave Schwille, CYS  
Sheila Boughner, News Herald  
Bill Kresinski, MIS

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the beginning of the Commissioner Board meeting.

**COMMISSIONER BOARD:**

Commissioner Brooks called the meeting to order at 6:05 p.m. A motion was made by Commissioner Wood to approve the minutes from the September 8, 2009 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration, Row Offices, the Prison, or the Planning Commission.

**COMMUNITY SERVICES:**

O. C. Bell, Airport Director presented a Change Order #1 for the Rehabilitate Runway 12-30 and 12-30 Safety Areas Agreement. The Change Order is in the amount of \$19,970.06 which will cover the cost to install Super Silt fencing, replace sign panels and remove in-pavement lights, and move chain link fence gate. Commissioner Beichner made a motion to approve the change order, seconded by Commissioner Wood, aye all.

**HUMAN SERVICES:**

The following items were presented for approval by Dave Schwille:

**Human Services**

New contract with the City of Franklin to lease parking space for all Human Services vehicles at the old FRMC site for \$200 per month. Commissioner Beichner made a motion to approve the contract, pending receipt of the Certificate of Insurance, seconded by Commissioner Wood, aye all.

**MH/MR**

Renewal of the agreement with the Philadelphia Child Guidance and Training Center to provide 20 days of training with a focus on Structural Family Therapy. Costs will be shared among MH/MR, CYS and three community agencies. The total amount of the contract is \$44,000.

Addendum to the contract with Community Services of Venango County to change the basis of the Consumer and Family Satisfaction Team from program to fee for service funding based on \$160.55 per completed survey with a maximum of 218 surveys.

Amendment to the 2008-09 contract with the Regional Counseling Center to add \$115.00 for the Transitions program.

Lease with the Regional Counseling Center for 1,980 square feet of office space at the monthly rate of \$1,320 or an annual rate of \$8.00 per square foot.

Commissioner Beichner made a motion to approve the above items, seconded by Commissioner Wood, aye all.

**FINANCE ADMINISTRATION:**

The following warrants were presented for approval by Diona Brick, Fiscal Director:

The following warrants are submitted for your approval:

Warrant	HS091109	\$	355,784.71	Human Services Expenditures
Warrant	HS090909		2,015.00	Human Services Expenditures
Warrant	HS091009		228,937.94	Human Services Expenditures
Warrant	SP091009		10.00	Non-Human Service Expenditures
Warrant	091809		75,783.46	Non-Human Service Expenditures
Warrant	HS091809		373,528.63	Human Services Expenditures
Warrant	092509		<u>83,456.46</u>	Non-Human Services Expenditures
<b>Total</b>		<b>\$</b>	<b>1,119,516.20</b>	

Commissioner Wood made a motion to approve the above warrants, seconded by Commissioner Beichner, aye all.

The next item presented by Diona was a request for a budget transfer in the amount of \$30,000. The monies will be transferred from the Airport Management Fund into the General Fund to cover extraordinary repairs and snow removal that had to be done at the County airport. Commissioner Wood made a motion to approve the transfer, seconded by Commissioner Beichner, aye all.

The last item presented by Diona for approval was a lease agreement with IKON for a copier/printer. The copier/printer machine will be placed in the MIS Department at a cost of \$713 per month for 60 months. Commissioner Beichner made a motion to approve the agreement, seconded by Commissioner Wood, aye all.

**TWO MILE COUNTY PARK:**

Park Director, Rich Mihalic advised that some signs at the park have been vandalized and that this matter is being investigating. He also advised that the Boat Race Regatta will be held this weekend and a mountain bike event will be held on Sunday, September 27<sup>th</sup>.

**COUNTY ADMINISTRATION:**

Chief Clerk, Denise Jones presented the award for the deck replacement on two County-owned bridges which are W. H. Cowan Bridge in Jackson Township and Shippen Bridge in Sugarcreek Borough. Two bids were received and reviewed by Denise Jones and Frank Taylor Engineering. The bid was awarded to Terra Works in the amount of \$42,290. Commissioner Beichner made a motion to approve the bid, seconded by Commissioner Wood, aye all.

A motion to adjourn the meeting was made by Commissioner Wood at 6:15 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

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Lisa Mumford, Admin. Assist.