

Reviewed by: _____

COMMISSIONER BOARD MINUTES
March 9, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks
Commissioner Troy Wood
Rich Winkler, Solicitor
Sandy Sutch, Human Resources
Bill Kresinski, MIS
Sheila Boughner, News Herald
Michael Thomas, Taxpayer
Frank Toothman, Taxpayer
Bradford Worthington, Taxpayer
Edward King, Taxpayer
O.C. Bell, Airport

Commissioner Jan Beichner
Denise Jones, Chief Clerk
Lisa Mumford, Admin. Asst.
Diona Brick, Fiscal
Rich Mihalic, Park Director
Dave Schwille, Human Services
Ray Beichner, Taxpayer
Claudia Allen, Taxpayer
Martha Breene, Taxpayer
Bradford Worthington, Taxpayer
Steve Rembold, 9-1-1

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:06 p.m. A motion was made by Commissioner Wood to approve the minutes from the February 23, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration, the Row Offices, or the Prison.

COMMUNITY SERVICES:

Airport Director, O. C. Bell presented a Hanger Lease Agreements for approval. The agreement is between the County of Venango and Bob Fry, Short Street Motor Cars. Mr. Fry will be renting Hangar #12-3 in the amount of \$131.44 per month. The lease will be on a month to month basis beginning March 1, 2010. Commissioner Beichner made a motion to approve the lease agreement, seconded by Commissioner Wood, aye all.

Steve Rembold of 9-1-1 presented an addendum to the Mobilcom contract. The addendum is in the amount of \$10,957 which is for installation and optimization of three (3) Motorola MTR 2000 VHF receivers. One receiver will be installed at the Point Gill location and two at the Scrubgrass location. Commissioner Wood made a motion to approve the addendum, pending solicitor's review, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwille:

CONTINUATION/RENEWAL CONTRACTS:

Item 1: Training Towards Self Reliance

Synopsis: Request Commissioner approval to continue to contract with TTSR to provide a respite like service (referred to as a “base service not otherwise specified”) for one MR consumers, as authorized, at a rate of \$371.86/day. Rates are set by the Office of Developmental Programs. There is a match on this service which will come from the existing MH/MR match allocation.

Item 2: McGuire Memorial (1/1/09 – 6/30/09)

Synopsis: Request Commissioner approval to contract with McGuire Memorial to provide residential services for 2 MR consumers for a cost of \$118,881.58 in Waiver funds and \$4,421.82 in Base funds. There is no match on this contract.

Commissioner Wood made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

OTHER ITEMS:

Item 1: Early Head Start Program Governance, Resolution Revision

Synopsis: Request Commissioners’ review and approval of the revised Resolution delegating certain “governance” responsibilities to the Early Head Start Program contract provider (i.e., Community Services of Venango County). The Resolution needs updated because of changes in the Head Start Act. Commissioner Wood made a motion to approve the resolution, seconded by Commissioner Beichner, aye all.

Renewal of the agreement between the Venango County Board of Commissioners, on Behalf of Venango County Children and Youth Services and Franklin Public Library to assist with funding for the Grant Resource Center was removed from the table. The Venango County Human Services Department will provide financial resources not to exceed \$11,000, in each of the State Fiscal Years covered by this agreement, in support of the activities of The Center. Commissioner Beichner made a motion to approve the agreement, seconded by Commissioner Wood, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	HS022610	\$ 147,935.72	Human Services Expenditures
Warrant	SP022510	1,027,855.76	Non-Human Services Expenditures
Warrant	SP022610	19,360.00	Non-Human Services Expenditures
Warrant	030510 47	2,467.07	Non-Human Services Expenditures
Warrant	HS030510	101,295.40	Human Services Expenditures

Warrant	SP030510	2,500.00	Non-Human Services Expenditures
Warrant	031210	<u>134,992.60</u>	Non-Human Services Expenditures
	TOTAL	\$1,906,406.55	

PLANNING COMMISSION:

County Solicitor, Rich Winkler, presented on behalf of the Planning Commission, the Cooperation Agreement between Cranberry Township and Venango County for the CDBG Program. The County, on behalf of Cranberry Township, and through the Venango County Regional Planning Department, will administer aspects of the Township's Community Development Block Grant Program. The Planning Commission will charge Cranberry Township \$60 an hour for their services. Commissioner Beichner made a motion to approve the agreement, seconded by Commissioner Wood, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic, advised that Terra Works has begun work on the Architectural Barrier Removal at the Park. Terra Works hopes to have the project completed by May 1, 2010. Rich also advised the Moonlight Hike will be held Saturday, March 13th at the Park.

COUNTY ADMINISTRATION:

Commissioner Brooks presented for approval a Service Agreement between the County of Venango and Don Heffernan. Mr. Heffernan will provide maintenance and repair services at the Human Services Complex located at 1 Dale Ave., Franklin. The agreement will be a term of three months commencing March 1, 2010, and concluding May 31, 2010. The contractor, Don Heffernan, will be paid a base fee of \$7,500 for the entire term of the agreement, payable as follows: \$2,500 at execution of this agreement, \$2,500 on April 1st, and \$2,500 on May 1st. For emergency calls outside business hours, the contractor will be paid at the rate of \$45 per hour. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Wood. Commissioner Beichner opposed the agreement. Motion passed by majority vote.

Chief Clerk, Denise Jones presented the Bill of Sale and Agreement between Ziegler-Densmore Collection and the Venango County Historical Society, on the first part, and the County of Venango, on the second part. The Historical Society will deliver to the County two display cases. Upon installation in the Courthouse, the display cases will become and remain the property of the County. The County will make space available for the display cases and the Historical Society will maintain and rotate the artifacts and items on display in the cases. There will be no cost to the County for this agreement. Commissioner Beichner made a motion to approve the agreement, seconded by Commissioner Wood, aye all.

OTHER BUSINESS:

Commissioner Brooks urged everyone to please fill out their 2010 Census that they will be receiving in the mail. Commissioner Brooks also announced that the County will take over the Shared Ride Bus Program effective July 1, 2010, once Baker Transportation's contract expires at the end of June.

Commissioner Beichner announced there will be a computer workshop March 16th from 2 pm – 4 pm at the Life Long Learning Center for adults 50 and over. Commissioner Beichner also

publically congratulated Tim Spuck who has been named a teacher mentor in the NASA/Infrared Processing and Analysis Center Teacher Archive Research Program. Mr. Spuck, an Oil City science teacher, was one of only 14 middle school, high school and community-college teachers selected for the program nationwide.

PUBLIC COMMENT:

Ray Beichner requested a Right To Know request in regards to how Human Services requested funds for the lease of the Human Services Building.

Brad Worthington and Claudia Allen requested a copy of the original appraisal for the Human Services Complex. Bradford Worthington also objected to approving the renewal of the agreement with Franklin Library to assist with funding for the Grant Resource Center.

Commissioner Wood made a motion to adjourn the meeting at 7:16 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.