

Reviewed by: \_\_\_\_\_  
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**COMMISSIONER BOARD MINUTES**  
**April 27, 2010**

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks  
Denise Jones, Chief Clerk  
Lisa Mumford, Admin. Asst.  
Diona Brick, Fiscal  
Rich Mihalic, Park Director  
Dave Schwille, Human Services  
Ray Beichner, Taxpayer  
Frank Toothman, Taxpayer  
Martha Breene, Taxpayer  
Dan Hovis, Taxpayer  
Ryan Ruditis, Sheriff's Office  
Tim Johnson, Domestic Relations

Commissioner Jan Beichner  
Rich Winkler, Solicitor  
Connie Hazelton, Human Resources  
Bill Kresinski, MIS  
Sheila Boughner, News Herald  
Michael Thomas, Taxpayer  
Judy Downs, Planning  
Claudia Allen, Taxpayer  
O. C. Bell, Airport Director  
Sandy K. Hovis, Taxpayer  
Phyllis Toothman, Taxpayer  
Treasurer Deb Sharpe

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

**COMMISSIONER BOARD:**

Commissioner Brooks called the meeting to order at 6:06 p.m. A motion was made by Commissioner Brooks to approve the minutes from the April 13, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from the Row Offices or the Prison.

**COURT ADMINISTRATION:**

Commissioner Brooks made a motion to remove the IV-D Cooperative Agreement from the table. The Title IV-D Cooperative Agreement is jointly developed by the Pennsylvania Department of Public Welfare Bureau of Child Support Enforcement, the Domestic Relations Section of the Court of the Common Pleas represented by the Administrative Office of the Pennsylvania Courts and the Domestic Relations Association of Pennsylvania, and the counties represented by CCAP. The Agreement is negotiated for a five-year period, with the current Agreement expiring September 30, 2010. Commissioner Brooks made a motion to approve the IV-D Cooperative Agreement, seconded by Commissioner Beichner, aye all.

**COMMUNITY SERVICES:**

Airport Director, O. C. Bell had several items to present. The first item presented was a new Agreement between Lee-Simpson Associates the County of Venango. Lee-Simpson Associates

will be the consulting engineers on the Community Hangar Internal Order #7888126091 Project. Lee-Simpson will furnish and perform various professional services required for this project. The total cost of the project will be \$108,277.64. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

The next item presented by O.C. was the Grant Approval from Bureau of Aviation in the amount of \$265,000 to the Venango Regional Airport for the Airport Master Plan Project. The BOA agrees to pay as the Department's share 97.5 percent of the Airport Master Plan which totals \$265,000. Commissioner Brooks made a motion to approve the grant, seconded by Commissioner Beichner, aye all.

Next O.C. presented the Agreement between Lee-Simpson Associates and the County of Venango naming Lee-Simpson the consulting engineers for the Airport Master Plan Project. The cost for their services will be \$271,892.70 and all work on the project shall be completed within 12 months of the notice to proceed date. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

The last item presented was a Hangar Lease Agreement between Marjukka Minnala and the County of Venango. The monthly rental fee is in the amount of \$131.44 for use of hangar #12-6. Commissioner Brooks made the motion to approve the lease agreement, seconded by Commissioner Beichner, aye all.

### **HUMAN SERVICES:**

The following items were presented for approval by Dave Schwillie:

#### **OEO**

Approval of the 2010-11 State Food Purchase Program which will total approximately \$98,584, which is this year's amount. This program supports the December holiday food distribution as well as the area through the Salvation Army's, Clintonville and Community Services food banks and is used primarily for food purchases and some capital projects.

#### **Children, Youth and Families**

The following are contract addendums due to the change in required language secondary to the HITECH Act.

Bair Foundation	Harborcreek Youth Services
Bethesda Children's Home	Keystone Adolescent Services
Cornell Abraxas Group	Mars Home For youth
George Junior Republic	Northwestern Human Services of PA
Glade Run Lutheran Services	Outside In School
Family Care for Children and Youth	Pathways Adolescent Center
Perseus House	White Deer Run/Cove Forge Behavioral Health

The following are contract addendums to the change in Business Associate Agreement language for all of the in-home provider contracts:

New Directions Psychiatry and Counseling, PC	Mars Home for Youth
Shipperville Project Point of Light, Inc.	Grace Learning Center
Parkside Psychological Associates, LLC	Family Services of Northwest PA

Oil City Area YMCA  
 Society  
 Clover Psychological Associates  
 Heart to Heart Parent Support Network, Inc.  
 Carie Forden, PhD  
 County  
 Bethesda Children's Home Diagnostic Services  
 Youth Alternatives  
 Penncrest School District

Family Services and Children's Aid  
 Erie Homes for Children and Adults  
 Dr. Allen Ryan  
 Community Services of Venango  
 Child to Family Connections  
 Child Development Center

**Mental Health and Mental Retardation Services**

Approval to submit an application for a cost of living grant for the Early Head Start Program. The amount of the grant total \$10,691 with will represent a cola of 1.84% for EHS workers.

New contract with Community Ambulance Service to provide transport services to MH/MR consumers at the Medicare Rate when no third party reimbursement is available. Current Medicare rates are \$207.02 plus \$10.41 per mile.

Amendment to the contract with the Philadelphia Child Guidance and Training Center to decrease the maximum amount by \$8,100 due to a training cancelation. The new maximum is \$35,900.

Amendment to the contract with Sugar Valley Lodge in the amount of \$150 to reimburse for costs associated with wound care for one MH/MR consumer.

Commissioner Beichner made a motion to approve the above items, seconded by Commissioner Brooks, aye all.

Denise announced the following board members for re-appointment to the Community Action Board – OEO. Their terms run from April 1, 2010 thru March 31, 2013: Holly Dayton, Eric Foy, and Sam Wagner. Commissioner Brooks made a motion to approve the re-appointments, seconded by Commissioner Beichner, aye all.

**FINANCE ADMINISTRATION:**

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	HS041610	\$ 368,956.45	Human Services Expenditures
Warrant	SP041910	2,102.48	Non-Human Services Expenditures
Warrant	HS042010	980.40	Human Services Expenditures
Warrant	042310	1,121,355.24	Non-Human Services Expenditures
Warrant	HS042310	290,174.88	Human Services Expenditures
Warrant	SP042110	870.77	Non-Human Services Expenditures
Warrant	043010	<u>152,656.60</u>	Non-Human Services Expenditures

**Total \$1,937,096.82**

The next item presented by Diona was a 2010 budget transfer to increase the Hazmat fund training line by \$6,500 for an LEPC approved and sponsored EMA class. Commissioner Brooks made a motion to approve the budget transfer, seconded by Commissioner Beichner, aye all.

The last item Diona presented was the Law Library Computer Usage Policy and Procedures for Venango County. This policy is effective April 13, 2010. Commissioner Brooks made a motion to approve the Law Library Policy and Procedures, seconded by Commissioner Beichner, aye all.

### **PLANNING COMMISSION:**

Judy Downs, Planning Director, presented for approval submission of the Application for Reimbursement for a County Recycling Coordinator to Department of Environmental Protection. The grant application is sought annually and goes towards partial wage reimbursement of the County Recycling Coordinator position. Commissioner Brooks made a motion to approve the submission of the grant application, seconded by Commissioner Beichner, aye all.

The last item presented by Judy was Resolution #2010-03 – Approval of Community Development Block Grant Application FFY 2010. The final allocation for the 2010 FFY CDBG program was \$269,183. The Planning Commission had originally planned the grant to be in the amount of \$250,000. Judy requested to apply the extra \$19,183 to the Rouseville waterline project. Commissioner Brooks made a motion to approve the Resolution and to apply the additional monies to the Rouseville waterline project, seconded by Commissioner Beichner, aye all.

### **TWO MILE COUNTY PARK:**

Park Director, Rich Mihalic, advised that the Nancy Frey-Smith Memorial weekend will begin August 14, 2010. The Full Moon Hike will be held Saturday, May 1<sup>st</sup> and will start at the Nature Lodge.

### **COUNTY ADMINISTRATION:**

Commissioner Brooks presented for approval an agreement between Premier Power Solutions, LLC, and the County of Venango. Premier Power Solutions will provide energy commodity consulting services to Venango County. Premier will provide information, assistance, and recommendations to Venango County related to energy commodity purchases. These recommendations will include, but not be limited to, such items as what type of energy commodity contract to enter into (fixed price or variable price), when is the correct time to purchase energy commodities, and how long a contract term is appropriate given the then current market conditions. Premier Power Solutions will manage all aspects of the energy procurement process beginning with RDP development and ending with finalizing the necessary paperwork after the bid is awarded. Premier receives its fee for the services from the retail electricity supplier that they recommend and the County selects in the form of a sales commission. Premier's fee is \$0.001 per kW and included in the price that the County will receive from the supplier. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

Chief Clerk, Denise Jones presented two quotes from Shingledecker's Welding. The first quote is in the amount of \$1,841.10 to make repairs to the Slab Furnace Bridge Project. The second quote is in the amount of \$1,727.30 to make repairs to the Veterans Bridge Project. Both quotes include all labor, equipment, materials and traffic control to do the repairs. Commissioner Brooks made a motion to approve the quotes, seconded by Commissioner Beichner, aye all.

The last item presented by Commissioner Brooks was Resolution #2010-04. The Board of Commissioners of the County of Venango, Commonwealth of Pennsylvania has designated a Recovery Zone pursuant to the American Recovery and Reinvestment Tax Act of 2009 for the purpose of issuing Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds. The purpose of this designation is to provide the opportunity for Municipalities or Authorities in the County to participate in the American Recovery and Reinvestment Act (ARRA) of 2009. The Commonwealth has allocated the amount of \$711,000 in economic development bonds to the County of Venango. Any Municipality or Authority within the County that has a project which meets a qualified economic development purpose may issue debt or bonds up to this combined total amount County-wide. In regards to the economic development bonds, the proceeds may not be used for private activity, refunding, or refinancing.

Venango County was also allocated \$1,067,000 in Recovery Zone Facility Bonds. These bonds are tax-exempt private activity bonds for economic development purposes with a recovery zone. They may be used to finance new capital improvements owned and used by almost any industrial, commercial, retail, office, or other business activity located within a recovery zone.

A meeting will be held on May12, 2010 at 10:00 in Room 100 of the Courthouse Annex to discuss potential projects and related financing issues. Commissioner Brooks made a motion to approve the Resolution, seconded by Commissioner Beichner, aye all.

**PUBLIC COMMENT:**

Claudia Allen asked who will be paying for Assistant District Attorney Jim Carbone's legal fees in which he is involved in a lawsuit. County Solicitor, Rich Winkler, advised that the County's insurance company is handling the matter.

Claudia Allen also questioned the meeting the County Auditors held with the Commissioners concerning the letter she had sent to the Auditors and what the Auditors decision was going to be. Commissioner Brooks advised that the Auditors asked to meet with the Commissioners and that the Commissioners just listened. Commissioner Brooks suggested that Claudia ask the Auditors themselves what their decision will be. The Auditors decision was never discussed when meeting with the Commissioners.

Commissioner Beichner made a motion to adjourn the meeting at 6:31 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

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Lisa Mumford, Admin. Assist.