

Reviewed by:



SALARY BOARD MINUTES
January 14, 2014

Those present at the public meeting of the Salary Board held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Vince Witherup
Commissioner Bonnie Summers	Denise Jones, Chief Clerk/County Administrator
Abby Flockerzi, Administrative Assistant	Rich Winkler, Solicitor
OC Bell, Airport	Diona Brick, Fiscal
Bob Daugherty, Court Supervision Services	Bill Kresinski, MIS
Pennie Maclean, HR	Rich Mihalic, Park
Jeff Ruditis, Jail	Karen Rupert, Human Services
Tom Sherman, EMA	Sheila Boughner, News Media
Pastor Paul Baker, Rocky Grove Pilgrim Holiness Church	

The Election Board and Retirement Board meetings were convened and adjourned prior to the start of the Salary Board meeting and the Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

Call to Order:

Commissioner Brooks called the Salary Board meeting to order at 6:07 p.m.

Approval of the Minutes from the December 10, 2013 Meeting:

Commissioner Summers made a motion to approve the minutes from the December 10, 2013 meeting, seconded by Commissioner Witherup, aye all.

Public Comment:

There was no public comment offered on the agenda as presented.

Salary Board Items for Consideration:

Ms. Maclean presented the Salary Board agenda for approval:

DEPARTMENT #130 – HUMAN RESOURCES

CREATE

Department Clerk II

Full-Time

Non-Union Hourly Pay Grade 2

Effective 12/13/13

DEPARTMENT #180 – TREASURER

ABOLISH

Department Clerk II
SEIU position
Part-Time
SEIU Pay Grade 6
Effective 12/17/13

CREATE

Department Clerk II
SEIU position
Full-Time
SEIU Pay Grade 6
Effective 01/02/14

DEPARTMENT #205 – COURTS

CREATE

Booking Officer/TAC
Part-Time
Non-Union Hourly Pay Grade 6
Effective 01/10/14

DEPARTMENT #305 – PRISON

CREATE

Corrections Officer
AFSCME position
Full-Time
AFSCME Pay Grade 11
Effective 01/05/14

DEPARTMENT #509 – HUMAN SERVICES FISCAL

CREATE

Fiscal Technician
SEIU position
Full-Time
SEIU Pay Grade 10
Effective 01/01/14

DEPARTMENT #520 – CHILDREN & YOUTH SERVICES

ABOLISH

Casework Manager Systems
Full-Time Exempt
Exempt Pay Grade 4
Effective 12/23/13

CREATE

CYFS Program Director

Full-Time Exempt
Exempt Pay Grade 5
Effective 12/23/13

ABOLISH

Casework Intern
Temporary Full-Time
Non-Union Hourly Pay Grade 1
Effective 01/13/14

CREATE

Casework Intern
Temporary Part-Time
Non-Union Hourly Pay Grade 1
Effective 01/13/14

NOTE: Temporary assignment for the remainder of the 900 hours which was ratified for extension at the October 2013 Salary Board meeting.

CREATE

Casework Intern
Temporary Part-Time
Non-Union Hourly Pay Grade 1
Effective 01/13/14

NOTE: Temporary assignment for no more than 180 hours.

DEPARTMENT #570 – COMMUNITY SUPPORT SERVICES

ABOLISH

Department Clerk III
SEIU position
Full-Time
SEIU Pay Grade 8
Effective 01/01/14

ABOLISH

Intake Clerk II
SEIU position
Full-Time
SEIU Pay Grade 6
Effective 01/01/14

CREATE

Department Clerk III MATP
SEIU position
Full-Time
SEIU Pay Grade 8
Effective 01/01/14

ADDENDUM TO 12/10/13 SALARY BOARD ITEMS

- Housing Specialist has been added to Exempt Pay Grade 2 of the 2014 Venango County Pay Grade Listing for Supervisory/Salaried Positions (ES14.1).
- The salary for the Venango County District Attorney is set in accordance with the Administrative Office of Pennsylvania Courts. For 2014, the District Attorney's salary is \$172,791/yr.

Commissioner Witherup made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Summers, aye all.

Other Business:

There was no other business to be conducted.

Public Comment:

There was no public comment offered.

Adjournment:

The meeting adjourned at 6:08 p.m. upon a motion by Commissioner Summers and a second by Commissioner Witherup, aye all.

Respectfully submitted,


Abby R. Flockerzi, Admin. Assist.