

Reviewed by: \_\_\_\_\_

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**COMMISSIONER BOARD MINUTES**  
**July 12, 2011**

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks  
Commissioner Vince Witherup  
Rich Winkler, Solicitor  
Deb Sharpe, Treasurer  
Sandy Sutch, HR  
Rich Mihalic, Park Director  
Sheila Boughner, News Herald  
Barb Benedict, HS/CYS  
Pastor Barry Markel  
Mark Seigworth, 9-1-1

Commissioner Jan Beichner  
Denise Jones, Chief Clerk  
Lisa Mumford, Admin. Asst.  
Diona Brick, Fiscal  
Bill Kresinski, MIS  
Major Smith, Warden  
Frank Toothman, Taxpayer  
Judy Downs, Planning Commission  
Tom Sherman, EMA

The meeting began with a public prayer given by Pastor Barry Markel of Community Church of God and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

**COMMISSIONER BOARD:**

Commissioner Brooks called the meeting to order at 5:35 p.m. Commissioner Brooks asked if there were any amendments to be made to the agenda. There were no amendments to be made so Commissioner Witherup made a motion to approve the agenda, seconded by Commissioner Beichner, aye all.

A motion was made by Commissioner Beichner to approve the minutes from the June 28, 2011 meeting, seconded by Commissioner Witherup, aye all. There was no business to come before the Board from Court Administration, or the Row Offices.

**PRISON:**

Warden Major Smith presented a renewal Planned Equipment Maintenance Contract between Cummins Power Generation and the Venango County Prison. The contract is for preventative maintenance service on the generator equipment in the Prison. The standard agreement amount is \$1,309.00, but the contract also includes a two (2) hour Load Bank Test which will cost \$580. The total amount of the contract will be \$1,889. The contract is for one year and will commence on August 1, 2011 and expire on July 31, 2012. Commissioner Beichner made a motion to approve the contract, seconded by Commissioner Witherup, aye all.

## **COMMUNITY SERVICES ADMINISTRATION:**

Mark Seigworth, the 9-1-1 Director, presented a Tower Site Lease Agreement between Forever of PA, Inc., and the County of Venango. 9-1-1 will lease space on the Tower and in its building at the "Antenna Site" from Forever which is located at Buttermilk Hill Road, Franklin, PA. The County shall pay rent of \$6,000 per year, payable in equal and successive monthly installments in advance of \$500. The lease shall have an initial term of five (5) years from the Commencement date. Commissioner Witherup made a motion to approve the lease agreement, seconded by Commissioner Beichner, aye all

## **HUMAN SERVICES:**

The following item was presented for approval by Barb Benedict:

### **CYFS**

Renewal agreement with Mars Home for Youth to purchase 2920 units (days) of intensive aftercare services for Juvenile Probation at \$27.00 per unit with a contract maximum of \$78,840 and 3779 units (days) of Multisystemic Therapy (MST) at \$65.00 per unit with a contract maximum of \$245,635.

Renewal agreement with Family Services and Children's Aid Society to deliver the Fatherhood Initiative program as per contract specifications with a maximum amount of \$104,800

Approval of two resource family agreements.

### **Substance Abuse Program**

Renewal agreement with BPC Management DBA Turning Point Chemical Dependency Treatment for various services such as outpatient (\$62/hr), intensive outpatient(\$26/hr, partial hospitalization (\$153/day), short and long term inpatient non-hospital(\$153/\$131/day) and inpatient non-hospital detoxification(\$218/day). All services are for adults and pregnant women.

Renewal agreement with Family Links for long term non-hospital inpatient for women with children at \$152/day.

Renewal agreement with Greenbriar Treatment Center for non hospital detoxification (\$210/day), short term non hospital short term rehabilitation (\$189/day) and non hospital dual diagnosis (\$238/day)

Renewal Agreement with Greenfield Counseling Center for methadone treatment; intake at \$50, methadone outpatient (\$95/wk)

Renewal agreement with Pyramid Healthcare for services to adolescents; non hospital rehabilitation-short term (\$214/day), moderate term (\$199/day) and long term (\$194/day)

Renewal agreement with Venango County Emergency Housing for temporary housing at \$48/day

## **MH/DS**

Renewal agreement with Easter Seals of Western Pa for services to Early intervention to include Physical, Occupational, Speech Therapy at \$31.76 per unit and special instruction/associated evaluations at \$27.99 per unit.

Renewal agreement with Sugar Valley Lodge to supplement staff to care for seriously mentally ill consumers, to include a life enhancement program. Maximum reimbursement is \$234,232. Agreement to include emergency housing at \$48/day.

Renewal agreement with the ARC of Clarion County to provide supported employment with a rate of \$8.75 for MH consumers and \$11.43 for ID consumers.

Renewal agreement with Family Services of Northwestern PA to provide Family Based Mental Health Services at the current medical assistance rate.

Renewal agreement with Family Services and Children's Aid Society to provide various services including home and community habilitation level 3 at the current set rate, home and community support services to MH consumers (\$5.83/15 min), student assistance program (\$49/hr, max 1222 hours), family based mental health services at the current MA rate.

Renewal agreement with the ARC of Crawford County to provide Agency of Choice Services for intellectually disabled consumers at the current rate set by the Department of Public Welfare.

Renewal agreement with Hand in Hand Christian Counseling to provide a group based living skills program for MH consumers from 01 July until 15 August 2011 at a maximum of \$1760.

Renewal agreement with Community Services of Venango County for various services including consumer satisfaction surveys at \$161.29 each to a maximum of \$40,000, reimburse up to \$10,000 for repairs and operating expenses for apartments housing MH consumers in Franklin, assessment and evaluation for Early Intervention and ITF Waiver at the rate of \$27.99, and 1 supported employment slot at the rate of \$2.00 per 15 minute unit for a maximum of 4160 units

Renewal agreement with the Regional Counseling Center for various services including representative payee services for up to 30 MH consumers at \$49.19 per consumer per month, forensic MH counseling services at the Venango County Prison at \$55.00/hr, psychiatric time for the jail (4 hr/mo) and the BSU (4 hr/mo) at the rate of \$154.50 and \$82.40 for physician extender, provide a CRNP for 8 hr/wk for mobile medication program for persons with a serious mental illness at the rate of \$82.40/hr, provide crisis intervention staff support, to include emergency and on-call at the rate of \$51.50 per 16 hr shift and \$82.74 for a 24 hr shift. With any required training to be reimbursed at \$17.50 per hour, provide staff support for MA billing at \$31.14/hr, provide Peer Support services at the rate of \$16/hr, outpatient services to a maximum of \$226,829 (Oil City), outpatient services to a maximum of \$52,924(Franklin), medications to a maximum of \$2,728, illness management and recovery programs-\$13,824 and housing support - \$7,500.

Commissioner Beichner made a motion to approve all of the above items, seconded by Commissioner Witherup, aye all.

The last item Barb presented for approval was the appointment of Glenn Gross and Irene Moore to the Venango County Area on Aging Advisory Council. The appointment is for a three-year term effective immediately. Commissioner Witherup made a motion to approve the appointment, seconded by Commissioner Beichner, aye all.

**FINANCE ADMINISTRATION:**

The following warrants were presented for approval by Diona Brick, Fiscal Administrator:

Warrant	070111	377,060.28	Non-Human Services Expenditures
Warrant	HS062911	27,887.60	Human Services Expenditures
Warrant	HS070111	95,497.58	Human Services Expenditures
Warrant	SP070511	15,317.28	Non- Human Services Expenditures
Warrant	070811	70,557.76	Non- Human Services Expenditures
Warrant	HS070811	223,241.18	Human Services Expenditures

**Total** **\$ 809,561.68**

Commissioner Witherup made a motion to approve the above warrants, seconded by Commissioner Beichne, aye all.

The last item presented by Diona was a request for a 2011 Budge Transfer. The transfer is in the amount of \$5,000 which will go into the Hazmat Fund. The money will be used for repairs to be done on the Hazmat vehicle. Commissioner Beichner made a motion to approve the transfer, seconded by Commissioner Witherup, aye all.

**PLANNING COMMISSION:**

Judy Downs from the Planning Commission presented for approval six (6) Stormwater Service Provider Agreements. The Venango County Regional Planning Commission will administer the stormwater ordinances for the following municipalities: Cornplanter, Allegheny, Mineral, Pinegrove, and Oakland townships and Cooperstown Borough. The ordinances are aimed at managing stormwater run-off created by new developments. The Conservation District will also provide information and technical assistance on controlling soil erosion and sedimentation and on other environmental resource issues. Commissioner Beichner made a motion to approve the agreements, seconded by Commissioner Witherup, aye all.

**TWO MILE COUNTY PARK:**

Park Director, Rich Mihalic, advised the above-ground pipeline at Two Mile Run County Park will remain in place until August 22 to allow Range Resources time to finish fracing the Marcellus shale test well near the park. Range Resources has agreed to build ramps over the water pipeline wherever it crosses one of the park's trails.

**COUNTY ADMINISTRATION:**

Commissioner Brooks advised the commissioners received a letter from the City of Oil City requesting the County relinquish their claim to any back taxes on "the Brody Block". Commissioner Beichner made a motion to exonerate back taxes on the property, seconded by Commissioner Witherup, aye all.

**PUBLIC COMMENT:**

Commissioner Brooks announced that this would be Lisa Mumford's last meeting. Lisa has resigned from her position as Administrative Assistant.

Commissioner Witherup made a motion to adjourn the meeting at 5:50 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

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Lisa Mumford, Admin. Assist.