

**Venango County Regional Planning Commission  
Minutes  
Meeting December 15<sup>th</sup>, 2009**

Those present at the public meeting of the Venango County Regional Planning Commission held in the Rocky Grove Firehall – Small Room:

Marc Rickard  
Rodney Gladd  
Ken Garland  
Fred Krizinsky  
Dave Owens  
Warren Thomas  
Debra Kapp  
Garnet Wood  
Susan Hileman  
Neil McElwee

**Guests:**

Penny Peterson  
David Wilfong  
Jan Beichner  
Steven Hinds  
Tom Sherman  
Jim Morrison  
Keely Morrison  
David Schaarsmith  
Mark Heim  
Fred Blausen  
Eugene Miller  
Barbara Thomas  
Susan Coulter  
Dixie Morrow

**Excused:**

Matt Carlson  
Sonja Hawkins

**Staff Present:**

Judy Downs  
Karen Wenner  
Erik Johnson  
Chad Cochran

Chairperson Debra Kapp called the monthly board meeting to order at 6:31 PM.

A majority present was established by roll call. The attendance of 10 board members and accounted for by Erik Johnson.

A motion was made by Ken Garland to approve the minutes from November 14<sup>th</sup>, 2009 meeting, seconded by Garnet Wood; so moved.

**PUBLIC COMMENT ON AGENDA ITEMS**

-None

## OFFICER'S AND COMMITTEE REPORTS

### EXECUTIVE DIRECTOR AND STAFF REPORT

- Working with nominating committee for next term.

### NOMINATING COMMITTEE

- Susan H. advised the committee has three potential candidates to fill the two empty Planning Commission board positions: Bob Cross(OC City Council), Harold Best(Cranberry Township), Randy Seitz(Franklin Area School Board). This is in addition to three re-appointments of Fred Krizinsky, Dave Owens and Rodney Gladd.
- Ken G. made a motion to recommend the three potential candidates to the County Commissioners for a vote, Fred K. seconded; so moved.

### PLAN REVIEW

- Marc R. announced that the Plan Review Committee reviewed the Jim/Keely Morrison subdivision which was initially submitted as a minor subdivision; but, after analysis of the plan, it was decided by the committee that this plan would fall under the requirements of a major subdivision per the County SALDO.
- Jim and Keely Morrison were in attendance to make a verbal appeal to the Commission to grant a waiver to keep the plan as a minor subdivision.
- Marc R. explained due to the subdivision exceeding to 10 lot limit, approving this subdivision as a minor would contradict parameters set forth in the SALDO. In an effort to remain consistent with the County ordinance and set a precedence moving forward, he advised the Planning Commission not approve this submission as a minor subdivision.
- Judy D. reinforced these sentiments by stating stormwater will now become an issue with this development – and that there is still an additional ~60 acres left on property to be further developed/subdivided/etc.
- Marc R. advised that the Plan Review Committee concurs with this and that a recommendation should be made to not approve the plan as a minor subdivision. Neil M. made a motion to accept this recommendation, Fred K. seconded; so moved.

### COG REPRESENTATIVES

- Rodney G. advised there will be a meeting for the Southern COG on Jan. 21<sup>st</sup>, 2010 at the Clintonville Borough building.

## SPECIAL PURPOSE MATTERS

### VENANGO COUNTY HAZARD MITIGATION PLAN.

- David Schaarsmith from Michael Baker Jr., Inc. hosted a presentation on the County Hazardous Mitigation Plan; and, provided information on what the County/Municipalities need to do in order to enact the plan. In the presentation, he identified the main natural threats to the area are severe winter weather and floods. Alternatively, the main man-made threats were hazardous materials and dam failure.
- David S. advised all municipalities would need to do the following things in order to receive future monies/assistance from FEMA/PEMA in the event of any catastrophic event: Capabilities Assessment, Risk Assessment, Meeting w/ David. S., and sign up for one general action and for one specific to NFIP. These items need to be completed and submitted to PEMA by Dec. 26<sup>th</sup>, 2009. After this is completed, the municipality is then responsible to pass the plan and adopt it as an ordinance.
- The plan will be open to a 30 day public comment period. The County will need to adopt this new plan by Feb. 23<sup>rd</sup>, 2010 in order to receive federal disaster aid funding.

### 2010 WORK PLAN

- Judy D. handed out copies of the Work Plan/Priorities for the VCRPC staff for 2010.
- She advised the mission statement has been updated to include wording on the implementation of the County Comprehensive Plan.

### SURVEY OF HISTORICAL RESOURCES

- Indiana Univ. of Pennsylvania will only be able to survey 100 of the 386 properties slated for the survey.
- Public Meetings will be held in March in Allegheny, Oil Creek and Pleasantville.

### STORMWATER

- State funding will be running out next year for the project. Venango County has a June 30<sup>th</sup>, 2010 deadline to finish the plan with a reduction to \$11,250 for completion. Venango County will be responsible for the plan's implementation.

### EXECUTIVE REPORT

- Matt Gilara is on board at the County doing GIS.
- 2010 CDBG solicitation has gone out to the municipalities.

### PUBLIC COMMENT

- None.

A motion to adjourn was made by Warren Thomas. at 7:29 PM, seconded by Ken Garland.; so moved.

Respectfully Submitted,  
Erik Johnson, Planner 1