

Minor Subdivision Application
Checklist

- A.
- 1.) Name of subdivision or land development _____
 - 2.) Municipality _____
 - 3.) Name and address of tract owner or authorized agent _____
 - 4.) North point _____
 - 5.) Graphic scale _____
 - 6.) Date _____
- B.
- 1.) Minimum lot area _____
 - 2.) Total number of lots _____
 - 3.) Acreage of the area of development as well as entire tract _____
 - 4.) Proposed land use _____
- C.
- 1.) Zoning requirements including _____
 - District _____
 - Lot Area _____
 - Width & yard requirements _____
 - Necessary municipal approval of any variances _____
- D.
- 1.) Lot lines w/ bearings & distances _____
 - 2.) Minimum closure error of 1 in 10,000 _____
 - 3.) Designated starting point from established starting point _____
- E.
- 1.) Curve data _____
 - Radius _____
 - Delta Angle _____
 - Tangent _____
 - Arc _____
 - Chord _____
- F.
- 1.) Flood hazard areas and Historic places _____

- G. _____
- 1.) Location & material of monuments and lot markers _____
- H. _____
- 1.) Locations of adjacent streets _____
- I. _____
- 1.) Building setback lines _____
- J. _____
- 1.) Utility and stream easements _____
- K. _____
- 1.) Vicinity map w/ adjoining properties, streets, boundaries within 1,000 ft. _____
- L. _____
- 1.) Certification w/ seal by PA registered land surveyor _____
- M. _____
- 1.) Notarized and signed by owner _____
- N. _____
- 1.) 3" x 5" blank space for Commission _____
- O. _____
- 1.) Venango Co. assessment # for parent lot or lots of subdiv. or land dev _____
- P. _____
- 1.) New lot or remainder lot less than 10 acres: _____
- Public water & sewage _____
 - On-site _____