

Reviewed by: _____

COMMISSIONER BOARD MINUTES
November 24, 2009

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Commissioner Troy Wood, via Speaker	Rich Winkler, Solicitor
Lisa Mumford, Admin. Asst.	Connie Hazelton, Human Resources
Dave Schwille, Human Service Director	O. C. Bell, Airport
Sheila Boughner, News Herald	Diona Brick, Fiscal
Bill Kresinski, MIS	Rich Mihalic, Park Director
Mike Scanlon, Taxpayer	Ray Beichner, Taxpayer
Rod Bedow, Taxpayer	

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:03 p.m. A motion was made by Commissioner Brooks to approve the minutes from the November 10, 2009 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration or the Prison.

ROW OFFICES:

Lisa Mumford, Administrative Assistant presented an application for submission to the PCCD for a sub grant of the STOP Violence Against Women Program administered through the District Attorney's Office. This grant is to improve the community response to violence against women through a collaborative effort of law enforcement, prosecutors, health care professionals and victim's services providers, by increasing victim sensitivity, technical knowledge, practical proficiency and up-to-date technology in a cost effective manner. This is an annual continuation with a Federal Fund Source of \$375,000 and an in-kind match of \$62,502 for a total of \$437,502. Project start date is 01/01/2010 with an end date of 12/31/2012. Commissioner Beichner made a motion to approve the application, seconded by Commissioner Brooks, aye all.

COMMUNITY SERVICES:

O. C. Bell, Airport Director presented a Hanger Lease Agreement between Venango Regional Airport and Arthur Drew of 351 Bower Road, Fredonia, PA. Mr. Drew will make use of Hangar No. 12-08 for the storage of a Cessna aircraft. The monthly rental payment will be in the amount of \$131.44 due the first day of each month. Commissioner Brooks made a motion to approve the lease agreement, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwille:

OEO

Final approval of the Weatherization contract with Warren/Forest OEO as the prime contractor. Venango County will receive \$216,372 and will weatherize 32 units. Commissioner Brooks made a motion to approve the contract, seconded by Commissioner Beichner, aye all.

Approval of the State Food Interagency Agreements. Under the State Food Program:

- Community Services of Venango County-\$13,249.22
- Franklin Salvation Army-\$14,354.22
- Clintonville Food Pantry-\$13,249.22
- American Red Cross-\$14,354.22
- Oil City Salvation Army-\$14,354.22

Commissioner Brooks made a motion to approve the above agreement, seconded by Commissioner Beichner, aye all.

The State Food Purchase Program bid was awarded to Franklin Shop 'N Save for the December food distribution. The approximate value of the bid to serve all 850 households is \$36,873. Franklin Shop 'N Save was the only store to bid on this and was reviewed by Sally Mays, OEO Director. The bid was advertised in the 2 local newspapers plus mailed bid packets to all local supermarkets prior to the advertising date, so other stores had ample opportunity to participate in this bid process.

Bid to include:

- 850 20-22 lb. turkeys at \$0.97 per lb. = \$18,139
 - 850 gallons of 2% white milk @ \$3.26 = \$2,771
 - 850 10 lb. bags of potatoes @ \$1.99 = \$1,691.50
 - 1,700 loaves of bread @ \$0.89 = \$1,513
 - 1,700 dozen large eggs @ \$1.39 = \$2,363
 - 850 bags of celery @ \$0.89 = \$756.50
 - 850 3 lb. bags of onions @ \$0.89 = \$756.50
 - 850 3 lb. bags of apples @ \$1.39 = \$1,181.50
 - 1,700 cans of orange fruit drink @ \$2.49 = \$4,233
 - 850 boxes of cornflakes cereal @ \$1.49 = \$1,266.50
 - 850 4 lb. bags of oranges @ \$2.59 = \$2,201.50
 - Total approximate bid for all 850 households: \$36,788.00
- (Bid may fluctuate depending on whether all 850 households redeem vouchers and on actual size of turkeys)

Commissioner Beichner made a motion to approve the bid, seconded by Commissioner Brooks, aye all.

MH/MR

Approval of the Office of Developmental Programs 2010-11 Annual Plan. This plan includes 6 emergency waiver slots and 10 critical services waiver slots.

Approval of the 2009-10 I&E report for Early Intervention.

HUMAN RESOURCES:

The second item presented by Connie Hazelton was the Collective Bargaining Contract between SEIU and Venango County. The contract will be effective beginning January 1, 2009 through December 31, 2011. Union employees shall receive pay increases as follows: January 1, 2009 – 0%; January 1, 2010 – 2%; and January 2, 2011 – 3%. Upon ratification of this agreement, employees will receive a one-time lump sum payment of \$500, which shall not be included in base pay. The current health care plan applicable to employees covered by the collective bargaining agreement (UPMC PPO 5/10) will be discontinued, and all employees will thereafter be provided health insurance through the plan applicable to all other County employees (currently UPMC 5/15/20). Commissioner Brooks made a motion to approve the contract, seconded by Commissioner Beichner, aye all.

The third item presented by Connie was the renewal of the UPMC 2010 Health Plan. The renewal rates are effective from January 1, 2010 through December 31, 2010. The final renewal rates are as follows:

Employee Only	\$717.12
Employee & Child	\$1,727.66
Employee Children	\$1,727.66
Employee & Spouse	\$1,932.38
Employee & Family	\$2,216.78

The above rates are about a 5% increase from the 2009 rates. Due to bargaining agreements, this plan will serve as the sole benefit plan for this contract year for Venango County employees. Commissioner Brooks made a motion to approve the renewal health plan, seconded by Commissioner Beichner, aye all.

The next item Connie presented for approval was the renewal contract with Campbell, Durrant & Beatty for legal services for 2010. They represent Venango County in regards to labor-personnel law issues and questions. Campbell, Durrant & Beatty will work against a \$25,000 retainer, paid in monthly installments of \$2,083.33. Commissioner Brooks made the motion to approve the renewal of the contract, seconded by Commissioner Beichner, aye all.

The last item presented by Connie was the renewal of the Delta Dental Service Contract with Venango County. This is for dental insurance for the County employees. A rate level for a primary enrollee with no dependents (single) \$18.37/mo.; a rate level for a primary enrollee with all dependents (family) \$40.76/mo. (2 Step). Effective date of this contract will be January 1, 2010 through December 31, 2010. There is no increase in cost from last year. Commissioner Brooks made a motion to approve the renewal contract, seconded by Commissioner Beichner, aye all.

PLANNING COMMISSION:

Commissioner Brooks presented on behalf of the Planning Commission to submit an application for assistance for the Shared Municipal Services Program. Commissioner Beichner made a motion to approve the submission of the application, seconded by Commissioner Brooks, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic advised that the final copy of the dam inspection from Schnabel Engineering has been received and copies have been forwarded to the Department of Environmental Protection for their review. Rich also advised they did receive a grant from the Charitable Justus Fund in the amount of \$1,000 to replace steps at the Park.

COUNTY ADMINISTRATION:

Lisa Mumford, Administrative Assistant presented for approval a request from Frank B. Taylor Engineering to extend the completion date for the Miller Farm Road Bridge. The original completion date for the work to be completed on the bridge was November 20, 2009. However, PennDOT and the sub consultant, Christine Davis Consultants, Inc. are not finished with the archaeological and historic bridge mitigation tasks. Therefore, Taylor Engineering is respectfully requesting an extension for this phase of the agreement until May 20, 2010. Commissioner Brooks made a motion to approve the extension period, seconded by Commissioner Beichner, aye all.

The second item presented by Lisa was a Change Order #1 from Frank B. Taylor Engineering for the 2009 Deck Rehabilitation Project. Frank Taylor is advising additional work needs to be done on the Shippen Bridge and the W.H. Cowan Bridge at an additional cost of \$4,792.20. The current contract price is \$42,290.00 but with the increase the new contract price would be \$47,082.20. Commissioner Brooks made a motion to table the Change Order #1 due to the fact the additional cost is an increase of more than 10% of the original contract price, seconded by Commissioner Beichner, aye all.

PUBLIC COMMENT:

Rod Bedow asked if the County employees pay anything for their health insurance. He was advised that the employees do not have to pay anything, but if they need to add a family member, that would cost them.

Mike Scanlon requested that the Commissioners reconsider their decision the buy-out the lease of the Human Service Complex building. Mr. Scanlon displayed a variety of pictures that he had taken of the outside of the building which he felt showed the building was in poor conditions. He referred to the building as a "White Elephant" and feels it would not be a good purchase. Mr. Scanlon's pictures will be on display for public review in the Commissioners' office.

Rod Bedow and Ray Beichner also voiced their disapproval of the purchase of the Human Service Complex.

Commissioner Beichner made a motion that the County Solicitor, Rich Winkler, work to dissolve the lease between the ORA and the County of Venango. Also, Commissioner Beichner requested the money paid to the ORA be put into escrow. Both motions died from lack of a second motion. Commissioner Beichner advised she never agreed to purchase the building and that it was a "money pit".

A motion to adjourn the meeting was made by Commissioner Beichner at 7:23 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.