

**Venango County Regional Planning Commission  
Minutes  
Meeting December 18th, 2012**

Those present at the public meeting of the Venango County Regional Planning Commission held at the FICDA Conference Room, 191 Howard St., Franklin.

**Present:**

Barb Crudo  
Garnet Wood  
Keith Klingler  
Debbra Kapp  
Willis Thomas  
Bob Cross  
Ken Garland  
Rodney Gladd  
Dave Owens  
Harold Best

**Guests:**

Sheila Boughner  
Vince Witherup

**Excused:**

Amanda Slider  
Nick Melnick  
Fred Krizinsky

**Staff Present:**

Jason Ruggerio  
Alex Smith  
Karen Wenner  
Judy Barrett  
Erik Johnson

**Absent:**

Bill Flockerzi

**Resigned:**

Marc Rickard

Monthly board meeting called to order by Deb Kapp at 6:30 PM.

A majority present for the meeting. The attendance of 10 board members was accounted for by Erik Johnson.

A motion was made by Bob Cross to approve & ratify the meeting minutes from November, seconded by Keith Klingler; so moved.

A motion was made by Ken Garland to amend the agenda by dropping items B. and C. in section VI as action items. Motion seconded by Garnet Wood, so moved.

**PUBLIC COMMENT ON AGENDA ITEMS**

- None.

## **SPECIAL PURPOSE MATTERS**

- See above.

## **SUBDIVISION AND LAND DEVELOPMENT**

- Anchor Construction, Sugarcreek Borough – Ken Garland advised the Plan Review Committee met regarding this development and recommend conditional approval for this project. He stated the Highway Occupancy Permit stills needs approval from Penn Dot. Karen Wenner added that there are a few zoning issues still outstanding; but, these do not apply to county review. Also, she said the sidewalk was discussed and Anchor Construction has agreed to put one in – and will include the monies for this construction in escrow or include it in the performance bond. This sidewalk recommendation coincides with the recommendations from the PCTI study. Ken advised there is a waiver request for item 6 on agenda briefing memo regarding the stormwater basin. Karen elaborated on this by mentioning the developer does not want to include a spillway on the plan because the site is too small and there is too much of a grade to justify this. Ken concluded this report by stating that conditional approval for this land development hinges a motion to approve the 5 conditions and 2 waivers listed on the agenda briefing memo. Ken made a motion for approval of waiver request item #6(Stormwater) on agenda briefing memo; seconded by Willis Thomas; so moved. Next Ken made a motion for approval of waiver request for item #7(HOP permit), seconded by Keith Klingler; so moved. Finally Ken made a motion to grant for conditional approval of the plan in accordance with conditions #1-5 on agenda briefing memo, seconded by Willis Thomas; so moved.

## **OFFICER'S AND COMMITTEE REPORTS**

- Executive Committee – Deb Kapp advised the committee did not meet.
- Plan Review Committee – Nothing further to report.
- Affordable Housing Trust Fund – Bob Cross advised nothing to report.
- COG Representatives – Garnet Wood advised there is no COG meeting this month. Karen Wenner stated she will be doing a presentation at the January COG regarding land banding – January 17<sup>th</sup> at Cranberry Twp municipal building.
- DEP Roundtable – Judy Barrett advised that the next meeting will be in February. Keith Klingler stated there will be a tour of the American Refining Group facility in June. Judy added that additional tours are in the works for 2013.

## **STAFF REPORTS**

- Judy Barrett advised the board to see staff reports on Karen's clarifications on all land developments. She advised Alex Smith has been doing benefit cost analysis work on the Titusville Airport expansion project and that there may be \$211,000 in TIP for possible stormwater monies to add as a match. She stated that the Sandycreek Industrial Park has not gone out to bid yet – awaiting permits from DEP and Rural Development Agency.
- Erik Johnson gave an update on the electronics event that took place on Nov. 3<sup>rd</sup>. He stated the collection netted ~50,000 lbs. of e-waste which was up 30% from last year's event.
- Karen Wenner gave an update on the HOME Grant. She advised Erik and she would be attending CDBG compliance training in Penn State in January. Also, she met with DEP to discuss possible trainings for municipalities regarding review for small stormwater applications. The purpose of this training would be to educate municipalities, building/code inspectors, etc. on the County stormwater requirements for better compliance and continuity in the whole process.
- Jason Ruggerio reported out on Recreation Plan implementation/developments. He stated he met with John Phillips and Deb Frawley to coordinate project initiatives.

## **PUBLIC COMMENT - GENERAL**

- None.

Motion to adjourn at 7:45PM was made by Harold Best, seconded by Ken Garland; so moved.

Respectfully Submitted,

Erik Johnson