

Reviewed by: _____

ELECTION BOARD MEETING MINUTES
May 12, 2015

Those present at the public meeting of the Venango County Election Board held in the Conference Room 100 of the Courthouse Annex:

Commissioner Bonnie Summers	Denise Jones, Chief Clerk/County Administrator
Abby Flockerzi, Administrative Assistant	Bill Kresinski, MIS
Gerry McGuinness, Voter Registration	Robert Murray, Special Election Board
William Wilson, Special Election Board	Rich Winkler, Solicitor

The Election Board meeting was convened and adjourned prior to the start of the Retirement Board, Salary Board and Commissioner Board meetings.

Call to Order:

Commissioner Summers called the meeting to order at 5:33 p.m.

Approval of the Minutes from the March 10, 2015 Meeting:

Mr. Wilson made a motion to approve the minutes from the March 10, 2015 meeting, seconded by Mr. Murray, aye all.

Public Comment on Agenda:

There was no public comment offered on the Election Board agenda.

Approval of Relocation of Oil City District 6 Polling Location:

The following item was presented for approval by the Election Board by Ms. Jones:

Approval of Relocation of Oil City District 6 Polling Location – The Election Board was notified by the Belle Lettres Club, located at 405 West First Street, Oil City, that we would no longer be able to use their facility as a polling location for Oil City District 6. It was recommended that this precinct be relocated to the Second Presbyterian Church located at 111 Reed Street, Oil City. This facility is handicapped accessible and offers off-street parking for voters. If approved, this relocation will take effect with the Primary Election on May 19.

Mr. Murray made a motion to approve the above relocation, seconded by Mr. Wilson, aye all.

Approval of Change of Procedure Relating to Poll Watchers:

The following item was presented for approval by the Election Board by Ms. Jones:

The County learned from an online discussion site used by election and voter registration directors across the state that the County had not been following a section of the election code regarding poll watchers. This section of the code indicates that “only one watcher for each candidate at primaries, or for each party or political body at general, municipal or special elections, shall be present in the polling

place at any one time.” Ms. Jones has sent a letter containing this information to all parties to comply and is asking the Election Board for formal approval.

Mr. Wilson made a motion to approve the above procedure change, seconded by Mr. Murray, aye all.

Other Business:

Ms. Jones informed the Board that a voter had applied for an absentee ballot due to being out of town on Election Day. Voter Registrar, Gerry McGuinness, mailed the absentee ballot on May 6, 2015. On May 12, 2015 Ms. McGuinness received a call from the voter stating they had not yet received the absentee ballot. The voter was asking that a new absentee ballot be overnight mailed to them and they were willing to overnight mail it back to the County. The County has never overnighted an absentee ballot to a voter before. Solicitor Winkler stated that the County has fulfilled their obligation of supplying the ballot to the voter when they mailed the absentee ballot on May 6, 2015. Mr. Wilson asked if he could personally pay to have the absentee ballot overnighted to the voter so the County would not be paying the fee and therefore not setting a precedence.

Mr. Wilson made a motion to deny the above request to overnight mail an absentee ballot to a voter by the County on any and all occasions, seconded by Mr. Murray, aye all.

Public Comment:

There was no public comment offered.

Adjournment:

The meeting adjourned at 5:44 p.m. upon a motion by Mr. Murray, seconded by Mr. Wilson, aye all.

Respectfully submitted,

Abby R. Flockerzi, Admin. Assist.