

Reviewed by: \_\_\_\_\_  
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**COMMISSIONER BOARD MINUTES**  
**October 26, 2010, 2010**

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks  
Denise Jones, Chief Clerk  
Lisa Mumford, Admin. Asst.  
Connie Hazelton, Human Resources  
Bill Kresinski, MIS  
Sheila Boughner, News Herald  
Dave Schwille, Human Services  
Ray Beichner, Taxpayer  
Rod Bedow, Taxpayer  
Craig Adams, Taxpayer

Commissioner Jan Beichner  
Rich Winkler, Solicitor  
Fred Weaver, Board of Elections  
Diona Brick, Fiscal  
Rich Mihalic, Park Director  
Mike Johnson, Property Director  
O. C. Bell, Airport Director  
Frank Toothman, Taxpayer  
Susan Duray, Taxpayer  
Martha Breene, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

**COMMISSIONER BOARD:**

Commissioner Brooks called the meeting to order at 6:31 p.m. A motion was made by Commissioner Brooks to approve the minutes from the September 14, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration, the Row Offices, the Prison, or Community Services Administration.

**HUMAN SERVICES:**

The following items were presented for approval by Dave Schwille:

**Children, Youth and Family Services**

Renewal Agreement with Heart to Heart Parent Support Network in the amount of \$77,480 to provide consumer satisfaction surveys and consumer participation in overall service planning as well as services to Transition Age youth.

Renewal Agreement with Harborcreek Youth Services to provide residential treatment for dependent and delinquent youth. Per Diem ranges from \$252.52 to \$352.14.

Renewal Agreement with White Deer Run/Cove Forge to provide secure placement services for delinquent youth at a per diem of \$255.00.

Renewal Agreement with Keystone Adolescent Center to provide group home and shelter services for dependent and delinquent youth at per diem ranging from \$39.00 per day to \$159.00.

Various Venango County Resource Family Agreements.

### **Substance Abuse Program**

Renewal Agreement with Stepping Stones/Meadville Medical Center for fiscal year 2010 – 2011. Fee for service per authorization - \$450.00/day short term hospital rehab.; \$475/Day Medically managed detox.

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

Sally Mays, OEO Director, presented for approval the appointment of Pam Moon and Kay Crawford; and, the re-appointment of Judy Downs to the Transportation Advisory Committee. The appointments are for a two-year term beginning October 1, 2010 thru December 31, 2012. Commissioner Brooks made a motion to approve the appointments, seconded by Commissioner Beichner, aye all.

### **FINANCE ADMINISTRATION:**

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	091710	\$ 235,537.13	Non-Human Services Expenditures
Warrant	HS091710	355,381.72	Human Services Expenditures
Warrant	SP091510	2,749.12	Non-Human Services Expenditures
Warrant	092410	173,239.50	Non-Human Services Expenditures
Warrant	HS092410	280,817.54	Human Services Expenditures
Warrant	HS092210	13,261.80	Human Services Expenditures
Warrant	SP092310	<u>8,760.93</u>	Non-Human Services Expenditures
	<b>Total</b>	<b>\$ 1,069,747.74</b>	

Commissioner Brooks made a motion to approve the above warrants, seconded by Commissioner Beichner, aye all.

The next item Diona presented was a 2010 budget transfer. The amount of \$25,777 will be transferred from the contingency fund to the 911 building budget for the parking lot repaving project. Commissioner Brooks made a motion to approve the transfer, seconded by Commissioner Beichner.

### **HUMAN RESOURCES:**

Commissioners reviewed the above items.

The last item Connie presented was the UPMC for Life – UPMC Health Plan Medicare Program for the County’s retiree group coverage. The 2011 Group Medicare Plan Designs/Premium Rates are as follows:

PPO Deluxe - \$400 per month

PPO Prime - \$265 per month

The rates are effective from January 2, 2011 through December 31, 2011. Commissioner Brooks made a motion to approve the program, seconded by Commissioner Beichner, aye all.

### **PLANNING COMMISSION:**

Commissioner Brooks presented Resolution #2010-18 – Designation of Agent. This resolution authorizes that Tom Sherman, Emergency Management Coordinator, is authorized to execute for and in behalf of Venango County all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program. Commissioner Brooks made a motion to approve the resolution, seconded by Commissioner Beichner, aye all.

### **TWO MILE COUNTY PARK:**

Park Director, Rich Mihalic, requested the approval of two amended contracts. The first amendment is with the Miller Construction Contract for the completion of a new 30 year shingle roof at the Cottage at Two Mile Run County Park. The amendment is in the amount of \$1,290 to expand the scope of work contained in the original agreement. The original contract was for a total of \$5,987 which will now be increased by \$1,290 for a new contract total of \$7,277. Commissioner Brooks made a motion to approve the amendment, seconded by Commissioner Beichner, aye all.

The second amendment is with the Hepler General Contracting Contract to furnish all the labor necessary for the completion of a new 30 year shingle roof at the Farm House at Two Mile Run County Park. The amendment is in the amount of \$1,120 to expand the scope of work contained in the original agreement. The original contract was for a total of \$6,800 which will now be increased by \$1,120 for a new contract total of \$7,920. Commissioner Brooks made a motion to approve the amendment, seconded by Commissioner Beichner, aye all.

### **OTHER BUSINESS:**

Craig Adams asked if anything has been done with the proposed resolution which would permit candidates to be poll watchers. Commissioner Brooks advised that there is no resolution and that there is nothing to vote on. Candidates cannot be poll watchers.

Martha Breene had a poll-related question about a request that was made by members of the Tea Party to be able to wear Tea Party T-shirts at the polls. Chief Clerk, Denise Jones, advised that matter would be addressed at Friday's meeting, set for October 29<sup>th</sup> at 9:00 a.m. in the basement of the courthouse prior to the public test of the voting equipment.

Commissioner Brooks made a motion to adjourn the meeting at 6:22 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

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Lisa Mumford, Admin. Assist.