

Reviewed by: _____

COMMISSIONER BOARD MINUTES
February 24, 2009

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks
Commissioner Troy Wood
Rich Winkler, Solicitor
Connie Hazelton, Human Resources
Bill Kresinski, MIS
R. Dean Sherman, Taxpayer
Rick Clark, Taxpayer
Steve Rembold, 911
Marie Veon, District Attorney
Darlene Sherman, Taxpayer
Rodney a. Bedow, Sr., Taxpayer

Commissioner Jan Beichner
Denise Jones, Chief Clerk
Lisa Mumford, Admin. Asst.
Diona Brick, Fiscal
Sheila Boughner, News Herald
Amber Kistler, Clerk
Mark Heim, WKQW
Dave Hazelton, Taxpayer
Robert Wenner, Oil City Police Chief
Rodney Below, Jr., Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:02 p.m. A motion was made by Commissioner Wood to approve the minutes from the February 10, 2009 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration or the Prison.

ROW OFFICES:

District Attorney Marie Veon and Oil City Police Chief Bob Wenner presented information on the City of Oil City Weed and Seed Program. Veon asked that the County Commissioners execute the Weed and Seed Memorandum of Understanding. The Pennsylvania Weed and Seed Initiative, a federal program operated on the state level by the Pennsylvania Commission on Crime and Delinquency, is aimed at weeding out crime and seeding neighborhoods with prevention, intervention and treatment and revitalization services. Oil City is one of eight communities in the state to receive a \$5,000 planning grant for the program and is in the running for selection as one of two communities that will receive \$40,000 a year for five years to implement the program. Veon asked for one of the three commissioners and someone from the County human services agencies to sit on the Weed and Seed planning team. Commissioner Brooks advised that the County will definitely support this effort and that the commissioners will discuss this matter in further detail.

COMMUNITY SERVICES:

Steve Rembold, 911 Director presented a contract amendment with Mobilcom in the amount of \$14,241. This contract is to cover costs for Mobilcom to provide and install a 4 port VHF

transmit combiner and a 4 port VHF receive multicoupler with an additional radiation system at the Point Hill site. Commissioner Wood made a motion to approve the contract amendment, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Commissioner Brooks:

CYS

Addendum to the contract with Erie Homes for Children and Adults to modify the Family Engagement program and to add visitation services. Maximum amount of the addendum is \$30,601.

Agreement with Vision Quest National Ltd. for residential services with per diem ranging from \$162.36 to \$276.00.

MH/MR

Request Commissioners' approval to amend the contract with Sugar Valley Lodge to cover health care related costs associated with one mental health consumer residing in the facility. Maximum reimbursement under this addendum is \$160.00.

Substance Abuse Program

Amendment with Value Behavioral Health that increases the reimbursement for resource coordination to \$17.53 per 15 minute unit.

Commissioner Beichner made a motion to approve the above items, seconded by Commissioner Wood, aye all.

Commissioner Brooks requested the appointment of Nancy J. Linehan to the MH/MR Advisory Board and Substance Abuse Program Executive Commission which is a three-year term. Commissioner Wood made a motion to approve the appointment, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	HS020909	\$	1,472.50	Human Services Expenditures
Warrant	HS021309		348,992.53	Human Services Expenditures
Warrant	022009		113,011.89	Non-Human Services Expenditures
Warrant	HS022009		680,573.60	Human Services Expenditures
Warrant	022709		<u>293,329.94</u>	Non-Human Services Expenditures

Total Estimated Cost \$ 1,437,380.46

Commissioner Beichner made a motion to approve the above warrants, seconded by Commissioner Wood, aye all.

Also submitted by Diona was the below budget amendment/transfer:

Increase the Affordable Housing Fund Housing Market Study line in the amount of \$6,200 for the purpose of adding additional detailed information relating to Cornplanter and Rouseville

Commissioner Wood made a motion to approve the above transfer, seconded by Commissioner Beichner, aye all.

HUMAN RESOURCES:

The following Human Resource Agenda was presented for approval by Connie Hazelton:

END OF PROBATION – In Department #265 (Prothonotary) of **Shannon Ghering**, Bookkeeper II, Full-Time, 70 hours/pay, **effective 02/05/09**; **Special Conditions:** No change in pay grade or step. In Department #530 (Integrated Crisis Services) of **Dennis McCune**, Caseworker II, Full-Time, 80 hours/pay, **effective 02/13/09**; **Special Conditions:** No change in pay grade or step.

EXTENSION OF TEMPORARY EMPLOYMENT – In Department #520 (Children and Youth Services) of **Jennifer Berry**, Social Casework Intern, Temporary Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 1 Step 1 (\$7.95/hr.), **from 02/01/09 to 08/01/09**; **Special Conditions:** Extending internship for time needed to complete 1040 internship hours.

INCREASE IN HOURS/CHANGE IN EMPLOYMENT STATUS – In Department #580 (Transportation) of **Kenneth Best**, Vehicle Driver, SEIU position, SEIU Pay Grade 4 Step 3 (\$7.98/hr.), **from** On Call Part-Time, 7 hours/pay **to** Regular Part-Time, 38 hours/pay, **effective 02/23/09**; **Special Conditions:** Filling newly created position ratified at February Salary Board meeting; on-call service to be credited toward probationary period; of **Robert Goodman**, Bus Driver, SEIU position, SEIU Pay Grade 9 Step 3 (\$10.42/hr.), **from** Part-Time, 40 hours/pay **to** Regular Full-Time, 75 hours/pay, **effective 02/16/09**; **Special Conditions:** Filling existing vacancy; benefits effective immediately; of **Theodore Heckathorne**, Vehicle Driver, SEIU position, SEIU Pay Grade 4 Step 1 (\$7.81/hr.), **from** On Call Part-Time, 7 hours/pay **to** Regular Part-Time, 38 hours/pay, **effective 02/23/09**; **Special Conditions:** Filling newly created position ratified at February Salary Board meeting; on-call service to be credited toward probationary period.

PROMOTION/CHANGE IN EMPLOYMENT STATUS – In Department #520 (Children and Youth Services) of **Valerie McGuire**, **from** Social Casework Intern, Temporary Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 1 Step 1 (\$7.95/hr.), **to** Caseworker II (IL), Regular Full-Time, 80 hours/pay, Non-Union Hourly Pay Grade 6 Step 1 (\$13.42/hr.), **effective 02/19/09**; **Special Conditions:** Filling newly created position ratified at September 2008 Salary Board meeting; temporary service credited toward probationary period; benefits effective immediately.

PROMOTION/DECREASE IN HOURS – In Department #580 (Transportation) of **Edward Skrzyba**, **from** Bus Driver, SEIU position, Full-Time, 75 hours/pay, SEIU Pay Grade 9 Step 3 (\$10.42/hr.), **to** Mechanic, SEIU position, Full-Time, 70 hours/pay, SEIU Pay Grade 10 Step 6 (\$11.34/hr.), **effective 02/17/09**; **Special Conditions:** Filling existing vacancy.

SEPARATION OF EMPLOYMENT – In Department #509 (Human Services Fiscal) of **Robert Cooke**, Fiscal Officer II, **effective 02/04/09**.

Commissioner Wood made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

PLANNING:

Commissioner Brooks presented for approval the appointment of Vanessa Rockovich to the Affordable Housing Board for a three-year term. Commissioner Wood made a motion to approve the appointment, seconded by Commissioner Beichner, aye all.

TWO MILE COUNTY PARK:

Commissioner Brooks presented a request from the Franklin YMCA to utilize Pioneer Flats for their Youth Soccer Program beginning Saturday, April 25, 2009 and each Saturday thereafter through June 6, 2009. Commissioner Beichner made a motion to approve the request, seconded by Commissioner Wood, aye all.

COUNTY ADMINISTRATION:

Rich Winkler, County Solicitor presented an Agreement of Sale for the purchase of a parcel of land near Rt. 62 in Frenchcreek Township for the airport runway extension project at Venango Regional Airport. The County will pay \$7,000 for the 3.164 acre parcel to Richard Moffitt, Thomas Moffitt, and William Moffitt. Rich Winkler, County Solicitor advised a title search would still have to be done. Commissioner Wood made a motion to approve this agreement, seconded by Commissioner Beichner, aye all.

OTHER BUSINESS:

Commissioner Brooks announced there will be a meeting at 10 a.m. on Monday, March 2, 2009 at the Human Service Complex at 1 Dale Avenue to announce their decision about how the Substance Abuse and MH/MR departments will be administered.

PUBLIC COMMENT:

Rod Bedow had several items to comment on. The first item Rod mentioned was the great job Tim Spuck is doing with the Astronomical Society at the Park. Rod suggested that the lease for the Society should be updated and some of the language changed. Commissioner Brooks advised the lease is intact till 2015.

Rod praised the County's operation of Two Mile Run County Park and offered to contribute \$1,000 toward the purchase of a new pickup truck for the park and urged other individuals and businesses to join the effort.

The last item Rod commented on was that he had heard a rumor that the County might be considering the purchase of the Human Services Complex building from the ORA. Commissioner Brooks advised it was just a rumor.

A motion to adjourn the meeting was made by Commissioner Wood at 6:26 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.