

**Venango County Regional Planning Commission**  
**Minutes**  
**Meeting, October 16, 2007**

Those present at the public meeting of the Venango County Regional Planning Commission held in the meeting room at FICDA:

Susan Hileman  
Warren Thomas  
Marc Rickard  
Mary Ann Caton  
Garnet Wood  
Ken Garland  
Jeff Langworthy  
Fred Krizinsky  
Sonja Hawkins  
Neil McElwee

**Absent:**

Terry Ray  
Debra Kapp  
Dan Kaylor  
Wally Stearns  
Kirk Anna

**Guests:**

Mark E. Heim, WKQW  
John R. Phillips, Oil Region Alliance  
George Thompson, County Solicitor  
Sue Smith, County Commissioner

**Staff Present:**

Ben Breniman  
Lynn Lawrence

Vice Chairperson Warren Thomas called the monthly board meeting to order at 7:02 p.m.

A motion was made by Garnet Wood to approve the minutes from the September 18, 2007 meeting, seconded by Jeff Langworthy; so moved.

There were no public comments on agenda items.

**SPECIAL PURPOSE MATTERS:**

Special Purpose Matters were placed on hold until Susan Hileman arrived to report.

**OFFICER'S AND COMMITTEE REPORTS:**

**Executive Committee** – Diona Brick met with the Executive Committee and didn't foresee any problems with the 2008 Budget.

**Treasurer's Report** – Marc Rickard further explained the large projects outlined in the 2008 budget which account for the difference between the 2007 and 2008 Budget.

**Plan Review Committee** – There were no items in discussion at this time.

**Affordable Housing Board** – Garnet Wood stated that the outline of Affordable Housing applications are included in the agenda packet.

**SPECIAL PURPOSE MATTERS:**

Susan Hileman announced that the Planning Commission has received \$36,700 from DCED for a housing market study. It was asked that letters of interest for to the commissioners for the open board positions. The Annual Planning Meeting has been

scheduled for November 10, 2007, at the Great Room in the National Transit Building beginning at 8:00 a.m.

**EXECUTIVE DIRECTOR & STAFF REPORTS:**

The reports were presented as written and submitted in the agenda packet. A copy is included in the official records located in the office library.

**NEW BUSINESS - INFORMATIONAL DISCUSSION:**

New Business: Susan Hileman asked for volunteers for the Nominating Committee for the appointment of officers to the Planning Commission Board. Neil McElwee, Mary Ann Caton, Jeff Langworthy and Sonja Hawkins volunteered for the Nominating Committee. This committee will present the slate of officers for appointment at the November meeting.

Informational Discussion: John Carl Historical Marker placed at Pleasantville residence; Charles Lockhart Historical Marker to be placed in Oil City on Center Street; REAP Program; Hawbaker Plan; County consolidating human services; East Gate Plaza.

**PUBLIC COMMENT:** There were no public comments at this time.

A motion to adjourn was made by Ken Garland at 7:45 p.m. seconded by Fred Krizinsky; so moved.

Respectfully Submitted,

Lynn Lawrence  
Planner I