

Reviewed by: _____

COMMISSIONER BOARD MINUTES
May 25, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Tim Brooks
Denise Jones, Chief Clerk
Lisa Mumford, Admin. Asst.
Diona Brick, Fiscal
Rich Mihalic, Park Director
Michael Thomas, Taxpayer
Claudia Allen, Taxpayer
April Showers, JMT Engineering

Commissioner Jan Beichner
Rich Winkler, Solicitor
Connie Hazelton, Human Resources
Bill Kresinski, MIS
Sheila Boughner, News Herald
Dave Schwille, Human Services
Heather Mohnkern, Auditor
Martha Breene, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Election Board meeting was convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:03 p.m. A motion was made by Commissioner Brooks to approve the minutes from the May 11, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration, the Row Offices, the Prison, Community Services, or the Planning Commission.

HUMAN SERVICES:

The following items were presented for approval by Dave Schwille:

Transportation

Approval of Resolution VC 2010-05 Certifying Schedule of Local Match Payment for FY 2010-11 State Operating Financial Assistance.

Approval of the bid award for exclusive out of county and partial hospitalization transportation to Baker's Transportation at the rate of \$40.00 per hour.

Mental Health and Mental Retardation

The following are all renewal agreements:

Touch-Stone Solutions for Home and Community Habilitation at the rate set by the Office of Developmental Programs

VNA of Venango County for Home and Community Rehabilitation at the rate set by the Office of Developmental Programs

United Community Independence Programs for Home and Community Rehabilitation at the rate set by the Office of Developmental Programs

George Yute for Physical Therapy and evaluation for the Early Intervention Program in the amount of \$30.00 per 15 minute unit.

Gail Donaldson for speech therapy and evaluation for the Early Intervention Program in the amount of \$31.00 per 15 minute unit

Colleen Breene for mental health evaluation and consultation for the Mental Health Base Service Unit in the amount of \$55.60 per hour for evaluation and \$64.35 per hour for consultation.

Dr. Derek Roemer for mental health consultation and evaluation for the Mental Health Base Service Unit in the amount of \$64.35 per hour for consultation and \$55.60 per hour for evaluations

Dr. Robert Craig for non Behavioral Health Rehabilitation Services testing and consultation not to exceed 52 hours per month in the amount of \$64.35 per hour for consultation and \$55.60 per hour for evaluation

Other MH/MR items:

Approval to submit the Mental Health Plan Update

Approval to purchase three vehicles from Crivelli Ford, who was the only bidder. The vehicles are 1 Ford Escape at \$25,352.00 and 2 Ford Fusions at \$25,959.00 each.

Substance Abuse Services

Approval of the 5 year agreement with the Bureau of Drug and Alcohol Programs.

Commissioner Brooks made a motion to approve the above contracts, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	051410	\$ 1,299,700.76	Non-Human Services Expenditures
Warrant	HS051410	333,612.65	Human Services Expenditures
Warrant	052110	254,828.42	Non-Human Services Expenditures
Warrant	HS052110	277,680.75	Human Services Expenditures
Warranty	SP052110	<u>5,681.88</u>	Non-Human Services Expenditures
Total Cost		\$ 2,171,504.46	

Commissioner Brooks made a motion to approve the above warrants, seconded by Commissioner Beichner, aye all.

The next item presented by Diona was the Venango County GIS Data Lease Agreement. The County authorizes the use of the Venango County GIS data when requested by a customer only for the purpose of making personal, or in the case of a business, internal use of the licensed data as follows: The customer may make one digital copy of the Venango County GIS data for use as a backup copy. This copy shall only be used to replace the original Venango County GIS data if lost, stolen, or damaged. There are fees for this information. Commissioner Brooks made a motion to approve this agreement, seconded by Commissioner Beichner, aye all.

The last item presented by Diona was an agreement between the County of Venango and Tyler Technologies Inc., Munis Division. The renewal agreement is for Operating System & Database Administration Support (OSDBA) for the County's Munis software system. The cost of this Agreement is \$10,050.75 which is effective July 1, 2010 and shall remain in force until June 30, 2011. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic advised the boat races for this year will be held on Saturday, May 29th and Sunday, May 30th from 12:00 pm – 6:00 pm. This will be the only boat races this year. There will be no races in the fall.

COUNTY ADMINISTRATION:

Chief Clerk, Denise Jones had a couple of items to present. The first item was a 2010 Application for County Aid received from Oakland Township requesting \$49,023 from Liquid Fuels Funds. The funds are to be used for seal coating on Masterson Rd and Warren Road. Commissioner Brooks made a motion to approve the application, seconded by Commissioner Beichner, aye all.

The last item presented by Denise was a Lease Agreement between the County of Venango and Citizens Bank. The lease is for office space for District Judge Doug Dinberg's office located in Seneca, PA. The lease is for 60 months at a cost of \$900 per month for the first year and then a 2% increase each year after that. Commissioner Brooks made a motion to approve the lease agreement, seconded by Commissioner Beichner, aye all.

Commissioner Brooks announced the County's Liability Insurance will be with Travelers Insurance Company which will be thru Barr's Insurance, Oil City, PA.

OTHER BUSINESS:

Denise Jones announced that Johnson, Mirmiran, and Thompson will be the new County engineers. April Showers introduced herself on behalf of Johnson, Mirmiran, and Thompson Engineering.

Commissioner Beichner presented for approval guidelines for creating The Two Mile Run County Park Endowment Fund in partnership with the County of Venango and the Venango Area Community Foundation an affiliate of the Bridge Builders Community Foundation. Commissioner Beichner credited Stephen Kosak and Tim Spuck for creating the endowment fund. The Two Mile Run County Park Endowment is established to accept and generate funds

to insure and enhance Two Mile Run County Park and services for the betterment of area communities. The Two Mile Run County Park Endowment Fund will create the opportunity for the people of Venango County and the surrounding communities to contribute to the support of Two Mile Run County Park services, programs and facilities. The Endowment Board will be a subcommittee of the Foundation composed of no more than nine (9) persons. Appointments shall be for a four (4) year term. Commissioner Beichner made a motion to approve the Endowment Fund, seconded by Commissioner Brooks, aye all.

Commissioner Beichner made a motion to adjourn the meeting at 6:20 p.m., seconded by Commissioner Brooks, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.