

Reviewed by: _____

COMMISSIONER BOARD MINUTES
February 9, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Denise Jones, Chief Clerk	Deb Sharpe, Treasurer
Rich Winkler, Solicitor	Lisa Mumford, Admin. Asst.
Connie Hazelton, Human Resources	Dan Pritchard, CSS
Diona Brick, Fiscal	Bill Kresinski, MIS
Rich Mihalic, Park Director	Sheila Boughner, News Herald
Judy Downs, Planning	Barb Benedict, CYS
John E. McNerney, Taxpayer	Jean McNerney, Taxpayer
Susan Duray, Taxpayer	Rodney A. Bedow, Sr., Taxpayer
Michael Thomas, Taxpayer	Ray Beichner, Taxpayer
Frank Toothman, Taxpayer	Bruce Taylor, Taxpayer
Bradford Worthington, Taxpayer	Martha Breene, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:06 p.m. A motion was made by Commissioner Beichner to approve the minutes from the January 26, 2010 meeting, seconded by Commissioner Brooks, aye all.

No public comment on the agenda. There was no business to come before the Board from the Row Offices, the Prison, or Community Services Administration.

COURT ADMINISTRATION:

Dan Prichard of Court Supervision Services presented an Equipment Lease Agreement #120209VG1 between BI, Inc. and the County of Venango and its Adult and Juvenile Court Supervision Services. This agreement is for thirty-five (35) HG-2200 Home Guard-200 units for a 36-month lease at a cost of \$1,700.30 per month. Commissioner Beichner made a motion to approve the agreement, seconded by Commissioner Brooks, aye all.

HUMAN SERVICES:

The following item was presented for approval by Barb Benedict:

MH/MR

Addendum to the contract with Community Services of Venango County for training at the annual Focus on our Future Forum. The maximum amount of this contract is \$5,000. The contract is to reimburse speaker expenses on the topic of the challenges facing teenaged females.

Addendum to the contract with the ARC of Crawford County, who acts as the Agency of Choice Intermediate Services Organization for MR base funded consumers. The contracted fee is \$125 per consumer per month. The rate is set by the Office of Developmental Programs.

Request commissioner approval to submit the Provider Qualification Application for Supports Coordination. This is an annual renewal application.

Commissioner Beichner made a motion to approve the above items, seconded by Commissioner Brooks, aye all.

Substance Abuse Services

Addendum to the contract with Family Services and Children’s Aid Society in the amount of \$38,000 to provide case management and support services to pregnant women to assist them in stopping smoking. This is a grant funded project through the Integrated Children’s Services Program. Commissioner Beichner made a motion to approve the contract, seconded by Commissioner Brooks, aye all.

Children, Youth and Family Services

Amendment to the contract with New Directions Psychiatry and Counseling that increases the hourly rate for services to \$185 per hour, to be invoiced in 15 minute units and to increase the maximum reimbursement to \$15,000. New Directions provides psychiatric services to foster children in the Multidimensional Treatment Foster Care Program.

The following are residential renewal agreements with residential providers:

Glade Run Lutheran Services

Shelter Care	\$160.74
Boy’s Group Home	\$181.75
Girl’s Group Home	\$181.75
Specialized FC	\$61.47
Treatment FC	\$83.20
Professional FC	\$112.88

Cornell Abraxas Group

Abraxas I	\$171.36
Abraxas II	\$147.75
Abraxas III	\$146.69
Abraxas Center for Females	\$187.73

Leadership	
LEP	\$151.65
Fire Setter	\$293.55
Abraxas Youth Center	
Fire Setter/Sex Off	\$307.73
Shelter	\$219.30
Detention	\$219.30
Abraxas Academy	\$309.41
Erie Psyc Rehab	\$254.73
Erie MH	\$247.29
Harborcreek Youth Services	
Liberty Street House	\$252.52
MTFC	\$56.00
Foster Care 1	\$48.18
Foster Care 2	\$49.18
Foster Care 3	\$63.18
George Junior Republic	
Diagnostic	\$206.50
Shelter	\$148.53
Keystone Adolescent Center	
Adolescent Center	\$145.59
Residential Center	\$156.84
Independent Living	\$129.42
Transitional IL	\$139.33
Day Treatment	N/A
Foster Care	\$75.00
Northwestern Human Services	
Canal Ways Center	\$94.00
Therapeutic FC	\$28.72
Foster Care Plus	\$84.10
Respite	\$90.00
TFC-Full Fee	\$152.47
Foster Care-infant	\$40.00
MTFC	\$152.47
TFC-Value Full Fee	\$134.25
Emergency Respite	\$135.00
CRR Residential	\$59.50
Lehigh Valley Center	\$46.65

Commissioner Beichner made a motion to approve the above items, seconded by Commissioner Brooks, aye all.

OEO

Approval of the 2010 CSBG Grant at five months for \$156,490. Services are provided directly and through subcontractors. This is a service for low income residents of Crawford and Venango Counties. It is estimated that the program will serve during calendar year 2010 about

3,500 residents under housing, employment, utility assistance, transportation, youth recreation, nutrition and education. Commissioner Beichner made a motion to approve the CSBG Grant, seconded by Commissioner Brooks, aye all.

FINANCE ADMINISTRATION:

Diona Brick, Fiscal Director, presented a couple items for approval. The first request was to open a Venango County Sinking Fund Account and Authorization for Depository Accounts and Treasury Management Services at PNC Bank, 901 State Street, Erie, PA. Commissioner Brooks made a motion to approve this item, seconded by Commissioner Beichner, aye all.

The second items presented by Diona was the request for approval of Farmers National Bank at 612 Main St., Emlenton, PA to be the a County of Venango Depository. Treasurer Deb Sharpe will maintain this account. Commissioner Brooks made a motion to approve this item, seconded by Commissioner Beichner, aye all.

PLANNING COMMISSION:

Judy Dows, Planning Director, had several items to present. Judy conducted the second public hearing on the County's 2010 CDGB funds. Judy advised that the County expects to receive roughly \$250,000 that will be distributed to local municipalities for eligible projects benefiting low-to-moderate income people. Six requests for funding was received totaling \$306,820. Listed below are the six requests that were made from local municipalities:

1. Utica Borough Sidewalks - \$25,000
2. Rouseville Water Line Replacement on 2nd Avenue from 3rd to 5th Street – total project \$154,820
3. Cornplanter Township Union Street Water Booster Station - \$12,000
4. Administration - \$45,000
5. Completion of the Crawford Center that came in over bid (bathrooms) - \$20,000
6. Funding shortfall at the Sandycreek Industrial Park (2009 FFY Morrison Run Waterline project) - \$50,000

\$205,000 of the anticipated \$250,000 allocation will be used for the projects all of which will benefit 51% or greater low/moderate income person. \$45,000 will be used for administration over the 5-year period of the grant. A draft copy of the 2010 CDBG application will be available in the Commissioners' office for review and comment after March 5, 2010.

Commissioner Beichner made a motion to approve the second public hearing, seconded by Commissioner Brooks, aye all.

The next item presented by Judy was a Memorandum of Understanding between the County of Venango and the Southwestern Pennsylvania Household Hazardous Waste Task Force (SW PA HHW Task Force). The MOU provides for a household hazardous waste collection. Venango County is planning an up and coming waste collection this summer. The event is tentatively scheduled for July 31, 2010 at the Cranberry Mall. The County's primary obligation under this MOU would be a contribution of not less than \$5,000 to the Task Force, handling of the various logistical matters related to the event and obtaining any necessary permits, provide at least twelve volunteers or staff to assist at the event. Commissioner Brooks made a motion to approve the MOU, seconded by Commissioner Beichner, aye all.

This last item presented by Judy was a Commercial Service Agreement Non-Hazardous Wastes between Waste Management and the County of Venango for Two Mile Run County Park. The

agreement is for 12 months effective February 1, 2010 at a cost of \$64.15 per haul. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic, advised that Terra Works will begin work as soon as possible on the Architectural Barrier Removal at the Park. He advised the amount of the project will be in the amount of \$69,750 instead of the original amount of 84,025. Terra Works hopes to have the project complete by May 1, 2010. Rich also advised the Full Moon Hike will be held Saturday, February 27th at the Park.

COUNTY ADMINISTRATION:

Rich Milhalic presented the bid award to Kenneth Woods for the trailer that was up for bid at the Park in the amount of \$35.50. There were two bids received and were reviewed by Commissioner Brooks, Commissioner Beichner, Mike Johnson – Property Director, and Denise Jones. Commissioner Brooks made a motion to approve the bid award, seconded by Commissioner Beichner, aye all.

PUBLIC COMMENT:

Mr. John McNerney informed the Commissioners that he feels a deed has not been filed or indexed correctly at the Register & Records office. He stated the Ehrhart to ECS Partnership deed that was filed at the Venango County Courthouse included part of the McNerney property on it which it should not have. ECS Partnership timbered the land and now want the mineral rights to this land which McNerney feels does not belong to ECS Partnership. John McNerney wanted the Commissioners to be aware of what is going on.

Mr. Bradford Worthington stated he feels his appeal was mishandled by the Venango County District Attorney's office. Mr. Worthington also strongly urged that the Commissioners do not approve the renewal contract between the Franklin Public Library and the County Board of Commissioners, on behalf of the Venango County Children and Youth Services. The purpose of this contract is to provide resources for the activities of the Rural Northwest PA Grant Resource Center with the Franklin Public Library.

Mr. Bruce Taylor had several questions and comments. His first question was why our County solicitor is not from Venango County. Commissioner Brooks advised they opened the solicitor's position to all local attorneys, and from the attorneys who responded that were interested in the position, they felt Attorney Richard Winkler was the best qualified. Next Mr. Taylor suggested that someone look at the Human Services Building and appraise it and see what the repairs will really cost. Taylor also asked if the deal on the building was pretty much done. Commissioner Brooks advised the deal is done once the papers are signed unless someone shows him something else that will save the County a similar amount of money. Taylor asked if it was illegal or a conflict for Commissioner Brooks to serve on the ORA's Board. Commissioner Brooks advised it was not and that he has never voted on the issue of the Human Services Building. Mr. Taylor then brought up the subject of the ORA's salaries and suggested they were too high for this area. Commissioner Brooks did agree but advised he can't do anything about that. The ORA is a non-profit, private organization. Taylor asked about the

ORA's payroll and Diona Brick, Fiscal Director, advised the ORA must file a copy of its IRS 990 form with the County. The form is the annual return filed by certain tax-exempt organizations with the IRA. Commissioner Brooks advised that if you request a copy of this form, the County will provide it.

Mr. Mike Thomas read a letter in which he wrote and will be faxing to the ORA. The letter urges the Alliance to reconsider the terms of the deal concerning the County and the Human Services Building which is the former West Unit. In the letter Thomas urges that the deal is not in the best interest of the taxpayers of the very county the Alliance is charged to economically develop.

Commissioner Brooks made a motion to adjourn the meeting at 6:55 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.