

**Venango County Regional Planning Commission**  
**Minutes**  
**Meeting November 17<sup>th</sup>, 2012**

Those present at the public meeting of the Venango County Regional Planning Commission held at the Nature Lodge, Two Mile Run County Park.

**Present:**

Barb Crudo  
Garnet Wood  
Keith Klingler  
Debbra Kapp

**Guests:**

Susan Hileman  
John Phillips

**Excused:**

Ken Garland  
Nick Melnick  
Dave Owens  
Harold Best  
Bob Cross  
Amanda Slider  
Willis Thomas  
Bill Flockerzi  
Rodney Gladd  
Fred Krizinsky

**Staff Present:**

Jason Ruggerio  
Alex Smith  
Karen Wenner  
Judy Barrett

**Absent:**

**Resigned:**

Marc Rickard

Monthly board meeting called to order by Deb Kapp at 11:05AM.

A majority **was not** present for the meeting. The attendance of 4 board members was accounted for by Jason Ruggerio.

A motion was made by Barb Crudo to change meeting agenda to continue discussion regarding VCRPC work plan, seconded by Garnet Wood.

Regular VCRPC meeting resumed at 11:52 AM. Garnet made a motion to accept the minutes from October as presented, seconded by Barb Crudo.

## **PUBLIC COMMENT ON AGENDA ITEMS**

- None.

## **SPECIAL PURPOSE MATTERS**

- None.

## **SUBDIVISION AND LAND DEVELOPMENT**

- Granny Flats – Keith Klingler inquired about this issue from the previous meeting. Jason Ruggerio stated he has been in contact with Jason Giles and they were unable to attend the township meeting to acquire supervisor approval of the situation.
- Shingledecker Lucky Hills Development – Judy Barrett asked what the status of this development was currently. Karen Wenner stated nothing new to report.
- Family Dollar – Karen Wenner advised the plans for this development have been submitted and are currently under review.

## **OFFICER'S AND COMMITTEE REPORTS**

- Executive Committee – Deb Kapp presented the new VCRPC meeting schedule for 2013. Barb Crudo suggested moving the November meeting up a week to account for Thanksgiving holiday season. Judy Barrett suggest moving some of the meeting to outside venues (ie. Drake Well, etc.) instead of at the Annex every month. John Phillips advised follow-up advertisements would need to be made to accommodate any changes.
- Plan Review Committee – Nothing to report.
- Affordable Housing Trust Fund –Karen Wenner reported two first time homebuyer applicants have received checks for downpayment/closing assistance - \$5000 for a house on Buffalo St, Franklin and \$2200 for a house on Willow St, Oil City. She advised there will be no money in 2013 budget line item for First Time Homebuyer program – this money is currently being allocated for HOME grant match and possible Land Banking opportunities.
- COG Representatives – Alex Smith reported on the COG – Cornplanter requesting him to make a map of county roads for their fire department. Also, he stated that the COG is trying to get more attendance at their meetings and are proposing waiving dues for any members that attend at least nine meetings per year.
- DEP Roundtable – Judy Barrett advised that DEP is going to delist Presque Isle from the EPA's Areas of Concern listing. This is creating some controversy because it prevents access to state/federal funding opportunities.

## **STAFF REPORTS**

- Judy Barrett stated she had nothing further to report.

## **PUBLIC COMMENT - GENERAL**

- Keith Klinger commented on conflicting assessment data regarding parcel numbers that have no physical parcels attached to them. His concern is that a person may be sold a parcel that does not physically exist.
- Garnet Wood requested some feedback on the breakfast provided by a new entrepreneur in Franklin – French Creek Café.

Motion to adjourn at 12:27 PM was made by Deb Kapp, seconded by Barb Crudo; so moved.

Respectfully Submitted,

Jason Ruggiero