

Reviewed by: _____

COMMISSIONER BOARD MINUTES
February 23, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Commissioner Troy Wood	Denise Jones, Chief Clerk
Rich Winkler, Solicitor	Lisa Mumford, Admin. Asst.
Connie Hazelton, Human Resources	Diona Brick, Fiscal
Bill Kresinski, MIS	Rich Mihalic, Park Director
Sheila Boughner, News Herald	Tim Johnson, Domestic Relations
Dave Schwille, Human Services	Heather Mohnkern, Auditor
Michael Thomas, Taxpayer	Frank Toothman, Taxpayer
Ray Beichner, Taxpayer	Kenton Cornmesser, Taxpayer
Claudia Allen, Taxpayer	Judy Downs, Planning
Eric Malliard, Taxpayer	Rod Bedow, Taxpayer
Susan Duray, Taxpayer	Catherine Malliard, Taxpayer
Bruce Taylor, Taxpayer	O. C. Bell, Airport
Mary Ann Williams, Taxpayer	Matt Edwards, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:04 p.m. A motion was made by Commissioner Beichner to approve the minutes from the February 9, 2010 meeting, seconded by Commissioner Wood, aye all.

No public comment on the agenda. There was no business to come before the Board from the Row Offices or the Prison.

COURT ADMINISTRATION:

Chief Clerk, Denise Jones presented on behalf of District Judge Dinberg's office an extension of his office lease with Citizens Bank. The term of the lease shall be extended until May 31, 2010. The monthly base rent shall continue to be \$725 until the expiration date. Commissioner Wood made a motion to approve the extension of the lease, seconded by Commissioner Beichner, aye all.

The next item was presented by our County Solicitor, Rich Winkler, on behalf of Court Supervision Services. Rich presented a Memorandum of Understanding between the County Commissioners Association of Pennsylvania and Venango County for CJIEP Data Exchange Service and Support. Under the Memorandum, CCAP will provide ongoing maintenance and support to Venango County for CJIEP data. In exchange, the County is required to provide consistent access to the County's IT network and computer systems, with a primary technical point of contact for CCAP. The MOU is for one year. Commissioner Beichner made a motion to approve the MOU, seconded by Commissioner Wood, aye all.

COMMUNITY SERVICES:

Airport Director, O. C. Bell presented two (2) Hanger Lease Agreements for approval. The first agreement is between the County of Venango and James F. Aaron. Mr. Aaron will be renting Hangar #15-2 in the amount of \$238.50 per month. The lease will be for a period of six months and continuing thereafter from month to month. The second Hangar Lease Agreement is between the County of Venango and James Nadig. Mr. Nadig will be renting Hangar #12-17 in the amount of \$131.44 per month. The lease will be on a month of month basis. Commissioner Wood made a motion to approve both hangar lease agreements, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following item was presented for approval by Dave Schwillie:

Human Services

Renewal of the agreement with Franklin Library to assist with funding for the Grant Resource Center. The contract ends December 31, 2012 and has a maximum amount of \$33,000. Commissioner Beichner made a motion to table the renewal agreement, seconded by Commissioner Wood. Commissioner Brooks opposed to table the agreement. Motion passed to table the agreement by majority vote.

Area Agency on Aging

Amendment to the RSVP program request in the amount of \$1,743 due to an increase in Federal Funds. \$1,000 is earmarked for Volunteer Support Costs and \$743 in Other Volunteer Costs. Commissioner Beichner made a motion to approve the amendment, seconded by Commissioner Wood, aye all.

Mental Health and Mental Retardation

Renewal of the Federal Grant for Early Head Start subcontracted to Community Services of Venango County in the amount of \$818,393.

Renewal of the contract with Erie Homes for Children and Adults to provide parenting education and support for one consumer at the rate of \$4.55 per 15 minute unit.

Commissioner Beichner made a motion to approve the above contracts, seconded by Commissioner Wood, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	HS012910	\$ 162,921.70	Human Services Expenditures
Warrant	SP012810	15,024.96	Non-Human Services Expenditures
Warrant	020510 3	19,382.93	Non-Human Services Expenditures
Warrant	HS020510	309,579.13	Human Services Expenditures
Warrant	021210	149,586.52	Non-Human Services Expenditures
Warrant	HS020310	1,579.10	Human Services Expenditures

Warrant	HS021210	208,145.86	Human Services Expenditures
Warrant	021910	298,230.64	Non-Human Services Expenditures
Warrant	HS021910	338,293.07	Human Services Expenditures
Warrant	022610	<u>87,792.14</u>	Non-Human Services Expenditures

Total **\$ 1,890,536.05**

Commissioner Brooks made a motion to approve the above warrants, seconded by Commissioner Wood. Commissioner Beichner opposed Warrant #020510 in the amount of \$319,382.93. Motion passed by majority vote.

HUMAN RESOURCES:

Commissioner Beichner presented the Senior Service America Agency Agreement. The purpose of this program is to have people 55 or older work part-time at the County in departments that need extra help. This program is state and federally funded and there is no cost to the County. Commissioner Wood made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

Connie Hazelton had several more items to present. The next item presented was the renewal with Fort Dearborn Life Insurance Company. Basic Life rate increase has been deferred to February 1, 2010. All rates are guaranteed until October 1, 2011. The rates are listed below:

Benefit Program	Present Rates	Renewal Rates
Basic Life	\$0.35 per \$1,000	\$0.385 per \$1,000
AD&D	\$0.02 per \$1,000	\$0.02 per \$1,000

Commissioner Beichner made a motion to approve the renewal agreement, seconded by Commissioner Wood, aye all.

Next Connie presented a renewal agreement between the County of Venango and UPMC Health Plan/Health Network, Inc. This agreement is for Employer Group Health Insurance and the Employer Group – HIPAA Privacy and Security Rules Questionnaire. Group rates will increase by approximately 5.9%. Commissioner Wood made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

The last item presented by Connie was the Business Associate Agreement. The agreement is between the Benefit Coordinators Corporation and the County of Venango's Flexible Spending Plan and the COBRA Health & Welfare Plan. The purpose of the agreement is to satisfy the standards and requirements of HIPAA, the Privacy and Security regulations, and other federal laws as they relate to Business Associate Agreements, including the Recovery Act. There is no increase in rates for the agreement. Commissioner Beichner made a motion to approve the agreement, seconded by Commissioner Wood, aye all.

PLANNING:

Judy Downs, Planning Director, presented Resolution #2010-01 – Venango County Recreation Plan DCNR Grant #BRC-TAG-12.5.23. The Countywide Recreation Plan is an important element in our recreational and economic pursuits and is consistent with the goals and objectives in the 2004 County Comprehensive Plan. Commissioner Wood made a motion to approve the Resolution, seconded by Commissioner Beichner, aye all.

intersection improvements at the intersection of Front Street and Route 8 & 62, including widening Front Street, addition of a right turn lane, and installation of a new traffic signal. The proposed improvements will reduce the congestion and enhance the safety and security of the motorists and emergency responders. Commissioner Beichner made a motion to approve the application request, seconded by Commissioner Wood, aye all.

Chief Clerk, Denise Jones, presented the bid award to Quality Engineering Solutions for the Venango County Deck Rehabilitation Project in the amount of \$62,543.49. There were six (6) bids received and were reviewed by Taylor Engineering. Commissioner Beichner made a motion to approve the bid award, seconded by Commissioner Wood, aye all.

PUBLIC COMMENT:

Rod Bedow objected to approving Sugarcreek Borough County Aid Funding. He didn't feel a Sheetz store should have been built at the intersection. Commissioner Brooks advised that the money is to help alleviate traffic problems at the intersection and widening of the street in Sugarcreek Borough. It was not for funding of the Sheetz store.

Mr. Bruce Taylor offered to two pay for two appraisals of the Human Services complex which was formerly the West Unit building. Mr. Taylor described the building as a thorn in his side. Commissioner Brooks advised the County's need to get out of lease because of declines in state funding for some of the human services agencies, the County can no longer afford the lease.

Martha Breene argued that the County should break the lease and that no efforts were made to try other avenues other than acquiring the building and buying out the lease. Ms. Breene and several others asked to see a list of renovations to be done on the building as a condition of the sale to the ORA. Commissioner Brooks explained the County was unable to obtain the original list as it was privileged information between the appraiser and its client, the bank. Commissioner Brooks advised that the County does have a list from Harold Best of Struxures Architecture who was the architect and general contractor for the renovations on the building and has information showing the bank released funds to the ORA as the renovations were completed. As far as trying other avenues other than acquiring the building, Commissioner Brooks disagreed and advised all other avenues had been reviewed to the end.

Bradford Worthington suggested the Department of Justice and Federal Bureau of Investigation be asked to inquire into the matter of the lease of the Human Services Complex. If anyone was interested in signing a citizen's petition to that effect to contact him.

Commissioner Beichner commented that she didn't really feel she was part of the negotiations with the ORA. She feels that this isn't a good deal for the taxpayers and will continue to feel that way.

Mike Thomas expressed that he feels he could negotiate a better deal with the ORA. Both Commissioner Brooks and Commissioner Wood rejected Thomas's offer to serve as a negotiator.

Kenton Cornmesser comments were that the Commissioners had inherited the lease, but they had better not be paying a dime to the ORA two years from now. He feels that the ORA needs to be punished for this and that the Commissioners need to be looking at the future.

Rod Below questioned details of the deal that were not previously made public, including the fact the deed is a special warranty deed as opposed to a general warranty deed and that the

payment schedule includes a \$750,000 balloon payment. County solicitor, Rich Winkler, advised it is not uncommon for a corporation to deliver a special warranty deed and such a deed was the preference of the ORA.

Claudia Allen also requested a list of renovations that the appraiser requested be done compared to what renovations were actually done to the Human Services Complex. She also asked why the County was paying more than what the building was worth. Commissioner Brooks once again advised by not getting out of lease it would cost the County taxpayers much more.

Commissioner Wood made a motion to adjourn the meeting at 7:35 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.