

Reviewed by:





**SALARY BOARD MINUTES
September 13, 2016**

Those present at the public meeting of the Salary Board held in Room 100 of the Courthouse Annex:

Commissioner Timothy Brooks
Commissioner Albert Abramovic
Rich Winkler, Solicitor
OC Bell, Airport
Rich Mihalic, Two Mile Run County Park
Karen Rupert, Human Services
Sandy Sutch, Human Resources
Sally Bell, News Media
Pastor Rob Kifer, Heckathorn United Methodist Church, Cranberry, PA
Lynn Kifer, Public

Commissioner Vince Witherup
Shelly Hartle, Chief Clerk
Abby Flockerzi, Administrative Assistant
Bill Buchna, Airport
Jason Ruggiero, Planning
Deborah Sharpe, Treasurer

Marissa Dechant, Explore Venango

The Election Board and Retirement Board meetings were convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

Call to Order:

Commissioner Brooks called the Salary Board meeting to order at 6:10 p.m.

Approval of the Minutes from the August 9, 2016 Meeting:

Treasurer Sharpe made a motion to approve the minutes from the August 9, 2016 meeting, seconded by Commissioner Witherup, aye all.

Public Comment:

There was no public comment offered on the agenda as presented.

Salary Board Items for Consideration:

Ms. Sutch presented the Salary Board agenda for approval:

DEPARTMENT #509 HUMAN SERVICE FISCAL

ABOLISH

MATP Program Advisor
Full-Time Exempt
Exempt Pay Grade 1
Effective 09/03/16

DEPARTMENT #520 CHILDREN & YOUTH

CREATE

Casework Supervisor
Full-Time
Non-Exempt Pay Grade 9
Effective 08/22/16
Note: Creation of new unit.

CREATE

Caseworker II (2 positions)
Full-Time
Non-Exempt Pay Grade 6
Effective 08/22/16
Note: Creation of new unit.

DEPARTMENT #540 MH/DS

CREATE

Resource Navigator (2 positions)
Full-Time
Non-Exempt Pay Grade 6
Effective 08/31/16

CREATE

Resource Communication Officer
Full-Time
Non-Exempt Pay Grade 8
Effective 08/31/16

DEPARTMENT #590 HOUSING

ABOLISH

Housing Specialist
Full-Time
Exempt Pay Grade 2
Effective 09/16/16
Note: Position abolished due to furlough.

ABOLISH

HUD Inspector/Maintenance Technician

SEIU Position

Full-Time

SEIU Pay Grade 11

Effective 09/30/16

Note: Position abolished due to furlough.

DEPARTMENT #590 HOUSING

ABOLISH

Housing Specialist

Full-Time

Exempt Pay Grade 2

Effective 09/16/16

Note: Position abolished due to furlough.

ABOLISH

HUD Inspector/Maintenance Technician

SEIU Position

Full-Time

SEIU Pay Grade 11

Effective 09/30/16

Note: Position abolished due to furlough.

CORRECTION TO 08/09/16 SALARY BOARD AGENDA:

DEPARTMENT #590 HOUSING

CREATE

Housing Manager

Full-Time

Exempt Salaried Pay Grade 2

Effective 08/08/16

NOTE: It should have been noted that this position will be utilized for training purposes through 08/28/16. On 08/29/16, position will replace current Housing Manager position.

Commissioner Witherup made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Abramovic, aye all.

Other Business:

There was no other business to be conducted.

Public Comment:

There was no public comment offered.

Adjournment:

The meeting adjourned at 6:11 p.m. upon a motion by Commissioner Abramovic and a second by Commissioner Witherup, aye all.

Respectfully submitted,



Abby R. Flöckerzi, Administrative Assistant