

Reviewed by: BS  
wsa

**ELECTION BOARD MEETING MINUTES**  
**February 10, 2015**

Those present at the public meeting of the Venango County Election Board held in the Commissioners' Conference Room of the Courthouse Annex:

Commissioner Bonnie Summers	William Wilson
Robert Murray – attended via conference call	Denise Jones, Chief Clerk/County Administrator
Abby Flockerzi, Administrative Assistant	Rich Winkler, Solicitor

**Call to Order:**

Commissioner Summers called the meeting to order at 5:35 p.m.

**Approval of the Minutes from the December 9, 2014 Meeting:**

Mr. Wilson made a motion to approve the minutes from the December 9, 2014 meeting, seconded by Mr. Murray, aye all.

**Approval of the Minutes from the January 13, 2015 Meeting:**

Mr. Murray made a motion to approve the minutes from the January 13, 2015 meeting, seconded by Mr. Wilson, aye all.

**Public Comment on Agenda:**

There was no public comment offered on the Election Board agenda.

**Approval of Contract with Terry L. Williams:**

The following item was presented for approval by the Election Board to then be presented to the Board of County Commissioners for their approval by Ms. Jones:

Approval of Contract with Terry L. Williams – This contract is with Terry L. Williams who does the coding for our elections. This contract covers both elections occurring in 2015 at a cost of \$3,750 per election for a total of \$7,500. Terry also acts as a Rover for the County on Election Day and the County pays him mileage for this service. This contract reflects no price change.

Mr. Wilson made a motion to approve the above contract, seconded by Mr. Murray, aye all.

**Other Business:**

At this time Commissioner Summers noted the change to the Election Board Meeting time. The new time will be 5:30 p.m. instead of 6:00 p.m. The meeting dates and location remain unchanged.

Ms. Jones informed the Board that we are looking for a new polling place for Oil City 6. She has contacted Grace United Methodist Church located on Central Avenue in Oil City and is waiting for a response from them. This item needs to be presented to the church's Pastor and Board of Trustees.

Mr. Murray and Mr. Wilson suggested we consider the Second Presbyterian Church, located on West First Street, as an alternate location.

Ms. Jones also told the Board that Mr. Williams has already started to build the ballot for the May 19<sup>th</sup> Primary.

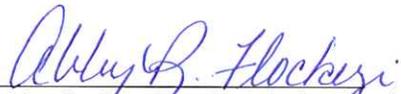
**Public Comment:**

There was no public comment offered.

**Adjournment:**

The meeting adjourned at 5:43 p.m. upon a motion by Mr. Murray, seconded by Mr. Wilson, aye all.

Respectfully submitted,

  
Abby R. Flockerzi, Admin. Assist.