

**Land bank Board Meeting Minutes
Courthouse Annex Conference room
12/10/2015**

Meeting was called to order by: Bonnie Summers at 1:30 PM

In attendance:

- Vince Witherup-Commissioner
- Bonnie Summers-Commissioner
- Diona Brick-Fiscal
- Julie Thompson-Tax Claim
- Robert Walter-Assessment
- Barb Cisek McGarvey-Residential Representative
- Paul Calderone-Residential Representative
- Jason Ruggiero-Planning
- Emily Donaldson-Planning
- Nancy Marano-Emlenton Borough
- Mary Swisher-Assessment

Suggestion was made by Bonnie Summers to update last month's meeting to read, "A vote was taken to accept the increase in board members" (*corrections have been made*) . Barb Cisek McGarvey made a motion to accept 2nd by Diona Brick all in favor.

Old Business:

Update on deed transfer from the property on State and 3rd Street Oil City:

A letter was sent to Julie Snow asking if she was interested in obtaining the lot, after receiving no response the lot is being offered to Fred Harris for \$75.00 plus closing cost. There will be a clause put in the deed, if Mr. Harris sells the property within 5 years, 50% on the profit goes to the Land Bank. Nancy Marano made a motion to accept 2nd by Vince Witherup all in favor.

Update on adding Nancy Marano as a board member:

It was accepted at the commissioner's meeting to approve Nancy Marano's request to become a member of the land bank, making her an official board member. We also need one more member.

Update on Emlenton properties that we may purchase with our CDBG funding:

Application is being mailed 12/10/2015 requesting \$54,700 for clearing and demolition of blighted properties for the whole county. Jason stated that it may be awhile before anything is heard back, but he will keep the land bank updated.

New Business:

Discuss the Polk property:

The property was purchased by the County, renovations have been made and the house is going to be used for Section 8 housing. The rent has been set at \$750 including utilities. Any profit that is made after those expenses will go to the land bank. This is will be discussed more at the February meeting.

Blight Court:

Emily gave us an update on Blight Court. Erie County is setting up one and Philadelphia has one and it is deemed very successful.

Paul Calderone made a motion to adjourn the meeting at 2:25 PM seconded by Diona Brick all in favor. The next meeting will be January 14, 2016 at 1:30 PM in room 103.

Submitted by:

Mary Swisher