

**Venango County Regional Planning Commission  
Minutes  
Meeting Oct. 15, 2013**

Those present at the public meeting of the Venango County Regional Planning Commission held at Courthouse Annex, Room 100, 6:30 PM.

**Present:**

Ken Garland – Victory Township Citizen  
Nick Melnick – Cornplanter Township Citizen  
Barb Crudo – Mayor, City of Oil City  
Keith Klingler - Oil Creek Township Citizen  
Bob Cross – Oil City Controller  
Garnet Wood – Franklin City Council  
Mike Swatzler – Venango Conservation District  
Dave Owens – Polk Borough Council  
Fred Krizinsky – Mineral Township Supervisor

**Guests:**

Vince Witherup – Co. Commissioner

**Excused:**

Willis Thomas - City of Oil City Citizen  
Debbra Kapp – Oakland Township Citizen

**Staff Present:**

Jason Ruggiero  
Phil Gryskewicz

**Absent:**

Bill Flockerzi – Oakland Township Supervisor  
Harold Best – Cranberry Township Supervisor  
Amanda Slider – City Oil City Citizen  
Rodney Gladd – Clintonville Borough Council

Monthly board meeting called to order by Bob Cross at 6:30 PM.

A majority was present for the meeting. The attendance of 9 board members was accounted for by Jason Ruggiero.

**Approval of Minutes**

Ken Garland made a motion to approve the minutes from September 17<sup>th</sup> regular meeting; seconded by Garnett Wood; so moved.

## **PUBLIC COMMENT ON AGENDA ITEMS**

- None.

## **SPECIAL PURPOSE MATTERS**

- Robert Cross began by reading a letter of resignation addressed to the Venango County Regional Planning Commission from Amanda Slider. Ken Garland motioned to accept Amanda's resignation; seconded by Dave Owens; so moved.

## **SUBDIVISION AND LAND DEVELOPMENT**

- Ken Garland reported that the Plan Review Committee had met prior to the full board meeting to discuss the proposed Lowell Corners Cell Tower from Verizon Wireless. The Plan Review Committee deemed the application incomplete due to the volume of comments that still need to be addressed.
- Keith Klingler added that he recently heard that the landowner for the proposed cell tower had made so many demands that Verizon had rescinded their offer and was looking for other sites. Jason Ruggiero reported that he has a copy of a lease agreement between the two parties and has not heard any discussion of changing the location.

## **OFFICER'S AND COMMITTEE REPORTS**

- Executive Committee – Bob Cross reported that he had received from Erik Johnson the most updated list of Board Member terms, although there were still a few term dates that needed to be revised. Bob stated that he would call Willis Thomas to inquire on his absence and noted the resignation of Amanda Slider earlier in the meeting. Ken Garland reported that he believed a third term should be added to his service. Mike Swatzler added that he replaced Marc Rickard so his term should reflect Marc's last term. Bob Cross remarked that Harold Best has missed several meetings this year and asked staff if they had a tally on the number of meetings missed. Jason Ruggiero reported that in 2013 2 meetings were cancelled and Harold has been absent from 3, excused from 3 and attended 2 meetings. Keith Klinger asked for clarification that an excused absence means the board member called and said they would not be attending and staff confirmed that understanding. Ken Garland said that he would like to defer to Judy Barrett on how to proceed regarding Harold Best's lack of attendance. Bob Cross said that

- he would speak with Judy in the coming weeks and advised members to consider possible replacements for Amanda Slider.
- Plan Review Committee – Ken Garland reported that in their earlier meeting the Plan Review Committee agreed to terminate the membership of all committee members except for Garnett Wood, Mike Swatzler and himself. He stated that if any members were open to joining the committee to speak to him. Nick Melnick said he would like to join the committee and Ken asked Jason Ruggiero to add him to the contact list.
  - COG – Garnet Wood advised of a COG meeting on September 17 in Rouseville at 7 pm. Fred Krizinsky commented that at the last COG meeting the new floodplain ordinances were discussed at length and that several municipalities have been advertising their ordinances in the paper with Mineral Township’s ordinance set to take effect next month.
  - DEP Roundtable – No Meeting – Next meeting is scheduled for November.

### **STAFF REPORTS**

- Phil Gryskewicz reported that he has developed an agreement to provide services for the new FEMA floodplains that will be available for each municipality. He is also working on new floodplain maps specific to each municipality.
- Jason Ruggiero reported on the status of on-going land developments. All the administrative items have been completed for Farmers Daughter Deli & Bakery but Geo-Tech engineering has not responded to multiple attempts to send out the finalized plan set which has prevented that land development from being recorded. He also noted that the conditional approval for the Armstrong Pipeline Facility in Mineral Township has expired and that Fluid Recovery Services is planning on re-submitting for the November meeting.

### **PUBLIC COMMENT - GENERAL**

- None.

Motion to adjourn 7:00 PM was made by Fred Krizinsky, seconded by Dave Owens; so moved.

Respectfully Submitted,  
Jason Ruggiero