

Reviewed by:

T. 507  
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**SALARY BOARD MINUTES**  
**January 12, 2016**

Those present at the public meeting of the Salary Board held in Room 100 of the Courthouse Annex:

Commissioner Timothy Brooks  
Commissioner Albert Abramovic  
Rich Winkler, Solicitor  
Diona Brick, Fiscal  
Bill Kresinski, MIS  
Jayne Romero, Human Services  
Deb Sharpe, Treasurer  
Helen Parquette, Public  
Sheila Boughner, News Media  
Pastor Lonny Wolford, Fox Street Church of God

Commissioner Vince Witherup  
Denise Jones, Chief Clerk/County Administrator  
Abby Flockerzi, Administrative Assistant  
Tim Dunkle, Public Safety  
Rich Mihalic, Park  
Jeff Ruditis, Prison  
Jillian Stephens, Human Resources  
Julie Parquette, Public

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

**Call to Order:**

Commissioner Brooks called the Salary Board meeting to order at 6:03 p.m.

**Approval of the Minutes from the December 8, 2015 Meeting:**

Treasurer Sharpe made a motion to approve the minutes from the December 8, 2015 meeting, seconded by Commissioner Witherup, aye all.

**Public Comment:**

There was no public comment offered on the agenda as presented.

**Salary Board Items for Consideration:**

Ms. Stephens presented the Salary Board agenda for approval:

**DEPARTMENT #140 TAX CLAIM**

CREATE

Department Clerk III (2 positions)  
Full-Time  
SEIU Position  
SEIU Pay Grade 8  
Effective 12/07/15

ABOLISH  
Department Clerk II (2 positions)  
Full-Time  
SEIU Position  
SEIU Pay Grade 6  
Effective 12/07/15

**DEPARTMENT #160 MAINTENANCE**

CREATE  
Maintenance Worker II  
Full-Time  
SEIU Position  
SEIU Pay Grade 8  
Effective 01/04/16

**DEPARTMENT #180 TREASURER'S OFFICE**

CREATE  
Tax Clerk  
Full-Time  
SEIU Position  
SEIU Pay Grade 9  
Effective 12/07/15

CREATE  
Department Clerk III  
Full-Time  
SEIU Position  
SEIU Pay Grade 8  
Effective 12/07/15

ABOLISH  
Department Clerk II (2 positions)  
Full-Time  
SEIU Position  
SEIU Pay Grade 6  
Effective 12/07/15

**DEPARTMENT #205 COURTS**

CREATE  
Legal Secretary II  
Temporary Part-Time  
Non-Union Hourly Pay Grade 3  
Effective 01/01/16  
Note: Temporary assignment approved through 06/03/16

**DEPARTMENT #510 OLDER ADULT SERVICES**

CREATE  
Aging Case Aide (2 positions)  
Full-Time  
SEIU Position  
SEIU Pay Grade 8  
Effective 12/07/15

ABOLISH  
Aging Case Aide (2 positions)  
Full-Time  
SEIU Position  
SEIU Pay Grade 6  
Effective 12/07/15

**DEPARTMENT #531 HUMAN SERVICE CLERICAL UNIT**

CREATE  
Department Clerk III (4 positions)  
Full-Time  
SEIU Position  
SEIU Pay Grade 8  
Effective 12/07/15

ABOLISH  
Department Clerk II (4 positions)  
Full-Time  
SEIU Position  
SEIU Pay Grade 6  
Effective 12/07/15

Treasurer Sharpe made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Abramovic, aye all.

**Other Business:**

There was no other business to be conducted.

**Public Comment:**

There was no public comment offered.

**Adjournment:**

The meeting adjourned at 6:05 p.m. upon a motion by Commissioner Witherup and a second by Commissioner Abramovic, aye all.

Respectfully submitted,

  
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Abby R. Flockerzi, Administrative Assistant