

Reviewed by: _____

COMMISSIONER BOARD MINUTES

October 12, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks

Denise Jones, Chief Clerk

Deb Sharpe, Treasurer

Diona Brick, Fiscal

Rich Mihalic, Park Director

Dave Schwille, Human Services

Robert Daugherty, CSS

Ray Beichner, Taxpayer

Susan Duray, Taxpayer

Martha Breene, Taxpayer

Commissioner Jan Beichner

Rich Winkler, Solicitor

Lisa Mumford, Admin. Asst.

Bill Kresinski, MIS

Sheila Boughner, News Herald

Frank Toothman, Taxpayer

Sandy Sutch, Human Resources

Rod Bedow, Taxpayer

Craig Adams, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:05 p.m. A motion was made by Commissioner Brooks to approve the minutes from the September 28, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda.

COURT ADMINISTRATION:

Bob Daugherty, Court Supervision Services Supervisor, presented Amendment #3 to the Exacutrack Service Agreement #011105TS2 between BI. Inc., and the County of Venango and its Adult and Juvenile Court Supervision Services. The amendment is to add the ExacuTrack One Unit which is electronic monitoring with active GPS technology. Commissioner Brooks made a motion to approve the amendment, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwille:

Children, Youth and Family Services

Renewal agreement with Youth Alternatives of Oil City to provide after school, camping and educational supportive services to eligible youth. The total amount of the contract is in the amount of \$172,144.

Area Agency on Aging

Approval of a one year agreement with the Corporation for National and Community Service (RSVP) in the amount of \$59,839 in federal funds and \$25,645 in march, of which \$8,300 is through the AAA budget and the remainder in-kind volunteer hours.

MH/MR/EI

New agreement with the Center for Family Based Training to provide training in structural family therapy, cost split across, Venango County MH, CYFS, Regional Counseling Center and Family Services and Children's Aid Society. The cost to the county agencies is \$7,500.

Renewal agreement with Philadelphia Child Guidance Center for training in structural family therapy to be shared among MH, CYFS, Regional Counseling Center and Family Services and Children's Aid Society. The cost for the County Agencies is \$6,300.

Renewal agreement with Bills Remodeling and snow plowing for snow removal at the old BSU building in Oil City. The cost is \$30 per trip and \$20 per salt application.

Contract Addendum with the Venango Training and Development Center to provide train support for county transportation staff in the amount of \$8,000.

Contract addendum with Community Services of Venango County to develop a supported employment training program in the amount of \$4,970.95.

Request approval of a lease agreement with Kris Miller for an apartment in Franklin for a one year period commencing 11 October 2010 at a monthly rent of \$550 inclusive of all utilities.

Request approval for a sublease of the property in Franklin through 10 April 2011 in the amount of 30% of the tenants gross income up to \$550, utilities inclusive.

Request approval to terminate a lease agreement for a property in the south side of Oil City effective 26 September 2010.

Request approval to submit an application for seven Shelter Plus housing Certificates to serve individuals who are homeless and have a mental illness. The five year grant is worth \$197,000 and the match requirement is in-kind.

OEO

HSDF Purchase of Service Agreements/Interagency Agreements. The Agreements are with:

1. Family Services and Children's Aid Society or provide Counseling Services and Home Studies.
2. Visiting Nurses of Venango County (VNA) to provide Homemaker and Personal Care Services.
3. Venango County Drug and Alcohol to provide Inpatient non-Hospital Services.
4. Area Agency on Aging to provide Home Delivered Meals.
5. Area Agency on Aging to provide Chore Services.

Commissioner Brooks made a motion to approve all of the above items, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	100110	\$ 328,065.28	Non-Human Services Expenditures
Warrant	HS100110	72,515.89	Human Services Expenditures
Warrant	SP092910	723.88	Non-Human Services Expenditures
Warrant	100810	92,102.06	Non-Human Services Expenditures
Warrant	HS100810	1,540,663.39	Human Services Expenditures
Warrant	HS100610	<u>497.75</u>	Human Services Expenditures
	Total	\$ 2,034,568.25	

Commissioner Brooks made a motion to approve the warrants, seconded by Commissioner Beichner, aye all.

The next item Diona presented was the acceptance of the 2009 Independent Audit Report that was done by Maher Dussel. The report needed to be filed by September 30, 2010. Commissioner Brooks made a motion to approve the report, seconded by Commissioner Beichner, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic, advised the park Clean-up Day was Saturday, October 9th. This Saturday, October 16th is the Rocky Grove Invitational.

COUNTY ADMINISTRATION:

Chief Clerk, Denise Jones, had several items to present. The first item was the 2011 County Holiday Schedule. Denise noted that New Year's Day 2011 will be observed on Friday, December 31, 2010. Commissioner Brooks made a motion to approve the 2011 schedule, seconded by Commissioner Beichner, aye all.

The next item presented by Denise was the award of the bid of the 911/EMA Parking Lot Improvements. There was a total of four (4) bids submitted; and after review by our County engineers JMT, the bid was awarded to Suit-Kote Corp. in the amount of \$70,720.50. Commissioner Brooks made a motion to approve the bids, seconded by Commissioner Beichner, aye all.

Denise presented the renewal contract between the Venango County Election Board and Terry L. Williams. The contractor, Terry Williams, agrees to perform election services required by the Board of Elections. Services relating, but not necessarily limited to the Election 2010 coding, logic and accuracy testing, user training, machine setup, Election Day support, results reporting and other such tasks which agreement between parties is reached. The sum of \$275 per day for services performed during the week(s) prior to Election Day and \$325 per day for services performed during the week in which Election Day falls, plus Election mileage at the current IRS rate for personal vehicle use. Commissioner Brooks a motion to approve the contract, seconded by Commissioner Beichner, aye all.

OTHER BUSINESS:

Denise presented a Proclamation declaring October the month for Domestic Violence Awareness Month 2010. Advocates, professionals, volunteers and community members concerned with domestic violence will devote the month of October to raising awareness on the causes, interventions and prevention of this devastating crime. Commissioner Brooks made a motion to approve the proclamation, seconded by Commissioner Beichner, aye all.

PUBLIC COMMENT:

Craig Adams asked if the Venango County Democratic Committee's response to a resolution proposed last month by the election board that would permit candidates to be poll watchers was decided. Commissioner Beichner advised the Democratic Party felt nothing needed to be changed. She advised they were in favor of not even having a resolution.

Susan Duray asked if the Oil Region Alliance is a class 501. Commissioner Beichner advised that the ORA is a class 501C3 which is a private, non-profit organization. Any Right-To-Know information regarding the ORA would be filed through the County.

Commissioner Beichner made a motion to adjourn the meeting at 6:20 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.