

Reviewed by: _____

COMMISSIONER BOARD MINUTES
May 11, 2010

Those present at the public meeting of the Venango County Commissioners held in Room 103 of the Courthouse Annex:

Commissioner Tim Brooks
Denise Jones, Chief Clerk
Treasurer Deb Sharpe
Connie Hazelton, Human Resources
Diona Brick, Fiscal
Rich Mihalic, Park Director
Jayne Romero, Human Services
Ray Beichner, Taxpayer
Frank Toothman, Taxpayer
Dan Hovis, Taxpayer

Commissioner Jan Beichner
Rich Winkler, Solicitor
Lisa Mumford, Admin. Asst.
Heather Mohnkern, Auditor
Bill Kresinski, MIS
Sheila Boughner, News Herald
Michael Thomas, Taxpayer
Terri L. McFadden, Auditor
Claudia Allen, Taxpayer
Sandy K. Hovis, Taxpayer

The meeting began with a moment of silent prayer and then Commissioner Brooks led the group in the Pledge of Allegiance.

The Retirement and the Salary Board meetings were convened and adjourned prior to the beginning of the Commissioner Board meeting.

COMMISSIONER BOARD:

Commissioner Brooks called the meeting to order at 6:04 p.m. A motion was made by Commissioner Brooks to approve the minutes from the April 27, 2010 meeting, seconded by Commissioner Beichner, aye all.

No public comment on the agenda. There was no business to come before the Board from Court Administration, Row Offices or the Prison.

COMMUNITY SERVICES:

Commissioner Brooks presented for approval the re-appointment of Tom Sherman to the EMMCO West, Inc. Board of Directors for a two-year term from 2010 – 2012. Commissioner Brooks made a motion to approve the re-appointment, seconded by Commissioner Beichner, aye all.

HUMAN SERVICES:

The following items were presented for approval by Jayne Romero:

Mental Health/Mental Retardation/Early Intervention

Amendment to the contract with Regional Counseling Center in the amount not to exceed \$5,500 for media campaign related items including suicide prevention billboards, mental health related radio announcements and fundraising material for the Community Support Program.

Approval of the 2009-10 contract as well as the 2010-11 contract with Crawford and Fitch-ENT to provide audiological assessments and evaluations for Early Intervention clients with the reimbursement tied to the current Medical Assistance rate for those ineligible for third party reimbursement.

Request Commissioner endorsement of the Administrative Entity Operating Agreement between the Department of Public Welfare, Office of Developmental Programs (ODP) and the County to become effective July 1, 2010. This agreement is required by ODP in order for the County to continue to oversee Waiver services for Venango County MR consumers. The AEOA has been significantly reworked since the first presentation and contains language that is suitable to the MH/MR administrator's association.

Approval of the continued contract with Creative Concepts at the rate of \$27.30. per hour to a maximum of 1456 hours. Services provided relate to the administrative support services for MH/MR/EI contracting.

Continuation contract with Francis Dickert in the amount of \$52.50 per hour to provide assessment of consumers to determine eligibility for waiver services and level of care determination. Request the Board to continue to waive the professional liability insurance requirement due to the low volume of cases as well as he makes no independent decisions on behalf of the county.

Continuation contract with the Franklin Police Department to provide transport service to MH/MR consumers in the amount of actual expenses incurred for overtime. This has traditionally been a low volume expense.

Continuation contract with Gent, Gent and Snyder in the amount of \$125 per hour plus costs to act as the MH/MR solicitor.

Continuation contract with the Oil City Police Department to provide transport services to MH/MR consumers in the amount of costs incurred for overtime.

Continuation contract with Seneca Medical Center in the amount of \$1,000 per month to provide back-up coverage for phone and mobile crisis for evenings, weekends and holidays.

Approval of the 2008-09 MR and Early Intervention expenditure report.

Office of Economic Opportunity

Agreement with the Community Action Association of Pennsylvania in the amount of \$3,100 for office equipment and administrative costs associated with Department of Public Welfare COMPASS Activities.

Agreement with the Commonwealth of Pennsylvania that enables OEO to become a COMPASS Partner, which allows the agency to assist their consumers in filling out applications for assistance and food stamps. COMPASS stands for Commonwealth of Pennsylvania Access to Social Services.

Area Agency on Aging

Request approval of three nominations to the RSVP Advisory Council

Don Cramer-Joy Manufacturing

Deborah Oaks-Franklin Public Library
Tom Last-Volunteer Siverly Area

Commissioner Brooks made a motion to approve all of the above items, seconded by Commissioner Beichner, aye all.

FINANCE ADMINISTRATION:

The following warrants were presented for approval by Diona Brick, Fiscal Director:

Warrant	HS043010	\$355,291.04	Human Services Expenditures
Warrant	SP042910	21,424.64	Non-Human Services Expenditures
Warrant	HS050710	<u>170,286.86</u>	Human Services Expenditures

Total \$547,002.54

The next item presented by Diona was the Renewal of the Support and License Agreement for Munis Software between Venango County with its principal place of business at Venango County Courthouse Annex and Tyler Technologies, Inc., Munis Division. The agreement is effective July 1, 2010 and shall remain in force until June 30, 2011. The amount of the agreement is \$40,201.35. Commissioner Beichner made a motion to approve the agreement, seconded

PLANNING COMMISSION:

Commissioner Brooks presented a submission of an application for a Down Payment and Closing Cost Assistance Grant Agreement in the amount of \$5,000. The Venango County Affordable Housing Trust Fund agrees to provide this money to Norman and Angela Griffin to be used for costs associated with down payment and/or closing costs for the purchase of property located at 1005 Halyday Run Road, Oil City, PA 16301. Commissioner Brooks made a motion to approve the submission of the agreement, seconded by Commissioner Beichner, aye all.

TWO MILE COUNTY PARK:

Park Director, Rich Mihalic, received two proposals for the replacement of the fire suppression system in the beach house snack bar at Two Mile Run County Park. The old system is out of code. After review of the proposals by the Commissioners, Atkinson Fire Safety was awarded the bid which is in the amount of \$1,150 to install a new Pyro Chem wet chemical fire system. Commissioner Brooks made a motion to approve the proposal, seconded by Commissioner Beichner, aye all.

COUNTY ADMINISTRATION:

Chief Clerk, Denise Jones presented for approval a contract with Trugreen Lawn Care Services in the amount of \$1,345 per year. This will be for treatment of the lawn at the Courthouse and Annex. Commissioner Brooks made a motion to approve the contract, seconded by Commissioner Beichner, aye all.

The next item presented by Denise was a 2010 Application for County Aid received from Sugarcreek Borough requesting \$109,000 from Liquid Fuels Funds. The funds are to be used for

seal coating on Sugarcreek Drive, Beatty Run Road, Keely Road, and Shaffer Run Road. Commissioner Brooks made a motion to approve the application, seconded by Commissioner Beichner, aye all.

The last item presented by Denise was an Amendment Agreement between Ziegler Collection, Inc., and the County of Venango. The Ziegler Collection, Inc. will loan three additional display cases for installation in the Venango County Courthouse. The County of Venango agrees to make space available for the display cases in the courthouse at locations reasonably satisfactory to all parties. Commissioner Brooks made a motion to approve the agreement, seconded by Commissioner Beichner, aye all.

OTHER BUSINESS:

Denise Jones announced the Public Test for the Primary Election will be held on Friday, May 14th at 9:00 a.m. in the basement of the Courthouse. The Primary Election is Tuesday, May 18th.

PUBLIC COMMENT:

Mike Thomas proposed a new approach to economic development to the Commissioners. Thomas suggested having a 13-member county economic development board, which would have wide-spread community representation and would be charged with administering an economic endowment fund that would be managed and invested by a local money management firm. Thomas had no interest in personally taking charge of economic development for the county. His aim is to help create a more efficient and effective system for delivering improved economic development to the county. Thomas's idea was offered as an alternative to the Oil Region Alliance of Business, Industry & Tourism, which serves as the county's lead economic development agency. Commissioner Beichner advised she would be willing to work with Thomas. Commissioner Brooks advised that the Commissioners are always willing to listen to new ideas.

Commissioner Brooks made a motion to adjourn the meeting at 6:23 p.m., seconded by Commissioner Beichner, aye all.

Respectfully submitted,

Lisa Mumford, Admin. Assist.