

Fees

Fees are to be paid at the time the records are delivered unless prepayment is required.

Record Type	Fee
Copies: (A “photocopy” is either a single-sided copy or one side of a double-sided black-and-white copy of a standard 8.5” x 11” page)	\$.25 per page
Certification of a Record:	\$1.00 per record, fee does not include notarization fees.
Specialized documents : For example, but not limited to, blue prints, color copies, non-standard sized documents	Actual Cost
Floppy Disk:	\$1.00
CD:	\$5.00
DVD:	\$25.00
Tax Maps:	
11 X 17	\$7.00
13 X 19	\$10.00
Conversion to Paper:	If a record is only maintained electronically or in other non-paper media, duplication fees shall be the lesser of the fee for duplication on paper or the fee for duplication in the original media unless the requester specifically requests for the record to be duplicated in the more expensive medium.
Facsimile/Microfiche:	Actual Cost
Statutory Fees: Should a separate statute authorizes a County office to charge a set amount for a certain type of record, the County may charge no more than that statutory amount. For example, a Recorder of Deeds may charge a copy fee of \$.50 per uncertified page and \$1.50 per certified page under 42 P.S. § 21051.	