

**Venango County Regional Planning Commission
Minutes
Meeting June 21st, 2011**

Those present at the public meeting of the Venango County Regional Planning Commission held at the Two Mile Run County Park – Nature Lodge.

Harold Best
Debra Kapp
Ken Garland
Keith Klingler
Marc Rickard
Sonja Hawkins
Susan Hileman
Robert Cross
Dave Owens
Warren Thomas

Guests:
Dave Strickland
Bill Kapp
Jan Beichner

Excused:
Garnet Wood
Matt Carlson
Bill Flockerzi
Rodney Gladd

Staff Present:
Judy Downs
Chris Berkey
Karen Wenner
Erik Johnson

Absent:
Fred Krizinsky

Chairperson Debra Kapp called the monthly board meeting to order at 6:33 PM.

A majority was present at the time of roll call. The attendance of 10 board members was accounted for by Erik Johnson

A motion was made by Harold Best to approve the minutes from May 24th, 2011, seconded by Robert Cross; so moved.

PUBLIC COMMENT ON AGENDA ITEMS

- None.

SPECIAL PURPOSE MATTERS

- None

SUBDIVISION AND LAND DEVELOPMENT

- SALDO Amendment Meeting – Keith Klingler made a motion to move item B on the agenda ahead of item A, seconded by Ken Garland; so moved. Judy Downs advised there was a SALDO meeting; however, the revision process is not 100% complete. There are still a few additional things to address: development standards, mobile homes, minimum lot size, etc. These items will be addressed at the next meeting on July 18th, 10AM at the Courthouse Annex.
- Humane Society, Cranberry Township – Dave Strickland presented the proposed plans for development on the new Humane Society facility in Cranberry Twp. Judy Downs advised the Highway Occupancy Permit has been submitted to PennDot but not yet approved. Also, the E&S still needs to be completed and JMT Engineering still needs to review the Stormwater Plan.

OFFICER'S AND COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT

- Debb Kapp wanted to thank the board for their continued attendance, cooperation and critique/point of view. She also advised that anyone who has not submitted their BIO for the annual report this year – to please do so.

AFFORDABLE HOUSING TRUST FUND

- Karen Wenner advised of the approval of \$4100 to an applicant of the First Time Homebuyer program. This was approved by the commissioners on June 14th who also advised of possible additional funding to be available to the program; but, this would happen on a case by case basis.

COG REPRESENTATIVES

- Chris Berkey and Alex Smith attended the meeting at Frenchcreek Twp. They advised the townships spoke about adoption dates for flood plain maps.

DEP ROUNDTABLE

- Keith Klingler advised the roundtable met and toured the Rex Energy Marcellus Shale Pad. He mentioned there was discussion on frac water and disposal.

EXECUTIVE DIRECTOR REPORT

- Erik Johnson advised of the upcoming Household Hazardous Waste collection to be held once again at the Cranberry Mall on July 30th. Chris Berkey reported on his trip to Hazardous Mitigation Training. Karen Wenner advised Zoning classes are going to be held at the Courthouse Annex, room 100(6-9PM) on August 1st, 8th and 15th.

PUBLIC COMMENT - GENERAL

- None.

A motion to adjourn was made by Keith Klinger at 7:36 PM, seconded by Warren Thomas; so moved.

Respectfully Submitted,

Erik Johnson, Planner I