

Reviewed by: _____

COMMISSIONER BOARD MINUTES
July 13, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks	Commissioner Jan Beichner
Denise Jones, Chief Clerk	Rich Winkler, Solicitor
Deb Sharpe, Treasurer	Lisa Mumford, Admin. Asst.
Connie Hazelton, Human Resources	Sally Mays, OEO
Mike Byham, OEO	Diona Brick, Fiscal
Bill Kresinski, MIS	Rich Mihalic, Park Director
Sheila Boughner, News Herald	Dave Schwille, Human Services
Heather Mohnkern, Auditor	Frank Toothman, Taxpayer
Rod Bedow, Sr., Taxpayer	Susan Duray, Taxpayer
Bob Daugherty, CSS	Craig Shipwash, OEO
Becky Peterson, Taxpayer	Jennifer Tritten, Taxpayer
Terry Peterson, Taxpayer	Karen Wenner, Planning

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:04 p.m. A motion was made by Commissioner Brooks to approve the minutes from the June 22, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from the Row Offices or the Prison.

COURT ADMINISTRATION:

Bob Daugherty, Director of Court Supervision Services, had two items to present. The first was the agreement between Pathways Adolescent Center and the County of Venango. Venango County Court Supervision Services received federal funding from the PCCD to offer a Cognitive Life Skills curriculum marketed by Positive Solutions Inc., entitled "Think Right", to juveniles coming into contact with the child welfare and juvenile justice system in Venango County. Pathways offered to conduct the Think Right program at their facility on an ongoing basis using two (2) certified facilitators employed by the County of Venango. Pathways has agreed to reimburse the County of Venango for one of two facilitators conducting the sessions at the rate of \$25/hour. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

The second item Bob presented was the agreement between the Pennsylvania State Police, Administrator of the Commonwealth Law Enforcement Assistance Network (CLEAN) and the

Venango County Adult/Juvenile Court Supervision Services. CLEAN, which is an electronic data processing system, is in the process of upgrading to a web browser interface. This will change how existing JNET users access CLEAN/NCIC through JNET. Each agency will now have a direct connection to CLEAN through the JNET Network. When an appropriate number of TAC/LAISO officers have been identified within a specific region, CLEAN administration will notify the agency of available training. After the official training is completed, the TAC/LAISO will be responsible for the management of CLEAN/JIS activities at the local agency level. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

COMMUNITY SERVICES:

Chief Clerk, Denise Jones, presented for ratification a contract between InterAct Public Safety Systems and the Venango County 911 Center. The contract was for maintenance work that was done on the 911 Server. The costs of the Technician Services were as follows: CAD Comm. Server - \$8,481; Tech Services - \$4,500; and Help Desk Support - \$600 for a total of \$13,581. This work was done on July 7, 2010 and it was paid thru the 911 Fund. Commissioner Brooks made a motion to ratify this contract, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwille:

Substance Abuse Services

The following are renewal agreements for 2010-11

- Clem-Mar House, Halfway House, adult males, \$96, adult females, \$96
- Family Services and Children's Aide Society, outpatient/intensive outpatient: \$66.95/hr individual, \$32.95/hr group, ICM: \$72.10/hr, Jail: \$62.50/hr group, Student Assistance Program: \$49.00/hr, Shelter: \$50.00 per diem, Outreach Services: \$47.00/hr and Prevention: \$47.00/hr.
- BPC Management DBA Turning Point, Outpatient Therapy for Adults and Pregnant Women: \$62.00/hr, IOP Adults and Pregnant Women: \$26.00/hr, Partial Hospital for Adults and Pregnant Women: \$109.00 per diem, Inpatient non-hospital short term for adults and pregnant women: \$153.00 per diem, Inpatient non-hospital long term for adults and pregnant women: \$131.00 per diem, Inpatient non hospital detox for adults and pregnant women: \$218.00 per diem
- Another Way, Inpatient non hospital halfway house for women, pregnant women and women with children: \$88.00 per diem, Inpatient non hospital halfway house for men and co occurring disorders: \$105.00 per diem
- Highland House, halfway house for adult women: \$88.00 per diem
- Greenfield Counseling, intake fee for methadone: \$50.00, Methadone Outpatient: \$95/week
- Gaudenzia, Short, moderate and long term non hospital inpatient rehabilitation for Adolescent Males: \$182 per diem
- Gateway Rehabilitation Center, non-hospital detox for adults: \$197.00 per diem, Residential Rehab for adults and adolescents: \$172 per diem, Halfway house for adults: \$84 per diem
- White Deer Run, Halfway house females: \$91.00 per diem, Adult Dual Diagnosis: \$234 per diem (WDR), #246 (CF), Short term adolescent rehabilitation, \$199 per diem, Short

- term rehab for adults: \$195 per diem (WDR), \$177 (CF), Detox for adults and adolescents: \$212 per diem (WDR), \$188 (Cove Forge)
- Venango County Emergency Housing: \$48 per diem
- Sojourner House, Long term non hospital rehabilitation for pregnant women and women with children: \$205.88 per diem.

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

- FamilyLinks, long term non hospital inpatient for women and children: \$152 per diem. Commissioner Brooks made a motion, pending solicitors review, seconded by Commissioner Beichner, aye all.
- Greenbriar Treatment Center, Non hospital detox for adults:\$210 per diem, non hospital short term rehabilitation for adults: \$189 per diem, Non hospital dual diagnosis for adults: \$238 per diem. Commissioner Brooks made a motion to approve the contract, seconded by Commissioner Beichner, aye all.

Children, Youth and Family Services

- Addendum to the 2009-10 contract with Erie Homes for Children and Adults to increase the portion of the contract related to Visitation Support to a maximum of \$43,570. Commissioner Brooks made a motion to approve the contract, seconded by Commissioner Beichner, aye all.
- There are 38 agreements with Foster Parents that make the agency in compliance with the Fostering Connections for Success and Increasing Adoptions Act. Commissioner Brooks made a motion to approve the agreements, pending solicitor's review, seconded by Commissioner Beichner, aye all.

Mental Health/Mental Retardation/Early Intervention

- Addendum to the 2009-10 contract with Community Services of Venango County in the amount of \$4,950 to offset the costs of three billboards for early intervention.
- Addendum to the 2009-10 contract with the Regional Counseling Center in the amount of \$379 to reimburse the agency for sending two individuals to peer support training
- Renewal agreement for 2010-11 with Easter Seals of Western PA to provide speech, occupational and physical therapy at \$31.45 per 15 minute unit and special instruction including evaluation at \$27.71 per 15 minute unit
- Agreement for 2010-11 with Community Services of Venango County not to exceed \$30,000 to establish a coffee shop at the Human Services Complex, which will employ 4 income eligible consumers, one of which will have a mental health diagnosis. Proceeds of the business will be used for project sustainability.
- Renewal agreement for 2010-11 with Next Step Therapy to provide physical therapy at the rate of \$30.08 per 15 minute unit, special instruction and evaluation at \$26.32 per 15 minute unit, occupational and speech therapy at \$30.53 per 15 minute unit, nutritional support at \$26.77 per 15 minute unit and behavioral support at \$27.99 per 15 minute unit.
- Approval of the Waiver Provider Agreement between OEO/Transportation and the Office of Developmental Programs to provide transportation for VTDC consumers
- Lease agreements with the following persons for housing under the PCCD Grant for the supported housing program:
 - a. David McQuaide, 212 W 4th St., Oil City

- b. Ruth Paszkowski, 1273 Liberty St., Franklin
- c. Kris Miller, 1130 ½ Liberty St., Franklin
- Sub Lease with Josh Heath for the apartment at 1130 ½ Liberty St., Franklin. Mr. Heath will pay 30% of his income to Venango County MH/MR toward the rent.

Commissioner Brooks made a motion to approve the above items, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	HS062110	\$ 499.97	Human Services Expenditures
Warrant	062510	145,457.16	Non- Human Services Expenditures
Warrant	HS062510	197,972.86	Human Services Expenditures
Warrant	070210	377,360.43	Non-Human Services Expenditures
Warrant	HS070210	210,582.19	Human Services Expenditures
Warrant	SP070210	15,282.96	Non-Human Services Expenditures
Warrant	070910	142,041.63	Non-Human Services Expenditures
Warrant	HS070910	<u>467,266.38</u>	Human Services Expenditures

Total \$ 1,556,463.58

Commissioner Brooks made a motion to approve the warrants, seconded by Commissioner Beichner, aye all.

The next item Diona presented was a 2010 Budget Transfer from the contingency to the maintenance budget in the amount of \$5,500 to cover costs of summer help obtained through the PHEAA program. Commissioner Brooks made a motion to approve the transfer, seconded by Commissioner Beichner, aye all.

PLANNING COMMISSION:

On behalf of the Planning Commission, Denise Jones advised that the Commercial Service Agreement for Non-Hazardous Wastes between Waste Management and the County of Venango for Two Mile Run County Park be rescinded. The contract was originally approved at the Commissioners' meeting on February 9, 2010. The County already has a contract with Constable Disposal. Commissioner Brooks made a motion to approve to have the contract rescinded, seconded by Commissioner Beichner, aye all.

Karen Wenner of the Planning Commission presented for approval an application for a Down Payment and Closing Cost Assistance Grant Agreement in the amount of \$5,000. The Venango County Affordable Housing Trust Fund agrees to provide this money to Michael Mansfield to be used for costs associated with down payment and/or closing costs for the purchase of property located at 245 Blackbeary Lane, Franklin, PA 16323. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

The last item presented by Karen Wenner was the appointment of Bob Cross to the Affordable Housing Trust Board. This is for a three-year term beginning August 1, 2010 thru December 31, 2013. Mr. Cross will be replacing Garnet Wood who resigned from the Board on January 18, 2010. Commissioner Brooks made a motion to approve the appointment, seconded by Commissioner Beichner, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic, presented a proposal between Schnabel Engineering and Two Mile Run County Park to perform an annual inspection of Two Mile Run Dam. The inspection will include observations of exposed surfaces of the dam, abutment, and toe areas. The services will be performed for a lump sum fee of \$3,200. Commissioner Brooks made a motion to approve the proposal, once we receive the original proposal, seconded by Commissioner Beichner, aye all.

Rich also advised that the Park is going extremely well so far this summer. He announced that Nancy Frey-Smith Memorial weekend will be held August 14th & 15th. On Sunday, August 15th at 2:00 p.m. on the Beach House patio the actual Memorial will be held.

COUNTY ADMINISTRATION:

Chief Clerk, Denise Jones, presented a renewal service agreement between Farley's Services and the County of Venango. The service is for maintaining the mats/rugs in the Courthouse and the Annex. The contract is for 12 months and the price varies according to the size of the mat/rug being maintained. Commissioner Brooks made a motion to approve the service agreement, seconded by Commissioner Beichner, aye all.

Commissioner Brooks read a letter from Dennis P. Fapore with the Pennsylvania Department of Health, Northwest District Executive Director which commended Tom Sherman, Director of EMA, and his staff for a job well done in handling the H1N1 immunization clinics that were held during 2009-2010. Mr. Fapore's letter also recognized that the PA Dept. of Health could not have achieved the success of the H1N1 clinics without the cooperation and resources brought to the table by Tom.

OTHER BUSINESS:

Commissioner Beichner appointed Rob Bedow to the Two Mile Run County Park Advisory Board Committee for a four-year term which is effective as of July 1, 2010 and expires on December 31, 2014. Mr. Bedow will be replacing Tim Spuck's position on the Board. Mr. Spuck submitted his letter of resignation which will take effect once his replacement has been appointed. Commissioner Beichner made a motion to approve the appointment, seconded by Commissioner Brooks, aye all.

PUBLIC COMMENT:

Rod Bedow advised that he strongly disagreed with

Commissioner Beichner made a motion to adjourn the meeting at 6:28 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.