

Reviewed by: _____

COMMISSIONER BOARD MINUTES
December 8, 2009

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Commissioner Troy Wood	Denise Jones, Chief Clerk
Rich Winkler, Solicitor	Deb Sharpe, Treasurer
Connie Hazelton, Human Resources	Diona Brick, Fiscal
Bill Kresinski, MIS	Rich Mihalic, Park Director
Steve Rembold, 911	Sheila Boughner, News Herald
Ray Beichner, Taxpayer	Dave Hazelton, Taxpayer
Dave Graham, Taxpayer	Jill McAllen, Taxpayer
Mark Heim, WKQW Radio	Matt Edwards, Taxpayer
Rodney Bedow, Sr., Taxpayer	Bob Daugherty, CSS
Mike Thomas, Taxpayer	

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:08 p.m. A motion was made by Commissioner Wood to approve the minutes from the November 24, 2009 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Row Officers or the Prison.

COURT ADMINISTRATION:

Presented by Bob Daugherty, Court Supervision Director was two items. The first item was Agreement for Demonstration of ExacuTrack Service on Agency Personnel Agreement #111609CW2. The demonstration agreement is between BI Incorporated and the County of Venango and its Adult and Juvenile Court Supervision Services. BI's ExacuTrack Service permits Court Supervision to access the system using software in order to actively or passively monitor officers with EvacuTrack equipment via a GPS network. BI will provide an initial training session of about two weeks at no cost to the County regarding the operation and use of the ExacuTrack Service. Commissioner Wood made a motion to approve the demonstration ExacuTrack agreement, seconded by Commissioner Beichner, aye all.

The second item presented by Bob was the Demonstration Monitoring Service Agreement #111609CW3. This demonstration agreement is also between BI Incorporated and the County of Venango and its Adult and Juvenile Court Supervision Services. BI's monitoring service enables electronic monitoring services to be installed without a telephone line connected to the

client's home which would be the offender. Cellular telephone service must be available within the client's home. BI will provide an initial training session of about two weeks at no cost to the County regarding the monitoring service. Commissioner Wood made a motion to approve the demonstration monitoring agreement, seconded by Commissioner Beichner aye all.

COMMUNITY SERVICES ADMINISTRATION:

Steve Rembold, 9-1-1 Director had several items to present. The first three contracts were between the County of Venango and InterAct Public Safety Systems. The first contract is in the amount of \$23,555 for CAD GEO Software Version Upgrade Services and 3rd Party Software, and Data Services at a cost of \$2,640.

The second contract with InterAct Public Safety is for maintenance service for the CAD/GIS system. The cost of this contract is in the amount of \$17,419 and the service commences on August 21, 2009 and runs thru August 20, 2010.

The third contract with InterAct is for a Venango, PA Cost Proposal. This proposal is based on estimated work and costs. This will include all such steps as necessary to provide a CAD MSAG and surrounding counties road network for Venango County to utilize in InterAct's CAD and Map Display Software. This work will be performed at InterAct's Southwest Office in North Little Rock, AR at a cost of \$2,860 which breaks down to 26 hours at \$110 per hour. Commissioner Beichner made a motion to approve the above contracts, seconded by Commissioner Wood, aye all.

The next items presented by Steve Rembold were two Mobilcom addendum contracts. The first Mobilcom addendum is in the amount of \$13,472 for installation and optimization of a Motorola MTR 2000 VHR receiver and a Raytheon Voting system for the current Scrubgrass VHF fire system. The seconded Mobilcom addendum is in the amount of \$6,488 for installation and optimization of a Motorola MTR 2000 VHF base for TAC communications. Commissioner Beichner made a motion to approve the contract addendums, seconded by Commissioner Wood, aye all.

Presented by Chief Clerk, Denise Jones on behalf of the Venango Regional Airport was a Supplemental Engineering Agreement between Lee Simpson Associates and the Venango County Board of Commissioners. The supplemental agreement is for additional supervision and inspection services rendered by Lee Simpson Associates for the Rehabilitate Runway 12-30 and 12-30 Safety Area Project – Contract #08-1 at the Airport. The additional services were required due to the deteriorated condition of Runway 12-30. The amount of the supplement agreement is \$7,255.66. Total amount of the contract will change from \$52,742.96 to \$59,998.62. Commissioner Wood made a motion to approval the agreement, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following item was presented for approval by Commissioner Brooks:

OEO

Approval of the stimulus fund-sub contract for weatherization with Warren Forest EOC. The contract runs from July 2009 until March of 2012 in the amount of \$1,121,681.

CYS

Renewal agreement with Dr. Robert Craig for psychological services.

3 month agreement from July 1, 2009 until September 30, 2009 extending the 2008-09 contract at existing rates with:

Keystone Adolescent Center
Adelphoi Village
Northwest Human Services
Perseus House
Pyramid Healthcare

MH/MR

Amendment to the contract with Hand to Hand Christian Counseling to recover \$12,425 in payments which were retroactively reimbursed through Healthchoices and to set a rate of \$14.70 per 15 minute unit for non-Healthchoices eligible consumers in the psychiatric rehabilitation program.

Approval to change the signatories on the representative payee account at NWSB due to a change in staff.

PCCD Grant – From State to Federal Fund

Commissioner Wood made a motion to approve all of the above agreements, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant HS113009	\$ 154,851.45	Human Services Expenditures
Warrant SP120109	3,037.00	Non-Human Services Expenditures
Warrant 120409	81,996.71	Non-Human Services Expenditures
Warrant HS120409	245,769.30	Human Services Expenditures
Warrant 121109	108,880.60	Non-Human Services Expenditures

Total **\$ 594,535.06**

Commissioner Wood made a motion to approve the above warrants, seconded by Commissioner Brooks. Commissioner Beichner opposed the warrants. Motion passed by majority vote.

Pat Bajorek, Director of the Tax Claim Department presented a renewal contract for approval between the County of Venango and John Dumbleton. Mr. Dumbleton posts properties for Tax Claim. Mr. Dumbleton will be paid as follows: \$5.00 for each vacant property posted and \$5.00 for each proof of personal service signed by the property owner for properties located in municipalities other than Franklin and Oil City. For properties located within Franklin and Oil City, Dumbleton shall be reimbursed \$3.00 for each vacant property posted and \$3.00 for each personal service signed by the property owner. In addition, the County shall reimburse Dumbleton for mileage according by the standard mileage rate set by the IRS incurred in the performance of these services. This agreement shall continue from month to month.

Commissioner Beichner made a motion to approve the contract, seconded by Commissioner Wood, aye all.

TWO MILE COUNTY PARK:

Rich Mihalic reported that the pumps are malfunctioning at the sewage plant. He wants permission to contact Deeter Plumbing to check the system and get a quote for whatever work needs to be done to repair it. Permission was granted, on a motion by Jan Beichner and a second by Troy Wood; aye all.

Mr. Mihalic reported that he will be submitting a grant application to the Fish & Boat Commission for \$126,150. The Soil Conservation Service will also be submitting a Greenways Grant to Northwest Commission for a \$40,000 grant that will be used as match. They will be providing the balance of the match through in-kind services. The total project is \$168,200 which includes a boat launch, a handicapped boat deck and ramp, a parking area and an all-year-round restroom. The application must be submitted by December 18th. Commissioner Brooks suggested that Rich schedule a meeting with the Commissioners to discuss the application to confirm any financial implications it may have on the budget.

Next Rich presented the bid awards for the Fuel Oil Storage Tanks that were no longer needed at the Park. There were seven (7) tanks up for bid and three bids were submitted and reviewed by Denise Jones. One storage tank was awarded to Robert A. Walter in the amount of \$30, and two (2) tanks were awarded to Maurice E. Huth in the amount of \$100 for each tank. The next bid awarded was for the Toro Self-Propelled Mower that was no longer being used at the Park. Two bids were submitted and reviewed by Denise Jones. The bid was awarded to Ray Kelly who was the highest bidder at \$200. Commissioner Beichner made a motion to approve the bid awards, seconded by Commissioner Wood, aye all.

Rich briefly discussed the Bike Hike that was held at the Park. He also stated that hunting at the Park has been fine with relatively no problems. The Game Commission suggested that he post the rules for hunting in the Park in the future to clarify what hunters can and can't do on the property.

COUNTY ADMINISTRATION:

Presented by Chief Clerk, Denise Jones was a Change Order #1 from Frank B. Taylor Engineering for the 2009 Deck Rehabilitation Project. The change order pertains to additional work needed to be done at the Shippen Bridge and the W.H. Cowan Bridge. The additional cost for this work will be for a total of \$4,792.20. The original contract price was \$42,290; but due to this change order, the new contract total price will be \$47,082. This Change Order was tabled at last Commissioners' meeting due to the additional cost was over 10% of the original contract price. Denise Jones spoke with Mike Dutko of PennDOT and he advised that as long as the additional work can be justified, there is no problem in approving the increase. Mike is familiar with the project and will approve the Change Order addition. Commissioner Wood made a motion to approve the change order, seconded by Commissioner Beichner, aye all.

PUBLIC COMMENT:

Ray Beichner questioned County Solicitor Rich Winkler regarding real estate and personnel issues being discussed in an executive session. Mr. Winkler agreed that those issues can be discussed at an executive session and a summary of what was discussed and the vote on the issue must be done in public at a full board meeting. He clarified that an executive session does

not have to be advertised (as it's a part of the regular public meeting). Mr. Beichner stated that Commissioner Brooks reported at the last meeting that the Commissioners had discussed the real estate issue of the Human Services Complex at an executive session and he wanted to know when that had happened. Mr. Brooks stated that he did not say that those discussions were held at an executive session. Mr. Beichner did not agree and said he would be reviewing past tapes to see what was actually said.

Rod Bedow requested that the Commissioners make a motion to ask the people of Venango County to help save money by getting involved and writing letters to ORA asking them to decline the \$1 million. He wanted to have this request be a news release on the front page of the newspaper soliciting help from residents to help the Commissioners save money for the County. Matt Edwards stated that he believes it would be more efficient to go after \$4 or \$5 million dollars (savings from the long term lease) rather than the \$1 million dollars through this effort.

Commissioner Brooks stated that he realizes it is all taxpayer monies, but not all of the \$1 million dollars is coming out of the general fund; the majority will be paid through human services funds which are state funds. He stated that he believes this is a good deal in his opinion and agrees that the residents of Venango County should get involved; he appreciates the comments he has been getting.

David Graham stated that he wanted to get a better understanding of the loan and also cited a couple of issues that he was aware of at the Human Services Complex. He promoted getting out of the lease because ORA as the landlord is not holding up their end of the deal.

Commissioner Beichner stated that she wants to cut our losses and dissolve the lease, find another place and build a new building. She is currently researching grants for green buildings and has been in touch with various legislators to help support her in this effort.

Commissioner Brooks clarified that the County's dilemma is that we can't afford to pay for the lease long term. His goal is to find a solution that will alleviate the burden of the lease. If someone has a better idea to accomplish this, he wants to hear about it.

Commissioner Beichner agreed that that is a dilemma but believes it was a bad decision by the previous board and ORA should not accept or receive the million dollars. Rod Bedow stated that we should move forward from here. If the deal has to go through, let it, but let's keep moving ahead by looking for grants with the new technology available, buy a new building and sell the Human Services Complex.

Michael Thomas asked what can the county afford for a monthly lease. Commissioner Brooks stated that a dollar figure is hard to cite because there are so many variables to consider. Diona Brick provided current dollar figures, stating that the county currently pays \$36,000 per month for the lease, so the amount needs to be less than that. The loan payment for the county will decrease by \$3600 per month and will be for an 8 year period as compared to the 20 year lease, which includes increases that would amount to \$48,000 per month within 2 years to the ORA.

Commissioner Wood made a motion to adjourn the meeting at 7:05 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.