

Reviewed: _____

SALARY BOARD MINUTES
January 12, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks
Commissioner Troy Wood
Rich Winkler, Solicitor
Deb Sharpe, Treasurer
Diona Brick, Fiscal
Rich Mihalic, Park Director
Judy Downs, Planning
Bob Daugherty, CSS
Frank Toothman, Taxpayer

Commissioner Jan Beichner
Denise Jones, Chief Clerk
Lisa Mumford, Admin. Asst.
Connie Hazelton, Human Resources
Bill Kresinski, MIS
Sheila Boughner, News Herald
Major Smith, Prison
Mark Heim, WKQW
Ray Beichner, Taxpayer

Retirement Board was convened and adjourned prior to the Salary Board Meeting.

Commissioner Brooks called the meeting to order at 6:06 p.m.

Commissioner Beichner made a motion to approve the minutes from the December 8, 2009 meeting, seconded by Treasurer Deb Sharpe, aye all.

No issues were raised by those in attendance on the agenda items presented for consideration labeled Attachment B and B-1 :

DEPARTMENT #190 – PLANNING

CREATE

Planner I
Full-Time
Non-Union Hourly Pay Grade 5
Effective 01/04/10

DEPARTMENT #520 – CHILDREN AND YOUTH SERVICES

CREATE

Casework Manager (Director, Social Service)
Full-Time Exempt
Exempt Pay Grade 4
Effective 12/31/09

CREATE

Casework Supervisor (Training and Quality Assurance)
Full-Time Exempt
Exempt Pay Grade 3

Effective 01/04/10

CREATE

Caseworker II (MTFC)

Full-Time

Non-Union Hourly Pay Grade 6

Effective 01/04/10

ABOLISH

County Social Services Aide III

SEIU position

Full-Time

SEIU Pay Grade 10

Effective 01/04/10

DEPARTMENT #530 – INTEGRATED CRISIS SERVICES

ABOLISH

Human Services Supervisor

Full-Time Exempt

Exempt Pay Grade 4

Effective 11/16/09

DEPARTMENT #535 – SUBSTANCE ABUSE

ABOLISH

Drug & Alcohol Case Management Specialist (**2 positions**)

Part-Time

Non-Union Hourly Pay Grade 6

Effective 01/04/10

CREATE

Drug & Alcohol Case Management Specialist

Full-Time

Non-Union Hourly Pay Grade 6

Effective 01/04/10

In presenting the 2010 salary increases for the elected officials at the December Salary Board meeting, it should be noted that the following row officers are forgoing their 2010 salary increase: Timothy Brooks, Commissioner; Troy Wood, Commissioner; Janet Beichner, Commissioner; and Eric Foy, Sheriff.

Receipt of salary increases for eligible county employees and row officers will commence on the first full pay period in January (01/29/10--not 01/15/10 as previously reported).

CORRECTION TO 12/08/09 SALARY BOARD HR AGENDA:

DEPARTMENT #520 – CHILDREN & YOUTH SERVICES

CREATE

Fiscal Technician
SEIU position
Full-Time
SEIU Pay Grade 10
Effective 12/14/09

NOTE: THIS REQUEST WAS TO CREATE 2 FISCAL TECHNICIAN POSITIONS

Commissioner Wood made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

ROW OFFICES SALARY BOARD:

DEPARTMENT #250 – REGISTER & RECORDER

CREATE

Chief Deputy Register & Recorder
Exempt Temporary Part-Time
Exempt Pay Grade 3
Effective 01/11/10

ABOLISH

Department Clerk II (Index Room)
Full-Time
Non-Union Hourly Pay Grade 2
Effective 01/04/10

CREATE

Department Clerk II (Index Room)
Part-Time
Non-Union Hourly Pay Grade 2
Effective 01/04/10

The above items were reviewed by the Commissioners.

No other business was presented. Upon a motion by Commissioner Wood and a second by Treasurer Deb Sharpe, the meeting was adjourned at 6:08 p.m.

Respectfully submitted,

Lisa A. Mumford, Administrative Assistant