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**SALARY BOARD MINUTES**  
**June 14, 2011**

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks  
Commissioner Vince Witherup  
Lisa Mumford, Admin. Asst.  
Diona Brick, Fiscal  
Bill Kresinski, MIS  
Dave Schwillie, Human Services  
Sheila Boughner, News Herald  
Erik Johnson, Planning  
Martha Breene, Election Board

Commissioner Jan Beichner  
Rich Winkler, Solicitor  
Deb Sharpe, Treasurer  
Sandy Sutch, HR  
Rich Mihalic, Park Director  
Major Smith, Warden  
Frank Toothman, Taxpayer  
Craig Adams, Election Board Chairman

Retirement Board was convened and adjourned prior to the Salary Board Meeting.

Commissioner Brooks called the meeting to order at 5:35 p.m.

Treasurer Deb Sharpe made a motion to approve the minutes from the May 10, 2011 meeting, seconded by Commissioner Beichner, aye all.

No issues were raised by those in attendance on the agenda items presented for consideration labeled Attachment B:

***DEPARTMENT #510 – AAA***

**CREATE**

Aging Case Aide II  
SEIU position  
Part-Time  
SEIU Pay Grade 6  
Effective 05/16/11

**ABOLISH**

Aging Case Aide II  
SEIU position  
Full-Time  
SEIU Pay Grade 6  
Effective 05/16/11

***DEPARTMENT #520 – CHILDREN AND YOUTH SERVICES***

**CREATE**

Fiscal Intern  
Temporary Full-Time  
Non-Union Hourly Pay Grade 1

Effective 05/16/11  
Note: Temporary internship through 01/31/2012.

ABOLISH

Fiscal Intern  
Temporary Part-Time  
Non-Union Hourly Pay Grade 1  
Effective 05/16/11

CREATE

Social Casework Intern  
Temporary Full-Time  
Non-Union Hourly Pay Grade 1  
Effective 05/12/11  
Note: Temporary assignment through August 2011.

ABOLISH

Social Casework Intern  
Temporary Part-Time  
Non-Union Hourly Pay Grade 1  
Effective 05/12/11

CREATE

Social Casework Intern  
Temporary Part-Time  
Non-Union Hourly Pay Grade 1  
Effective 05/13/11  
Note: Temporary assignment through 08/26/11.

EXTENSION OF TEMPORARY POSITIONS

MTFC Skills Coach (3 positions)  
Temporary Part-Time  
Non-Union Hourly Pay Grade 1  
Effective 07/01/11  
Note: Temporary assignment extended through 12/31/11

Commissioner Beichner made a motion to approve the above items, seconded by Commissioner Witherup, aye all.

No other business was presented. Upon a motion by Commissioner Witherup, and a second by Treasurer Deb Sharpe, the meeting was adjourned at 5:36 p.m.

Respectfully submitted,

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Lisa A. Mumford, Administrative Assistant