

**Venango County Regional Planning Commission
Minutes
Meeting Nov. 20th, 2010**

Those present at the public meeting of the Venango County Regional Planning Commission held at the Two Mile Run County Park – Nature Lodge.

Susan Hileman
Dave Owens
Marc Rickard
Debbra Kapp
Garnet Wood
Keith Klingler
Sonja Hawkins
Harold Best
Bob Cross
Ken Garland

Guests:
Marilyn Black

Excused:
Warren Thomas
Rodney Gladd
Jim Berry
Fred Krizinsky
Matt Carlson

Staff Present:
Judy Downs
Chad Cochran
Alex Smith

Chairperson Debbra Kapp called the monthly board meeting to order at 11:30 AM.

A majority was present at the time of roll call. The attendance of 11 board members was accounted for by Erik Johnson.

A motion was made by Ken Garland to approve the minutes from Sept. 21, 2010 as presented, seconded by Garnet Wood; so moved.

PUBLIC COMMENT ON AGENDA ITEMS

- None.

SPECIAL PURPOSE MATTERS

- None

SUBDIVISION AND LAND DEVELOPMENT

- Stoughton major subdivision waiver. Ken Garland mentioned that this subdivision appears deficient for waiver to be granted as the appropriate right of ways are not shown on the survey. Sonja Hawkins made the motion for staff to further review this and compare it to assessment's maps. Seconded by Susan Hileman; so moved.

OFFICER'S AND COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT

- Deb Kapp advised three VCRPC board terms will be expiring in December – Sonja Hawkins, Harold Best, and Jim Berry. Sonja and Harold have agreed to stay on. Jim Berry's position will need to be filled. There has been interest shown by Bill Flockerzi, who is a Cooperstown Supervisor, regarding this opening. Susan Hileman will provide additional potential candidates next month. Susan Hileman made a motion to table the nominating process till December meeting, seconded by Ken Garland; so moved.
- The 2010 VCRPC meeting schedule was presented to the board – one small change was made to have the June 21st meeting at the Nature Lodge starting at 5:30PM. Sonja Hawkins made a motion to accept the schedule, seconded by Harold Best; so moved.

PLAN REVIEW COMMITTEE

- No Meeting held.

AFFORDABLE HOUSING TRUST FUND

- Bob Cross advised the committee will schedule quarterly meetings moving forward in 2011. Additional meetings will be scheduled when needed otherwise. First meeting for 2011 will take place on Monday, January 10th at 10 AM.

COG REPRESENTATIVES

- Garnet Wood reported the Oil Region COG me on Oct. 21st in Rouseville, 7PM. Mike Grill spoke regarding the sprinkler system ordinance regarding new construction which goes into effect Jan. 1st 2011.

EXECUTIVE DIRECTOR REPORT

- All info is in staff reports.

PUBLIC COMMENT - GENERAL

- Deb Kapp reminded the board members to write up a biography for the annual report.

A motion to adjourn was made by Sonja Hawkins at 12:25 PM, seconded by Dave Owens; so moved.

Respectfully Submitted,

Erik Johnson, Planner I