

Venango County Regional Planning Commission

Minutes

Meeting, August 21, 2007

Those present at the public meeting of the Venango County Regional Planning Commission held in Room 100 of the Courthouse Annex:

Susan Hileman
Marc Rickard
Terry Ray
Mary Ann Caton
Debra Kapp
Garnet Wood
Ken Garland
Jeff Langworthy
Kirk Anna
Neil McElwee

Absent:

Warren Thomas
Dan Kaylor
Fred Krizinsky
Wally Stearns
Sonja Hawkins

Guests:

Dave Klapec, Klapec Development
Jean Klapec, Klapec Development
Larry Smith, Engineering Development
Gary Dovey, Cherrytree Township
Marilyn Black, Oil Region Alliance

Staff Present:

Judy Downs
Ben Breniman
Lynn Lawrence
Sarah Mellring
Will Thomas

Chairperson Susan Hileman called the monthly board meeting to order at 7:05 p.m.

A motion was made by Ken Garland to approve the minutes from the July 17, 2007 meeting, seconded by Garnet Wood; so moved.

There were no public comments on agenda items.

At this time Agenda Item VI, section C, subsection 1 was moved to allow for Larry Smith's presentation. Larry Smith presented the Board with plans for a Land Development by Klapec Development. It was stated that the plans are not for subdivision but for land improvements. Cherrytree Township and the Plan Review committee recommended approval based on the conditions. A motion was made by Ken Garland to approve the plans based on the conditions, which were as follows: 1) submission of a performance guarantee; 2) stormwater plans; 3) adherence to the conditions set by Cherrytree Township, motion seconded by Mary Ann Caton; so moved.

At this time the normal agenda schedule was resumed.

SPECIAL PURPOSE MATTERS:

Judy Downs and Marilyn Black presented a PowerPoint presentation that they gave at the International Heritage Development Conference. The presentation is the Route 8/62 Corridor Project Overview as of August 2007.

OFFICER'S AND COMMITTEE REPORTS:

Executive Committee – The VCRPC budget for 2008 will be presented at the September 18, 2007 meeting. A nominating committee will be appointed at the October 16, 2007 meeting. The location and date for the VCRPC Annual Meeting was discussed and decided to be held on November 10, 2007 with the venue to be announced.

Treasurer's Report – Marc Rickard presented the Treasurer's Report as submitted in the agenda packet. A copy is included in the official records located in the office library.

Plan Review Committee – There were no items in discussion at this time.

Comprehensive Plan Committee – Susan Hileman asked for volunteers to act as the CPC Ad Hoc committee. Those who volunteered were Deb Kapp, Garnet Wood and Susan Hileman.

Affordable Housing Board – Terry Ray announced that he will be resigning his position on the Affordable Housing Board and Susan Hileman announced that another board member will be appointed to this position. This matter will be tabled until the next board meeting.

Community Development Committee – A meeting structure was set for the CDC. Each program will meet four times a year to cover a full year of meetings. The CDC will now look for members to fill the new meeting schedule.

EXECUTIVE DIRECTOR & STAFF REPORTS:

The reports were presented as written and submitted in the agenda packet. A copy is included in the official records located in the office library.

NEW BUSINESS - INFORMATIONAL DISCUSSION:

Items in discussion included: The Hasson clean up event has been moved to September 22, 2007; Ben Breniman passed out maps marking the suggested connectivity for the Wal-Mart area.

PUBLIC COMMENT: There were no public comments at this time.

A motion to adjourn was made by Ken Garland at 9:10 p.m. seconded by Deb Kapp; so moved.

Respectfully Submitted,

Lynn Lawrence
Planner I