

Reviewed by: _____

COMMISSIONER BOARD MINUTES
July 27, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks
Denise Jones, Chief Clerk
Lisa Mumford, Admin. Asst.
Diona Brick, Fiscal
Rich Mihalic, Park Director
Michael Thomas, Taxpayer
Claudia Allen, Taxpayer
O. C. Bell, Airport
Ray Beichner, Taxpayer

Commissioner Jan Beichner
Rich Winkler, Solicitor
Sandy Sutch, Human Resources
Bill Kresinski, MIS
Sheila Boughner, News Herald
Barb Benedict, Human Services
Major Smith, Prison
Tom Sherman, EMA
Frank Toothman, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:05 p.m. A motion was made by Commissioner Brooks to approve the minutes from the July 13, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from the Row Offices, the Prison, or the Planning Commission.

COURT ADMINISTRATION:

Chief Clerk, Denise Jones, presented on behalf of the District Attorney's office, Amendment #2 from the PCCD advising of a Project Modification Request to extend the current Victims of Juvenile Offenders Project grant for six (6) months. The amendment will begin January 1, 2011 and will run thru June 30, 2011 using VOJO funding in the 2010/2011 state budget. Program funding will remain at the same level as in the current grant. Commissioner Brooks made a motion to ratify the amendment, seconded by Commissioner Beichner, aye all.

COMMUNITY SERVICES ADMINISTRATION:

Tom Sherman, EMA Director, presented a Signature for Emergency Management Performance Grant Agreement for ratification. This Grant Agreement is in the amount of \$40,263 which covers state reimbursement wages for EMA employees. The two approved staffing positions are for an Emergency Management Coordinator and a Clerk Typist 2. The Grant Period is from October 1, 2009 thru to September 30, 2010. Commissioner Brooks made a motion to ratify the grant, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Barb Benedict:

Mental Health and Mental Retardation

Amendment to the contract with the Regional Counseling Center to add one representative payee slot at \$49.19 per month and to correct the amount in the original contract for psychiatric services from \$159.65 to \$154.50.

Amendment to the contract with Community Services of Venango County to add the recent pass through grant for early head start COLA in the amount of \$10,691.

Agreement with Easter Seals of Western Pennsylvania to provide physical, occupational and speech therapy for the Early Intervention Program at the rate of \$31.45 per 15 minute unit and special instruction at the rate of \$27.71 per 15 minute unit

Agreement with Next Step Therapy to provide for early intervention services physical therapy and evaluation (\$30.08 per 15 minute unit), speech and occupational therapy and evaluation (\$30.53 per 15 minute unit), special instruction and evaluation (\$26.32 per 15 minute unit), nutrition support and evaluation (\$26.77 per 15 minute unit) and behavioral support (\$27.99 per 15 minute unit)

Agreement with George Yute to provide physical therapy and evaluation for early intervention at the rate of \$30.00 per 15 minute unit.

Agreement with Gail Donaldson to provide early intervention with speech therapy and evaluation at the rate of \$31.00 per 14 minute unit of service.

Renewal of the agreement with the Commonwealth of Pennsylvania, Office of Developmental Programs to provide Early Intervention Services.

Modification of the administrative services agreement to extend the agreement to 30 June 2012, to set the compensation at \$.239 PMPM for 2010-11 and \$.247 PMPM for 2011-12 and the Consumer and Family Satisfaction Team compensation amount is \$40,000.

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

Office of Economic Opportunity

Sublease agreement with Child to Family Connections in the amount of \$3,600.00 per year for OEO office space in Meadville.

Substance Abuse Services

Agreement with Pyramid Healthcare for non-hospital rehabilitation services for adolescent males and females: short term @ \$214.00 per diem. Moderate term @ \$199.00 per diem and long term @ \$194.00 per diem. Commissioner Brooks made a motion to approve the contract, pending solicitor's approval, seconded by Commissioner Beichner, aye all.

Area Agency on Aging

Authorization for the Area Agency on Aging Administrator to submit the draft 6 month report on the Retired senior Volunteer Program. The report includes the activities of 471 volunteers providing 29,336 hours of service at 60 sites. Monica Kelly was hired as the new coordinator effective 17 June 2010.

Commissioner Brooks made a motion to approve the above contracts, seconded by Commissioner Beichner, aye all.

Barb Benedict also requested approval for the appointment of Bonnie Summers to the Venango County MH/MR Advisory Board and Substance Abuse Program Executive Commission. This is for a three-year term effective September 1, 2010 thru September 20, 2013. Commissioner Brooks made a motion to approve the appointment, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	071610	\$ 128,399.28	Non- Human Services Expenditures
Warrant	HS071610	313,576.46	Human Services Expenditures
Warrant	072310	1,610,956.21	Non-Human Services Expenditures
Warrant	HS072310	548,246.89	Human Services Expenditures
Warrant	HS072210	4,755.20	Human Services Expenditures

Total **\$ 2,605,934.04**

Commissioner Brooks made a motion to approve the above warrants, seconded by Commissioner Beichner, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic, advised that the PA Fish and Boat announced that Venango County has been selected to receive funding for the Commission’s Boating and Facility Grant Program. The funding is in the amount of \$99,000. The money will be used for a new boat launch, a handicapped-accessible boating and fishing dock and an all-weather handicapped-accessible restroom facility for the site. Commissioner Brooks approved the grant, seconded by Commissioner Beichner, aye all.

COUNTY ADMINISTRATION:

Denise Jones presented for approval the appointment of Chad Findlay to the Housing Authority Board for a five-year term. His term is effective August 1, 2010 and will expire December 31, 2015. Commissioner Brooks made a motion to approve the appointment, seconded by Commissioner Beichner, aye all.

It was announced by Denise Jones that there is a vacancy on the Venango Regional Planning Commission Board; and if anyone is interested, they are to contact the Commissioners’ office by August 16th.

Denise advised that Marilyn Black, Judy Downs, and Tim Brooks were appointed to the Northwest Commission Transportation Advisory Board. Commissioner Beichner will serve as

alternate. These positions are for one-year.

It was announced that the next Commissioners' meeting will be held Tuesday, August 24th at 6:00 p.m. in room 103 of the courthouse annex. The August 10th meeting has been cancelled because of the annual County Commissioners Association of PA Conference which is being held at the same time.

OTHER BUSINESS:

Commissioner Brooks read a letter extending condolences to the families of Rob Carbaugh and Dave Wagner, who were killed in a plane crash Saturday, August 24th. The letter written by Airport Director, O. C. Bell, stated "Carbaugh and Wagner were valued members of the airport community and will be greatly missed."

Commissioner Beichner made a motion to adjourn the meeting at 6:14 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.