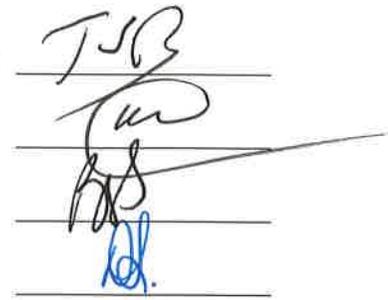


Reviewed by:



**SALARY BOARD MINUTES  
September 15, 2015**

Those present at the public meeting of the Salary Board held in Room 100 of the Courthouse Annex:

Commissioner Timothy Brooks	Commissioner Vince Witherup
Commissioner Bonnie Summers	Denise Jones, Chief Clerk/County Administrator
Abby Flockerzi, Administrative Assistant	OC Bell, Airport
Diona Brick, Fiscal	James McCall, Prison
Gerry McGuinness, Voter Registration	Rich Mihalic, Park
Jayne Romero, Human Services	Deb Sharpe, Treasurer
Jillian Stephens, Human Resources	Deb Lutz, Public
Sheila Boughner, News Media	
Pastor Eric R. Reamer, Oil City Free Christian Church	

The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

**Call to Order:**

Commissioner Brooks called the Salary Board meeting to order at 6:10 p.m.

**Approval of the Minutes from the August 11, 2015 Meeting:**

Treasurer Sharpe made a motion to approve the minutes from the August 11, 2015 meeting, seconded by Commissioner Summers, aye all.

**Public Comment:**

There was no public comment offered on the agenda as presented.

**Salary Board Items for Consideration:**

Ms. Stephens presented the Salary Board agenda for approval:

**DEPARTMENT #205 COURTS**

CREATE

Central Court Coordinator  
Full-Time  
Non-Union Hourly Pay Grade 4  
Effective 09/21/15

CREATE

Legal Secretary II  
Regular Part-Time

Non-Union Hourly Pay Grade 3  
Effective 09/21/15

ABOLISH

Legal Secretary II  
Non-Regular Part-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

**DEPARTMENT #225 DISTRICT JUDGE 3-1**

CREATE (2 positions)  
Magisterial District Judge Legal Secretary II  
Full-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

CREATE  
Administrative Assistant II  
Full-Time  
Non-Union Hourly Pay Grade 5  
Effective 09/21/15

ABOLISH (2 positions)  
Magisterial District Judge Secretary  
Full-Time  
Non-Union Hourly Pay Grade 2  
Effective 09/21/15

ABOLISH  
Administrative Assistant I  
Full-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

**DEPARTMENT #235 DISTRICT JUDGE 3-3**

CREATE (2 positions)  
Magisterial District Judge Legal Secretary II  
Full-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

CREATE  
Administrative Assistant II  
Full-Time  
Non-Union Hourly Pay Grade 5  
Effective 09/21/15

ABOLISH (2 positions)  
Magisterial District Judge Secretary  
Full-Time  
Non-Union Hourly Pay Grade 2  
Effective 09/21/15

ABOLISH  
Administrative Assistant I  
Full-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

**DEPARTMENT #240 DISTRICT JUDGE 3-4**

CREATE (3 positions)  
Magisterial District Judge Secretary II  
Full-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

CREATE  
Administrative Assistant II  
Full-Time  
Non-Union Hourly Pay Grade 5  
Effective 09/21/15

ABOLISH  
Magisterial District Judge Secretary  
Part-Time  
Non-Union Hourly Pay Grade 2  
Effective 09/21/15

ABOLISH (3 positions)  
Magisterial District Judge Secretary  
Full-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

**DEPARTMENT #240 DISTRICT JUDGE 3-4 cont'd**

ABOLISH  
Administrative Assistant I  
Full-Time  
Non-Union Hourly Pay Grade 3  
Effective 09/21/15

**DEPARTMENT #310 COURT SUPERVISION SERVICES**

CREATE  
House Arrest/EM Officer  
Full-Time  
Non-Union Hourly Pay Grade 6  
Effective 08/15/15

**DEPARTMENT #509 HUMAN SERVICE FISCAL**

ABOLISH  
Accountant  
SEIU Position  
Full-Time  
SEIU Pay Grade 12  
Effective 09/01/15

**DEPARTMENT #520 CHILDREN AND YOUTH SERVICES**

**CREATE**

Caseworker I

Full-Time

Non-Union Hourly Pay Grade 5

Effective 08/31/15

**DEPARTMENT #580 TRANSPORTATION**

**CREATE**

Transportation Aide

SEIU Position

Part-Time

SEIU Pay Grade 4

Effective 08/10/15

Commissioner Summers made a motion to approve the above Salary Board Agenda items, seconded by Treasurer Sharpe, aye all.

**Other Business:**

There was no other business to be conducted.

**Public Comment:**

There was no public comment offered.

**Adjournment:**

The meeting adjourned at 6:11 p.m. upon a motion by Commissioner Witherup and a second by Commissioner Summers, aye all.

Respectfully submitted,



Abby R. Flockerzi, Administrative Assistant